

Resolution 2011-2012-5 Calling Meetings of Joint Committees and Councils
(from the Steering Committee)

Whereas, it is important to ensure that the meetings of all joint committees and councils be scheduled in a timely manner, and

Whereas, it is currently unclear who is responsible for calling the meetings,

Be It Resolved, that the *Bylaws* of the *Faculty Constitution* be amended as follows:

SECTION VIII. Joint Committees and Councils

Joint committees and councils have a broad range of responsibilities at the university level but do not report to the full Faculty Senate at each meeting. It is the responsibility of the joint committees and councils to report any policy change recommendations to the Faculty Senate Steering Committee for consideration and to comply with the relevant provisions of Article IV of this *Constitution*. ~~All committees should meet at least once a semester. Meetings will be held upon call by the chair.~~ All joint committees and councils will hold meetings at least once a semester during the regular academic year. The first meeting of the academic year will be held upon the call of the administrator(s) to whom the committee reports. Subsequent meetings will be held upon the call of the committee chair. If a meeting is not scheduled by the second month in the semester, the Faculty Senate chair will, upon the request of any member of the committee, arrange for a meeting location and time, and notify members. No action can be taken at committee meetings unless a majority of the voting membership is present.