

Faculty Senate Meeting
Minutes of
March 25, 2010

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:10 p.m. The roll was circulated for signatures. The minutes of February 25, 2010 were approved as recorded.

RECOGNITION OF GUESTS

Lucretia Cooney, Faculty Affairs; Patricia MacKown, Office of Student Rights and Responsibilities; Alison Morrison-Shetlar and Michelle Messina, Undergraduate Studies; Mark Gumble, Academic Services for Student Athletes; Tom Cavanagh and Linda Futch, Center for Distributed Learning; Elizabeth Hale, Computer Services and Telecommunications; Nancy Stanlick, Philosophy; Diane Chase, Academic Affairs.

ANNOUNCEMENTS

The provost will not be at today's meeting. On his behalf, Diane Chase noted that there were no announcements from the Provost's office.

Founders Day will be April 7, 2010. Dr. Cook encouraged all senators to attend.

Information about a survey from Conference USA had been emailed to all senators. Dr. Cook requested that those who have not yet completed the survey, please do so. Cards with the website address and login information were distributed.

OLD BUSINESS

None.

NEW BUSINESS

Motion made to amend the agenda to move the "Z" Designation presentation to the top of new business. Motion seconded and approved.

Motion made to add Resolution 2009-2010-3 Florida Retirement System Benefits to the agenda. Motion seconded and approved.

Z Designation for Academic Dishonesty – Alison Morrison-Shetlar

Dr. Morrison-Shetlar provided an overview of the new "Z" designation which will accompany the grade on the transcript of a student who committed academic dishonesty during that course. Student, faculty, and staff focus groups all supported the development of such a designation. The designation has been approved by the Undergraduate Policy and Curriculum Committee. A full description of the process for assigning the designation can be found at the website <http://z.ucf.edu>, including information about the appeals process. The Z designation is not a grade, and is separate from the Student Conduct process. The designation is assigned at a faculty member's discretion. A question and answer period followed.

Resolution 2009-2010-2 Electronic Promotion and Tenure Dossiers – Kevin Haran

Dr. Haran read the resolution from the Personnel Committee. A friendly amendment was made to change "Personnel Committee" to "Faculty Senate" in the "Be it Resolved" clause. A question was raised regarding who would convert documents into digital format. A question was raised regarding items that would be difficult or cumbersome to scan. A question was raised about whether additional documents could be added after the process starts. Dr. Cook noted that the resolution proposes that the university look into the feasibility of adopting an electronic system, and that specific procedures have yet to be developed. Members of the University Promotion and Tenure Committee spoke about the logistical difficulties of the current system and encouraged the adoption of the resolution. The question was called. Motion to call the question seconded and approved. Motion to approve the resolution carried. The resolution as approved reads:

Resolution 2009-2010-2 Electronic Promotion and Tenure Dossiers

Whereas, given current advances in electronic storage and future developments, and

Recognizing that this resolution will need to be bargained between the UFF and the UCF Board of Trustees,

Be It Resolved, that the ~~Personnel Committee~~ Faculty Senate recommends that the University look into the feasibility and security of using electronic storage and distribution for the process of tenure and promotion decisions. The consideration of this methodology might include the use of a pilot program.

Resolution 2009-2010-3 Florida Retirement System Benefits

Dr. Cook read the resolution from the Steering Committee. A friendly amendment was made to add a preface to the resolution: "Given that it figured into faculty decisions to take employment in Florida and at UCF". A friendly amendment was made to add "and other faculty" between "chair" and "shall", and to add "and other retirement programs" after "benefits". Dr. Cook provided background on the legislature's proposed changes to the structure and management of the Florida Retirement System and to the way retirement benefits are calculated. A friendly amendment was made to change "figured" to "figures" in the preamble. The question was called. Motion to call the question seconded and approved. Dr. Cook read the revised resolution. Motion to approve the resolution carried. The resolution as approved reads:

Resolution 2009-2010-03 Florida Retirement System Benefits

Given that it figures into faculty decisions to take employment in Florida and at UCF,

Be it Resolved, that the Senate Chair **and other faculty** shall communicate to the appropriate parties that the UCF Faculty Senate strongly opposes any reduction in Florida Retirement System benefits **and other retirement programs**.

University Athletics – Mark Gumble

Dr. Cook announced that Athletic Director Keith Tribble sent his regrets for not being able to attend the meeting as planned. He had been out of state recruiting the new men's basketball coach.

Mark Gumble, Director of Academic Services for Student-Athletes (ASSA), provided an update on the state of the academic progress of athletes and University Athletics. He thanked the faculty for their efforts. ASSA welcomes communication from faculty about any problem with an athlete. Mr. Gumble provided an overview of the data in the handout that was distributed at the beginning of the meeting. Graduation rates are increasing based on the six year cohort used to track this factor. Teams which have had low scores under the NCAA system have been doing much better, including football. This year all UCF teams will be above 925, and several teams will have a perfect 1000. National Student Athlete Day will be on April 6. Mr. Gumble invited all of the senators to attend a luncheon on that day honoring student athletes. Those interested in attending should contact him by email for the event specifics.

Online Syllabi – Linda Futch

Dr. Futch provided an overview of a proposed system for implementing online syllabi. The system would allow faculty to create a syllabus through the MyUCF portal which would be linked directly to the appropriate course. This would allow a link to the syllabus to show up in the class schedule. This will be an option for faculty, not a requirement. There will be a test run this summer, and the tool will go live in Fall 2010. Faculty who are interested in participating in the test run should contact Dr. Futch.

STANDING COMMITTEE REPORTS

Budget and Administrative Committee – Annette Khaled

The committee will be meeting in April to discuss the financial impact of lost equipment.

Graduate Council – Jim Moharam

Dr. Moharam reviewed the activities and action of the Graduate Council, the specifics of which are in the attached report.

Personnel Committee – Kevin Haran

A draft of guidelines for promotion of non-tenure earning faculty went to the Steering committee, which returned it to the committee for further work. The committee had been looking at the promotion of full professors, but this has been tabled due to the current economic situation.

Undergraduate Policy and Curriculum Committee – Jill Fjelstul

The committee has been looking at the differences between tracks and specializations, including how they appear on transcripts. The exploration of these issues and collection of data will go on through next year.

OTHER BUSINESS

Dr. Cook announced that this is the last meeting of the 2009-2010 Senate and thanked the Senators for their service. The first meeting of the 2010-2010 Senate will be on April 22.

Dr. Chopra announced that the Nominating Committee is seeking candidates for the vice chair and secretary positions. Those interested in serving should contact him.

Dr. Chopra noted that the state Senate and House have passed Senate Bill 6, which affects tenure and merit pay at the K-12 level. This could crop up at higher levels as well.

On behalf of Dr. Kassab, Dr. Chopra asked that faculty be advised of the potential impact of health care reform. He requests that someone is present at the upcoming Steering meeting to address these concerns.

ADJOURNMENT

Motion to adjourn made and seconded. Meeting adjourned 5:28 P.M.

Faculty Senate Meeting – March, 2010
Graduate Council Report
February 25, 2010 – March 25, 2010

Council information and activities (membership, meeting schedule, agenda, minutes, actions, etc) are available at <http://www.graduatecouncil.ucf.edu/>

Appeals and Awards Committee: Dr. Coffey

- Held one meeting on 3/18
- Review student petitions – typically 10-15 petitions per meeting
- Next meeting scheduled for 4/1

Curriculum Committee: Dr. Nutta

- Held two meetings–3/4
- Reviewed and approved course action and special topic requests
- Approved new track additions for:
 - 5 track additions to the Social Work MS
 - Professional Engineering Management track to the Industrial Engineering MS
- Approved track inactivations for:
 - Initial Leader Certification in Ed Leadership EdD
 - Previous Leader Certification in Ed Leadership EdD
- Approved Track reactivations for Theatre for Young Audience in Theatre MFA
- Approved new graduate certificates for:
 - Social Science Education graduate certificate
 - Health Care Informatics graduate certificate
- Approved Curriculum revisions to the Juvenile Justice Leadership graduate certificate
- Approved suspension of admissions for the Aging Studies graduate certificate
- Next meeting scheduled for 4/1

Policy Committee: Dr. Moharam

- Held three meetings –3/3, 3/17, 3/24
- Approved revision for Master on the way policy
- Currently discussing part time thesis/dissertation hours, continuous enrollment, number of split courses (4000/500) allowed in a program
- Next meeting scheduled for 4/14

Program Review Committee: Dr. Dombrowski

- Held two meetings – 3/5. 3/12
- Completed selection of Student & Faculty Award Winners
- Completed review of Graduate Faculty reappointment in Finance, Chemistry, Marketing, and Management
- Next meeting scheduled for 3/26
- Will be Review of Graduate Faculty reappointment in and Accounting
- Will be reviewing the proposal for the new M.S. program in Urban and Regional Planning