

## MEMORANDUM

**TO:** Faculty Senate Committee

**FROM:** Manoj Chopra  
Chair, Faculty Senate

**DATE:** February 10, 2006

**SUBJECT:** Faculty Senate Meeting

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**DATE:** Thursday, February 16, 2006  
**TIME:** 4:00 p.m.  
**ROOM:** Student Union Key West Room 218

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *January 26, 2006***
4. **Announcements and Recognition of Guests**
5. **Old Business** - None
6. **New Business**
  - TIP/RIA/SoTL Revisions for 2006-2007 – Dr. Cook
  - Liberal Studies Program in the Office of Undergraduate Studies – Dr. Schell
  - Resolution 2005-2006-4 Travel Reimbursement – Dr. Jeff Kaplan
  - Student Perception of Instruction Revisions – Drs. Wink and Huff-Corzine
  - Federal Research Priorities and FY 2007 Budget – Greg Schuckman
7. **Standing Committee Reports**
  - Budget & Administrative** – Dr. Charles Kelliher
  - Graduate Council** – Dr. Stephen Goodman
  - Personnel** – Dr. Jeff Kaplan
  - Undergraduate Policy & Curriculum** - Dr. Bob Pennington
8. **Other**

# *Faculty Senate Meeting*

## *January 26, 2006*

Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures. The minutes of *November 17, 2005* were unanimously approved.

### **RECOGNITION OF GUEST**

Dr. Chopra introduced guests Drs. Lin Huff-Corzine, Lynn Hawkins and Dennis Dulniak.

### **ANNOUNCEMENTS**

- ◆ Board of Governors meeting is today in Gainesville.
- ◆ BOT has approved the bond financing of the UCF Stadium on Campus. It is an item on BOG meeting agenda for approval today. Construction is expected to begin in March.
- ◆ Two groups on campus are working on revisions to the Student Perception of Instruction Forms – one on process and the other on content. Both group will conference and bring a combined report to the Faculty Senate next month.
- ◆ The Senate Steering Committee discussed the issue of FTE or Release Time for service as a member of the Faculty Senate – it was determined that at present, this is worked out between individual faculty and the Department Chairs under the professional service category of FTE assignment. This issue will be forwarded to the Budget and Administration Procedures Committee for discussion.
- ◆ New Emeritus Award for librarians will be established.
- ◆ The Steering Committee discussed the problems encountered in late December and early January with GroupWise. We have invited Dr. Joel Hartman to come to the next Steering Committee meeting on February 9, 2006 to discuss this issue and he has accepted. For the long term, the Faculty Senate will discuss the issue of Technology and Computing Support (including GroupWise, Peoplesoft and WebCT) on campus as a factor influencing faculty productivity.

### **Old Business**

None

### **New Business**

#### *Faculty Constitution Revision*

The Constitution needs revisions to address reapportionment of seats in the Senate. A marked up draft has been brought to the meeting today and also sent out by email. The next Senate meeting will need to started as a Faculty Assembly to approve these changes. The revisions will then go to full senate if necessary. Dr. Cook reviewed changes:

- ◆ Change College of Arts and Science to College of Arts and Humanities and College of Sciences. Many committees had two representatives from College of Arts and Sciences and now each college has one representative on each committee.
- ◆ Page 29 Section 3.10.22 was called Undergraduate Common Prerequisites Committee. The name will be changed Undergraduate Program Common Prerequisites Committee. Pagination was corrected. A committee that no longer exists, namely the University Sabbatical Leave Committee, will be deleted since sabbaticals are now awarded at college level.

In the discussion that followed, no suggestions were made for changes or modification. All faculty senators are invited to bring this document to colleges and get suggested changes to Dr. Chopra before next meeting. These changes are needed to move forward on appropriation for next Faculty Senate.

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Question if we will have the needed 60 days. Amendment rules require 60 days and we will need to take them but plan to ask deans to move forward based on provisional approval in February and pending formal approval in March. The current proposal is for a constitution change which will allow voting for members of faculty senators for next year. If approved, deans will be told of provisional approval and to move ahead with elections. Next month, there will be a revision to the Faculty Constitution.

### **STANDING COMMITTEE REPORTS**

- **Budget & Administrative** – Dr. Charles Kelliher  
No report.
  
- **Graduate Council** – Dr. Stephen Goodman
  - **Policy and Procedures Subcommittee** (chaired by Stephen Goodman)  
Met three times since the last Senate meeting. One of those meetings was a campus-wide, open forum in which issues related to graduate student funding were aired and shared. At its other meetings the subcommittee has continued its involvement with a variety of issues that have previously been brought to the attention of the Senate. Among those issues are:
    - Examination of the vexing problem of finding sufficient money to provide competitive stipends and tuition support for graduate students.
    - Establishing a consistent policy regarding full time status for graduate students.
    - Procedural matters related to the use of split level classes.
    - Use of undergraduate courses in graduate programs of study.This subcommittee will continue to meet weekly throughout the semester.
  
  - **Graduate Curriculum Subcommittee** (chaired by Ram Mohapatra)  
Has met twice since the last Senate meeting. During those two meetings the subcommittee dealt with the following:
    - 98 Course Action Requests (30 additions, 14 deletions, 42 revisions, and 12 special topics)
    - Revisions to 2 graduate certificate programs
    - Revisions to 6 master's programs
    - Revisions to 1 Ph.D. program
    - Proposed name change to 1 Ph.D. program
    - Deactivation of one master's program
    - Proposals for 3 accelerated master's programsThis subcommittee is scheduled to meet again tomorrow, when it will consider 8 more course action requests (4 additions and 4 revisions), and proposals for 2 new graduate certificate programs, 1 master's program name change, and 1 master's program revision.
  
  - **Graduate Appeals Subcommittee** (chaired by Jana Jasinski)  
Has met one time since the last Senate meeting. This meeting was devoted to the review of student petitions (for such issues as waiver of the 7-year rule, excess transfer hours into master's and doctoral programs, substitution, etc.). 22 petitions were reviewed during this meeting. This subcommittee is scheduled to meet again next week.

# *Faculty Senate Meeting*

## *January 26, 2006*

- **Personnel** – Dr. Jeff Kaplan  
Met four times. Most recently this week. Considering issue of faculty travel and reimbursement. Have a couple of proposed resolutions which will come to senate next month on Travel Reimbursement Expenses and when a dean and a chair are the same person, how are they evaluated and how do they evaluate. Other issues are multiyear registration and parking nightmare. Question asked if there could every parking lot have dedicated faculty parking area.
- **Undergraduate Policy & Curriculum** - Dr. Bob Pennington  
November, December, January meetings have been very full. Today was deadline for February meeting. Agenda will be out January 31<sup>st</sup> with meeting February 14, 2006. Approvals of programs in multiple colleges. The 2006-2007 catalog is set. For revisions, good to get started in Spring so approvals in place in time for next catalog year.

### **Other**

#### *Ad-hoc committee UCF-TIP/RIA/SoTL- Dr. Cook*

Dr. Cook will circulate draft recommendations for the procedures next month. Copies will be sent to all the Chairs. Next meeting of the Senate, we will hold a discussion on the proposed changes. All faculty are invited. Senators are encouraged to contact Dr. Ida Cook changes or any representatives from your college with specific recommendations.

#### *Faculty concerned about lack of faculty consultation into the CAS split*

Dr. Chopra addressed Dr. Hawkins regarding her issue with the Provost not consulting with faculty of the splitting of College of Arts & Sciences. He responded that the Provost had discussed this issue at the Senate meeting in November, laid down his reasons for the split and responded to the concerns of the Senators. The issue of consultation versus informing was raised by some senators. This was discussed at Steering on January 18, 2006. There was a resolution passed last year stating that faculty will have input into establishment of new colleges. Provost was asked to consult with the Senate (see Resolution below). The Steering Committee agreed that based on the spirit of the resolution, he did not consult with the Senate before the determination was made to split the colleges. A letter has been sent to him that has requested him to consult with us before any decisions are made in the future. The Provost is not here to address this issue at this point. Dr. Wink read the resolution as follows from 2004-2005.

#### **RESOLUTION 2004-2005-5 Creation of Colleges, Schools, and Other Academic Units**

**Whereas**, the administration is responsible for establishing and supporting structural growth, creating and enforcing university operational policies, and acting as the final authority responsible for efficient and effective use of resources,

#### **And**

**Whereas**, the faculty senate is the basic legislative body of the University and plays a critical advisory role to the president and Board of Trustees regarding university growth and prosperity that effects academic and general educational policies,

**Be it resolved** that the university administration shall consult with the Faculty Senate when a determination is being considered to alter the university educational environment through the creation and administration of colleges, schools, and other degree granting units; and that whenever possible affected faculty, with consultation, be given the choice of which unit to be affiliated with when such institutional change takes place.

# *Faculty Senate Meeting*

## *January 26, 2006*

*Approved by the Faculty Senate on January 27, 2005. Forwarded to the Provost for approval on January 28, 2005. Approved: Memo from Provost Hickey on March 17, 2005:*

Arlen, I am returning Faculty Senate Resolution 2004-2005-5 [Creation of Colleges, School, and Other Academic Units] forwarded to me on January 31, 2005. I support the intent of this resolution; i.e., that the administration "consult with the Faculty Senate when a determination is being considered to alter the university educational environment through the creation and administration of colleges, schools, and other degree granting units." However, concern remains regarding the statement that "whenever possible affected faculty, with consultation, be given the choice of which unit to be affiliated with when such institutional change takes place." I anticipate that instructional assignments alone would make it difficult, if not impossible, for faculty to choose their academic affiliation independent of departmental, college, and university needs.

Therefore, I propose replacing the third paragraph of the resolution with the following:

**Be it resolved** that the university administration shall consult with the Faculty Senate when a determination is being considered to alter the university educational environment through the creation and administration of colleges, schools, and other degree granting units. Even though instructional responsibilities and other related factors may make it impractical or impossible for affected faculty members to choose their academic affiliation when such changes take place, the university administration agrees to consult with the affected faculty members. In those instances where a faculty member's instructional and scholarly expertise makes it possible and appropriate to change academic units, and when the directly involved administrative officials agree to the proposed change in academic affiliation, the university administration will consider allowing a faculty member to choose his or her academic unit-of-affiliation.

Dr. Moharam pointed out that since this resolution was not approved in the form passed by the Senate last year and the Provost had suggested some changes, it needed to go back to the referring committee (Personnel) to be discussed again. The committee needs to determine if the changes proposed by the Provost should be made in order to modify this resolution. This was found to correct and Dr. Chopra will return the resolution to the Personnel committee for revision.

Next, a question was raised if the Senate has any teeth and ability to influence the outcomes. The response was that the role of the Senate is advisory in nature. There is no legal requirement by the Provost to take the advice. Many feel that the split of the College of Arts and Sciences was more of a financial management decision and did not impact educational structure with a few minor exceptions.

Question raised as to when did split actually happen? Was it at the Board of Trustees meeting or before. A comment was made that the Senate may need to alter its calendar to allow Provost to attend senate meeting to address these issues. Members requested to see letter from the Steering committee that was sent to the Provost. Dr. Chopra will send it to the senators.

Motion made to change the next meeting date to February 16, 2006 to avoid conflict with the BOG meetings. Motion was seconded, and approved.

### **ADJOURNED**

Motion made seconded and approved. The meeting adjourned at or around 5:30 pm.