

MEMORANDUM

Date: February 18, 2016
TO: All Faculty Senate Members
FROM: Keith Koons
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on February 25, 2016

Meeting Date: Thursday, February 25, 2016
Meeting Time: 4:00-6:00 p.m.
Meeting Location: Student Union Key West, Room 218

A G E N D A

1. Call to Order

2. Roll Call

3. Approval of Minutes of *January 28, 2016*

4. Announcements and Recognition of Guests

5. Report of the Provost

6. Old Business

None.

7. New Business

- Faculty Senate Constitution and Bylaws – Summary of Revisions
 - General updates to committee names, memberships, and duties include:
 - faculty member to be elected annually as the chair on Calendar, Master Planning, and Undergraduate Common Program committees;
 - provide ex officio members if needed;
 - defined continuous terms;
 - defined replacement of a committee member;
 - modified membership descriptions to better specify criteria and allow flexibility;
 - added the Assistant/Associate deans to the Policy and Curriculum committees; eliminated the requirement for Graduate Policy to submit changes to Steering and Senate for approval; added the ability for the Policy committees to request approval of the Senate;
 - added language from the UCF Regulation 3.0175 exempting a committee member that previously served to Promotion and Tenure committee;
 - added how the Nominating committee handles having no available past chair; and
 - removed a reference error from Section IV. Meetings of the Senate.

- Elevated the Information Technology Resource Advisory Committee from a Joint Committee to the Information Technology Senate Operational Committee and modified membership to include only faculty.
- Changed the Parking Advisory Committee to the Parking, Transportation and Safety Advisory Committee with expanded duties.
- Inserted a new Article VI. Resolutions to the Constitution and automatically re-numbered the Articles to specify the approval process for all Senate Resolutions to restore language from the Constitution prior to 2010.
- Added Section IX. Governance in Academic Units which is referenced in Article VII of the Constitution. The intent is to provide faculty in all units with a standard to hold their leadership up to, without forcing well run departments to change procedures that are already working.
- Resolution 2015-2016-4 Family Emergency Leave Policy and Procedures for UCF Faculty

8. Committee Reports

- Budget and Administrative Committee – *Joseph Harrington*
- Personnel Committee – *Ana Leon*
- Parking Advisory Committee – *Bari Hoffman-Ruddy*
- Undergraduate Council – *Kelly Allred*
- Graduate Council – *Annette Khaled*

9. Adjournment