

**UNIVERSITY OF CENTRAL FLORIDA**  
**FACULTY SENATE**  
**MINUTES**  
**September 26, 2002**

Dr. Michael Mullens, Faculty Senate Chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures. The minutes of August 22, 2002 were unanimously approved.

**ANNOUNCEMENTS AND RECOGNITION OF GUESTS:**

Dr. Mullens recognized and welcomed Provost Gary Whitehouse, Drs. John Schell, and Lin Huff-Corzine. Guest: Dr. Alison Morrison-Shetlar, FCTL

**Provost Gary Whitehouse** announced his attendance at the Board of Trustees meeting, and stated that several action items were approved. Several degree programs (e.g. Sports and Fitness, Information Systems Technology, masters degree in K-8 Math and Science). Also approved several Ph.D. programs, one from the School of Nursing. Sixteen tenured faculty were approved for hire.

Presentations to the Board of Trustees were made by Drs. Arlen and Diane Chase on their anthropology research and Dr. Joel Hartman on the progress of future technology on campus.

The Graham amendment was discussed but not supported. There was no vote related to the class size amendment.

The start of fall semester has gone smoothly with one exception (in the financial aid area) where there are still some PeopleSoft problems. There are short-term loans available for any students affected by this problem.

The enrollment now is 39,354, but may not hold at this number. Approximately 350 students have not paid, but still have one more chance to make their payments. Student SAT scores have gone up 14 points. There are 1,319 Honor students and the retention rate is close to 82%, which is extremely high for a university such as UCF.

Promotion increases will be granted. TIP and RIA are not decided, but reserves to cover these are in the budget.

The Professorship Awards Committee reported a unanimous vote for recommendations to have fewer awards with higher amounts. Preferred \$5000 awards at the graduate and research levels. The Committee suggested continuing with the current professorship awards rather than starting a new category of awards. The proposal will be discussed with the deans and also taken to the Steering Committee for review.

Provost Whitehouse announced that he will be stepping down as provost and wanted to share his thoughts over the progress of UCF for the past ten years. Reviewed several accomplishments:

- Able to create a structured and predictable funding model.
- Create budget system to encourage budget creativity.
- Created minority-hiring institutions.
- Created the PREP program.
- Able to support the continuation of TIP and RIA and various other programs that have helped raise UCF salaries.
- Creation of LEAD Scholars Program
- Burnett Honors College
- Creation of FCTL and the ROSEN School of Hospitality Management.
- Creation of the offices of Undergraduate and Graduate Studies
- Computer technology advancement: creating a fully wired campus, and the implementation of PeopleSoft with 68% of classrooms fully wired.
- UCF is now recognized as a leader in distance learning
- Multi-campus model
- Created new offices for support programs
- Major increases of number and quality of incoming students.
- Significant increase in the number of graduate students
- Major increase in number of new graduate degree programs
- Focus on high quality of undergraduate teaching.
- Development and refinement of fair and orderly promotion and tenure system.
- Research Centers
- Encouraging excellent relationship with faculty including the Faculty Senate. Steering committee has been an excellent sounding board for new ideas.

Provost Whitehouse stated that he would remain fully involved as Provost until the date of his formal resignation. The Provost search committee will have approximately 35 members with heavy involvement of faculty, two students, two members of the BOT, all of the Pegasus professors, and representatives of units that report to the Provost's office. President Hitt plans on hiring a search firm to initiate the search process. The firm will put forward 15 plus candidates for consideration although the search committee can ask to review any application. President Hitt hopes to select the new provost by the beginning of the year.

**Dr. Mullens** expressed his appreciation of Dr. Whitehouse as provost for the past ten years.

Dr. Mullens also reviewed the Board of Trustees meeting. The highlight was the presentation by Drs. Arlen and Diane Chase. Other discussion was regarding the proposed constitutional amendments. Members had little discussion, questions, or concerns. Dr. A. Chase stated that more open discussion with the audience was preferred, for example to discuss issues related to the Graham amendments because they affect faculty in a major way. The Student Body president is a member of the BOT where Faculty Senate chair is not. Student Body president was able to express opinions of the students, where the Faculty Senate chair could not.

Dr. Mullens announced that two main participants in the Graham initiative, Phil Handy, Chair of the Board of Education and Robin Gibson, Chair, Law and Drafting Committee, Education Excellence for Florida, were invited to answer questions on October 24, 2002 from 5:00 to 6:45 p.m. immediately following the Faculty Senate meeting. They have both accepted and agreed to give their thoughts to the proposed Constitutional Amendment as well as take questions from faculty. All faculty will be invited.

**Dr. Ida Cook** brought up the issue of new policy and procedures that will replace the current bargaining agreement. It is important to share these with colleagues. Many things do not change but some do change and will impact working conditions and other important issues. We need to know what obligations we may have because of the change. We need to hear from all faculty. There is a proposed Rule Development in process. The faculty need to understand that the source of governance is changed and thereby the potential for other changes as to whether or not the faculty have any input is open to discussion. A public hearing on new proposed rules is scheduled for Oct. 2, at 10:00 a.m., Millican Hall, room 360. You can get any questions answered from the General Council.

#### **OLD BUSINESS – None**

#### **NEW BUSINESS**

**Presentation by Dr. Alison Morrison-Shetlar**, Director - Faculty Center for Teaching and Learning. Dr. Morrison-Shetlar stated that the support she has received during her first 3 months at UCF has been outstanding. She is hoping the Faculty Senate will spread information about the Center's activities. The Center's goal is to help faculty be successful, and any feedback from the Senate is welcomed and encouraged.

Dr. Morrison-Shetlar has visited all areas of campus including branch campuses where faculty attended focus groups. They are interested in having workshops held on main campus also presented at the branch campuses.

The Center has a new brochure to highlight new and existing initiatives. They are now offering workshops specifically for disciplines and colleges. The Center has teaching circles for all faculty on Tuesdays and Wednesdays from 3 to 4:30 p.m. Issues related to teaching are discussed. Dr. Morrison-Shetlar distributed a schedule of current activities. This schedule is also available on the web. They have scheduled weeklong series as well as stand alone workshops. Faculty interested in giving workshops are invited to call Dr. Ida Cook, Associate Director, with their areas of interest.

Starting October 1, 2002, in collaboration with CDWS, a question of the month will be placed on an electronic bulletin board called Faculty Forum, relating to teaching. Each faculty can post their best practices related to that question. The best posting will get an award. This electronic bulletin board will be accessible from the FCTL web site.

A New Journal, called *Faculty Focus*, will be published by FCTL. The first issue will have articles on what individual faculty are doing in classrooms. Every faculty member will get a copy. The goal is to produce a "Best Practices" each year. A long-range goal is to have a peer reviewed journal on teaching based at UCF. All senators are asked to help get the word out about these new programs at the Faculty Center for Teaching and Learning.

Dr. Mullens encouraged all members of the Senate to visit one of the teaching circles one time this semester. Take a break to release tension and invite a colleague.

### **Standing Committee Reports**

Budget and Administrative Procedures – Dr. Arlen Chase reported that Dr. Glenn Cunningham was elected chair of the committee. Several items set for discussion at next meeting.

Graduate Council - Dr. Stephen Goodman reported the chair and vice chair were elected, Dr. Goodman and Dr. Charles Reilly. The three-subcommittee members were selected. The schedule was set and preliminary agenda items were identified. Graduate Certificate programs will be discussed. Also, will look at electronic thesis and dissertations.

Personnel - Dr. Martine Vanryckeghem reported the chair was elected and meeting dates were set. Major issues have been identified and ranked. Salaries, travel, traffic and parking, English competency of GTA, salary of adjunct faculty and long-term care policies.

Undergraduate Policy and Curriculum - Dr. Bob Pennington reported he was reelected as chair this year. Dr. Jeffrey Kaplan was also reelected as vice chair. Dr. Kaplan also serves as Chair of the Course Review subcommittee. Met on September 2, discussed and approved a minor in Potential Education and Interdisciplinary Minor. Next meeting is scheduled for October 8, 2002. The first major item will be the consideration of a proposal for an Accelerated BSN in Nursing option. Dr. John Schell is heading a committee to restructure and reorganize the UPCC. Colleges must submit new proposals and program changes as early as possible for approval by the Board of Trustees. Please forward these directly to Dr. John Schell's office in Academic Affairs, Attention J'Lyn Simonson, Secretary for UPCC.

### OTHER

Mr. Joshua Edmundson, representative for the Student Union Progressive Council, spoke about concerns regarding custodians' salary at UCF. Looking for faculty representatives to help organize a committee to initiate a statewide effort to raise salaries. Custodians are underpaid and over worked; the State does not fund these positions.

With no further business, the meeting adjourned at 5:00 p.m.

Next Faculty Senate meeting: October 24, 2002 at 4:00 p.m.

Location: Student Union Key West Room, 218 AB