MEMORANDUM

Date: February 18, 2016
TO: All Faculty Senate Members
FROM: Keith Koons
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on February 25, 2016

Meeting Date: Thursday, February 25, 2016
Meeting Time: 4:00-6:00 p.m.
Meeting Location: Student Union Key West, Room 218

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of January 28, 2016
4. Announcements and Recognition of Guests
5. Report of the Provost
6. Old Business
   None.
7. New Business
   • Faculty Senate Constitution and Bylaws – Summary of Revisions
     o General updates to committee names, memberships, and duties include:
       ▪ faculty member to be elected annually as the chair on Calendar, Master Planning, and Undergraduate Common Program committees;
       ▪ provide ex officio members if needed;
       ▪ defined continuous terms;
       ▪ defined replacement of a committee member;
       ▪ modified membership descriptions to better specify criteria and allow flexibility;
       ▪ added the Assistant/Associate deans to the Policy and Curriculum committees; eliminated the requirement for Graduate Policy to submit changes to Steering and Senate for approval; added the ability for the Policy committees to request approval of the Senate;
       ▪ added language from the UCF Regulation 3.0175 exempting a committee member that previously served to Promotion and Tenure committee;
       ▪ added how the Nominating committee handles having no available past chair; and
       ▪ removed a reference error from Section IV. Meetings of the Senate.
- Elevated the Information Technology Resource Advisory Committee from a Joint Committee to the Information Technology Senate Operational Committee and modified membership to include only faculty.
- Changed the Parking Advisory Committee to the Parking, Transportation and Safety Advisory Committee with expanded duties.
- Inserted a new Article VI. Resolutions to the Constitution and automatically re-numbered the Articles to specify the approval process for all Senate Resolutions to restore language from the Constitution prior to 2010.
- Added Section IX. Governance in Academic Units which is referenced in Article VII of the Constitution. The intent is to provide faculty in all units with a standard to hold their leadership up to, without forcing well run departments to change procedures that are already working.
  - Resolution 2015-2016-4 Family Emergency Leave Policy and Procedures for UCF Faculty

8. Committee Reports

- Budget and Administrative Committee – Joseph Harrington
- Personnel Committee – Ana Leon
- Parking Advisory Committee – Bari Hoffman-Ruddy
- Undergraduate Council – Kelly Allred
- Graduate Council – Annette Khaled

9. Adjournment