

## M E M O R A N D U M

**TO:** New and Returning Senators  
**FROM:** Arlen F, Chase  
Chair, Faculty Senate  
**DATE:** April 11, 2005  
**SUBJECT:** Faculty Senate Reception and Meeting on April 21, 2005

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### A G E N D A

**DATE:** Thursday, April 21, 2005  
**TIME:** Reception at 3:30 p.m. and Meeting at 4:00 p.m.  
**ROOM:** Student Union, Key West 218 A&B

1. **Call to Order**
2. **Roll Call**
3. **Minutes:** *Approve Minutes of March 31, 2005*
4. **Announcements and Recognition of Guests**
5. **New Business**

- *Introduction of Members*
- *Election of Officers for the 2005-2006 Senate*

Nominations by the Steering Committee:

**Chair:** Manoj Chopra, College of Engr. & Comp. Sciences  
Naval Modani, College of Business

**Vice Chair:** Ida Cook, College of Arts and Sciences  
Richard Ajayi, College of Business

**Secretary:** Diane Wink, College of Health and Public Affairs

**Additional nominations may be made from the floor.**

- *Establishment of the Steering Committee for 2005-2006*

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

- **(4) members from the College of Arts and Sciences**
- **(1) member from the College of Business Administration**
- **(1) member from the College of Education**
- **(2) member from the College of Engineering**
- **(1) member from the College of Health and Public Affairs**
- **(1) member from the College Optics and Photonics**
- **(1) member from the Burnett College of Biomedical Sciences**
- **(1) member from the Rosen College of Hospitality Management**

**Members are elected by the senators from each of the colleges.**

- *Establishment of the Committee on Committees for 2005-2006*

The Committee on Committees is chaired by the Vice Chair of the Senate and has one Steering Committee member from each college and the immediate past chair of the Senate.

6. **Adjournment**