MEMORANDUM

UNIVERSITY OF CENTRAL FLORIDA
Faculty Senate Office

TO: All Faculty
FROM: Glenn N. Cunningham, Chair of Faculty Senate
DATE: December 5, 1991
SUBJECT: FACULTY SENATE MEETING - December 5, 1991

The 1991-1992 Faculty Senate will hold a meeting:
DATE: December 5, 1991
TIME: 4:00 PM
ROOM: PH 115

1. Call to Order
2. Roll Call
3. Minutes - revision to Minutes of November 7, 1991:
   Page 2, paragraph 8, delete the first sentence and insert
   in lieu thereof:

   -- Dr. Barbara Judkins stated that giving exams prior
   to examination week could put pressure on students
   and interfere with study time for the final
   examination week. --

4. Recognition of Guests
5. Unfinished business:
6. Reports from Chairs of Faculty Senate Committees:
   - Admissions and Standards - Dr. Stephen Goodman
   - Budget & Admin. Procedures - Dr. Ralph Llewellyn
   - Curriculum - Dr. Frances Smith
   - Instruction - Dr. Paul Somerville
   - Personnel - Dr. Gordon Paul

7. New Business
   RESOLVED that the Faculty Senate requests that
   Internal Auditing consult with the chair of the
   Faculty Senate in the next and all subsequent
   invitations to make comments and suggestions
   for audit attention.

   RESOLUTION 1991-1992-4
   The Faculty Senate recommends that all teaching assistants
   be required to attend the training sessions offered by the
   University of Central Florida and Valencia Community College
   as part of the Title III Articulation Project, or an
   equivalent program. At the discretion of department chairs,
   adjuncts and junior faculty would be encouraged to attend
   these training sessions. It is further recommended that
   the training be given prior to or concurrent with their
   first teaching assignment.

8. Announcements
9. Adjournment