

Faculty Senate Meeting
Minutes of
February 16, 2012

Faculty Senate Vice Chair Robert Pennington called the meeting to order at 4:06 p.m. The roll was circulated for signatures.

MINUTES

Motion to approve the minutes of January 26, 2012 was made and seconded. Motion carried.

RECOGNITION OF GUESTS

Diane Chase, Executive Vice Provost, Academic Affairs
John Weishampel, Biology and Faculty Fellow, Academic Affairs
David Kuhn, Faculty Development, Faculty Affairs
Lyman Brodie, Interim Director, Faculty Affairs
Joel Hartman, Vice Provost, Information Technologies and Resources

REPORT OF THE PROVOST

Provost Tony Waldrop discussed some administrative issues currently pertaining to the budget. He reported that the state House and Senate have proposed budgets that differ greatly in terms of higher education, but both contain significant cuts for universities. He mentioned that the UCF administration is working to represent our needs to the legislature, but has decided not to be as public and vocal about the budget at this time. Other state universities are being more publicly vocal about the prospective cuts.

Waldrop reported that the search committee for the dean of Graduate Studies has been formed. Marwan Simaan, dean of the College of Engineering Computer Sciences, is chairing that committee.

OLD BUSINESS

Electronic Promotion and Tenure files update

Faculty volunteers have been pilot testing the electronic promotion and tenure (EP&T) system. Lyman Brodie, Interim Director of Faculty Affairs, discussed progress on this and said the process is currently undergoing streamlining and improvement. He announced that for the 2012-2013 College of Sciences candidates only, the first book of the promotion and tenure dossier will be submitted electronically. All other colleges will continue to use the old system of paper-based documentation. To use the EP&T system, faculty must log in through the MyUCF website, so all of the documents uploaded will be secure and password protected. Candidates using the EP&T system will have support from the Faculty Center for Teaching and Learning and the Faculty Multimedia Center. Workshops will be scheduled beginning this semester for all of those using the new system, candidates and reviewers.

Change to the *Bylaws of the Faculty Constitution*: Second reading of Resolution 2011-2012-4
Guidelines for Staffing Joint Committees and Councils

The second reading of the resolution was made per the bylaws. Pennington announced that modifications can be made at this time. He opened the floor for discussion. None followed. As it had been approved at the last meeting and no changes were made, it did not require a vote. The change will adopted as part of the bylaws.

Change to the *Bylaws of the Faculty Constitution*: Second reading of Resolution 2011-2012-5
Calling Meetings of Joint Committees and Councils

The second reading of the resolution was made per the bylaws. Pennington opened the floor for discussion. None followed. As it had been approved at the last meeting and no changes were made, it did not require a vote. The change will adopted as part of the bylaws.

Student Perception of Instruction Update

Pennington reported that, due to a hardware failure, Computer Services was delayed in completing the programming to analyze the data from the pilot test of the new Student Perception of Instruction (SPoI). The Steering Committee felt that there was no need for another trial set of data at this juncture. If a second set is recommended after the pilot data has been analyzed, another pilot can be scheduled for summer.

Senators raised concern about the low response rates for the online SPoI. Joel Hartman, Vice Provost for Information Technologies and Resources, provided statistical data on the response rates of the traditional paper-based SPoI versus the online SPoI. He stated that the response rates were roughly comparable, and noted that the response rates for the online SPoI were consistently slightly higher than the paper-based SPoI. Several senators stated that those numbers do not reflect their experiences. Waldrop said that they will look at the response rates for different units.

A question was raised about the time period that students have to take the SPoI, and whether it could be extended. Pennington stated that he will take the issue back to the Steering Committee, which will bring forth a resolution at the next Senate meeting.

OTHER BUSINESS

Pennington announced that Senate elections should be underway; all colleges should be holding elections for open Senate positions for next year.

COMMITTEE REPORTS

Budget and Administrative Committee – Michael Moshell

The committee met and will be sending forward an issue to Steering.

Personnel Committee – Mason Cash (for Niels da Vitoria Lobo)

The committee is looking at several issues regarding emeritus status, including the whether the current criteria are too specific to research and to what extent service elements should be considered.

Parking Advisory Committee – *Cory Watkins*

The committee is working on a carpooling policy and should have a draft for their meeting next week.

Undergraduate Council – *Kelly Allred*

The meeting was cancelled this month because there were no agenda items.

Graduate Council – *Jim Moharam*

Detailed activities of Graduate Council Committees (meeting schedule, agenda, and minutes) are available at <http://www.graduatecouncil.ucf.edu/>.

Appeals Committee met once on 2/9. Next meeting is scheduled for 3/1.

Curriculum Committee met once on 2/6. Next meeting is scheduled for 2/20.

Program Review and Awards Committee met once on 1/27. Next meeting is scheduled 3/2.

- A proposal for the Ph.D. degree in Criminal Justice was not approved.

Policy Committee met once on 2/8. Next meeting is scheduled for 2/22.

- A final draft of the revisions to the Graduate Faculty Policy will be voted on in the next meeting.
- The revised policy is expected to be presented to the faculty Senate next meeting.

ADA Compliance and Technology (ad hoc) – *Lisa Mills*

The committee has not met.

ADJOURNMENT

Meeting adjourned at 4:51 p.m.