

**Faculty Senate Meeting**  
Minutes of  
**March 27, 2014**

Reid Oetjen, chair, called the meeting to order at 4:07 PM. The roll was circulated for signatures.

**MINUTES**

Motion to approve the minutes of February 20, 2014 was made and seconded. The minutes were approved as recorded.

**GUESTS**

Lyman Brodie, Associate Vice Provost, Faculty Relations  
Elliot Vittes, Interim Vice Provost and Dean, Undergraduate Studies  
Heidi Watt, Director of Accreditation and Quality Assurance, Academic Affairs  
Melody Bowdon, Director, Faculty Center for Teaching and Learning  
Lucretia Cooney, Assistant Director, Faculty Relations

**ANNOUNCEMENTS**

Rich Gause announced that a new resource of e-book databases is available in the Library. Ida Cook announced that a new art exhibit celebrating STEAM was opening this evening.

**REPORT OF THE PROVOST**

Acting Provost Chase reported that in regards to the upcoming budget, both the Florida House and Senate have performance funding in their respective proposed budgets, but they vary considerably. There is a bill in the legislature about textbook affordability which would pose many restrictions on textbook choices; it looks likely to pass. The university's reaffirmation of accreditation by the Southern Association of Colleges and Schools is due September 2015. Melody Bowdon will head the compliance certification initiative. As part of this process, a new Quality Enhancement Plan (QEP) is needed. A handout about the QEP development process was distributed (see attached). Bowdon and Elliot Vittes will co-chair the committee to develop the QEP. Surveys to faculty will be forthcoming.

**OLD BUSINESS**

Resolution 2013-2014-3 SoTL Eligibility (from Personnel)

This resolution was considered at the last meeting, but discussion was halted due to lack of a quorum. There was considerable discussion about the definition of the term "faculty." It was noted that the term means different things in different documents. Motion made to amend the resolution by changing the phrase "**UCF Faculty with a full-time 9 or 12 month appointment**" in the last sentence to "**general faculty as defined by the Faculty Constitution**". Motion seconded and carried. The amended resolution passed. The resolution as approved read:

**Resolution 2013-2014-3 SoTL Eligibility**

**Whereas**, the SoTL program rewards scholarship of teaching and learning; scholarship that can benefit the university community in many ways; and

**Whereas**, the first of three eligibility criteria currently requires “full-time 9 or 12 month appointment as an instructor or as a professor, associate professor, or assistant professor”, yet UCF faculty have other titles not on this list (e.g. Associate and Senior Lecturer, Associate and Senior Instructor); and

**Whereas**, many other full time UCF faculty, such as librarians, can make a substantial contribution to the scholarship of teaching and learning; therefore

**Be It Resolved that** the restrictive criterion for eligibility to apply for a SoTL award, in Section III.1, to faculty with the title of Instructor, Lecturer, Assistant Professor, Associate Professor or Professor should be removed. This criterion should read: "**all UCF Faculty with a full-time 9 or 12 month appointment general faculty as defined by the Faculty Constitution** are eligible to apply for this award”.

Resolution 2013-2014-4 To Encourage Implementation of the Chronicle of Higher Education Great Colleges to Work For Program (from Personnel)

Robert Wood, Steering Committee liaison to the Personnel Committee, introduced this resolution. During the discussion of this resolution, some faculty mentioned that there are other workplace surveys, and that the one from the Chronicle may not be the best to use. Following that idea, a motion was made to add the phrase "investigate whether to" before the words "join the Great Colleges to Work For program" in the Be It Resolved clause. Motion seconded. Discussion followed. Motion withdrawn. Motion made to amend the resolution as follows:

- In the third Whereas clause, add the words "programs such as" before the words "the Great Colleges to Work For program".
- In the fourth Whereas clause, replace the words "this program" with the words "programs such as the Great Colleges to Work For program".

Motion seconded and carried.

The following changes were offered as friendly amendments:

- In the first Whereas clause, to replace the phrase "aspires to reach Carnegie Foundation Research I status" with the phrase "is classified as a Very High Research Institution by the Carnegie Foundation".
- In the second Whereas clause, replace the word "achieve" with the word "retain".
- In the Be It Resolved clause, add the phrase "that within the next academic year" after the word "urges".

Friendly amendments accepted. The amended resolution was passed. The resolution as approved read:

**Resolution 2013-2014-4 To encourage implementation of the Chronicle of Higher Education Great Colleges to Work For program (or similar instrument)**

**Whereas**, the University of Central Florida is classified as a Very High Research Institution by the ~~aspires to reach~~ Carnegie Foundation ~~Research I status~~; and

**Whereas**, to ~~achieve~~ retain this status the University must strive to attract and retain quality faculty; and

**Whereas**, [programs such as](#) the Great Colleges to Work For program, sponsored by the Chronicle of Higher Education, provides administrators with an assessment of the quality of the workplace experience and the competitiveness of the University's policies and benefits; and

**Whereas**, participation in ~~this~~ [programs such as the Great Colleges to Work For program](#) would indicate that the UCF administration is concerned with addressing faculty morale and improving UCF's standing as a "Great College to Work For"; and

**Whereas**, registering in the program is simple, and the program is free to participate, and provides benchmarking data; therefore

**Be It Resolved that** the Faculty Senate of the University of Central Florida urges [that within the next academic year](#) the University of Central Florida to join the Great Colleges to Work For program, or another similar instrument to achieve this purpose, and to share the results with the appropriate committees of the Faculty Senate, with the goal of using this information to work with the Faculty Senate in a genuine spirit of shared governance to improve and strengthen the workplace environment at the University of Central Florida.

## **NEW BUSINESS**

### Resolution 2013-2014-5 Establishment of an Awards Procedures Review Committee (from Personnel)

There was general agreement that this review committee would be a good idea, and ideally include the three parties of the union, the administration and the Faculty Senate. The resolution was passed. The resolution as approved read:

#### **Resolution 2013-2014-5 Establishment of an Awards Procedures Review Committee**

**Whereas**, the TIP, RIA, and SoTL programs are designed to incentivize and reward excellence in teaching, research, and SoTL areas; and

**Whereas**, the excellence award and incentive award programs have been established by means of sections 23.5 and 23.6 of the UCF Collective Bargaining Agreement; therefore

**Be It Resolved** that a committee be formed to examine potential improvements to the application, eligibility criteria, selection, and distribution of excellence awards and incentive award programs, and the possibility of new awards (e.g. for excellence in service).

### Resolution 2013-2014-6 Universal Parking Fee Pricing Resolution (from Parking)

In the introduction of this resolution, Oetjen mentioned that Curt Sawyer of Administration and Finance has agreed to reduce the differential between the decal and the hangtag (presently 50%) to 25% without changing the cost of the decal. This would need approval from the Board of Trustees. After years of delay on this issue, several faculty wanted to go on record with this resolution. The resolution passed. The resolution as approved read:

## **Resolution 2013-2014-6 Universal Parking Fee Pricing**

**Whereas**, the purpose of the Parking Services is to provide adequate parking facilities for students, faculty, and staff; and

**Whereas**, the hangtag permits the UCF student, faculty, or staff to have the freedom of anonymity off campus for safety reasons, the safety of our students, faculty, and staff should not be compromised by the undue burden of a significantly higher cost; and

**Whereas**, the purchase of either the hangtag or the decal affords students, faculty, or staff with the exact same benefit, namely the renting of one parking space for the duration of the permit; and

**Whereas**, the decal creates a problem for families with multiple users and two or more vehicles in terms of which vehicle can be used for commuting to work; and

**Whereas**, the hangtag would encourage carpooling, thus reducing the parking burden on campus, but a higher price associated with the hangtag discourages carpooling; and

**Whereas**, a survey of students, staff and faculty indicated strong support for equal hangtag and decal prices across each category; therefore

**Be It Resolved**, that the Faculty Senate of the University of Central Florida urges the University of Central Florida Administration to equalize the prices for Parking Hangtag and Decal to the lowest possible, budget neutral price, within each user category.

### **COMMITTEE REPORTS**

Undergraduate Council – William Self reported that a meeting to discuss the GEP was coming up.

Graduate Council – Jim Moharam reported that the four committees of the Graduate Council are meeting and taking care of normal business.

Budget and Administrative Committee – No report.

Personnel Committee – Nothing to report beyond the above resolutions.

Parking Advisory Committee – Nothing to report beyond the above resolution.

### **ADJOURNMENT**

The meeting was adjourned at 5:28 p.m.



**Quality Enhancement Plan Update**  
**Faculty Senate Meeting**  
March 27, 2014

As a major component of our reaffirmation of accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), UCF is required to develop a new Quality Enhancement Plan that must be approved by SACSCOC for implementation. The purpose of the Quality Enhancement Plan is to enhance student learning and/or the environment that supports student learning in a well-defined and focused area. Efforts to identify an appropriate QEP topic are underway, and the table below presents a tentative timeline for related activities.

Spring/Summer 2014	<ul style="list-style-type: none"><li>• Establish a QEP development committee with broad campus representation</li><li>• Announce the QEP reaffirmation component to the UCF community and invite public comment, including recommendations for additional topics</li></ul>
Summer 2014	Develop QEP topic proposals
September 2014	Solicit feedback on QEP topic proposals from university community and external stakeholders
November 2014	Select and announce QEP topic
December 2014	Include relevant programming and activities in Winter Faculty Development Conference
Throughout 2015	Develop and refine QEP for submission to SACSCOC in collaboration with faculty, students, staff, and community members
Six weeks prior to SACSCOC visit	Submit QEP to SACSCOC

Please e-mail questions, suggestions, or ideas to  
Melody Bowdon, Director of SACSCOC Reaffirmation: [melody@ucf.edu](mailto:melody@ucf.edu)