

1 **Resolution 2017-2018-2 Faculty Senate Bylaw Change, Undergraduate Policy**
2 **and Curriculum and Undergraduate Course Review Committees**

3 **Whereas**, the duties and responsibilities of the Undergraduate Policy and Curriculum and
4 Undergraduate Course Review committees have not been updated to reflect university
5 organizational or process changes since 2010; and

6 **Whereas**, the College of Undergraduate Studies would like to modify the duties and responsibilities
7 to clearly reflect the committees duties and responsibilities; therefore

8 **BE IT RESOLVED** that the *Bylaws* of the *Faculty Constitution* be amended as follows:

9 **1. Undergraduate Policy and Curriculum Committee**

10 a. Duties and Responsibilities.

- 11 i. To study, review, and provide recommendations on undergraduate academic
12 policies, ~~instruction, and standards.~~
- 13 ii. To study, review, and provide recommendations on university-wide
14 undergraduate degree requirements, including the General Education Program
15 (GEP), foreign language requirements or proficiency, admission standards,
16 ~~instruction,~~ and baccalaureate academic honors.
- 17 iii. To study and review recommendations from the University Common Program
18 Oversight Committee on changes to the General Education Program and to
19 transmit recommendations to the ~~Faculty Senate vice provost for Teaching and~~
20 Learning and dean of the College of Undergraduate Studies for approval.
- 21 iv. To review and make recommendations on all proposals for planning and
22 implementation of new undergraduate degree programs, minors, and
23 elimination of existing programs that will be submitted by the committee to the
24 Office of Academic Affairs prior to submission to the Board of Trustees for final
25 approval.
- 26 ~~v. To review the university program review reports and make recommendations~~
27 ~~on any policy or curriculum changes that might appear warranted based on the~~
28 ~~program review.~~
- 29 v. To review and make recommendations on all proposals for revisions to existing
30 degree programs, and certificates.
- 31 vi. To review and make recommendations on the allocation of the Equipment Fee
32 to the vice provost for Teaching and Learning and dean of the College of
33 Undergraduate Studies, who submits his/her recommendations to the provost
34 and executive vice president.
- 35 vii. To transmit its recommendations to the vice provost for Teaching and Learning
36 and dean of the College of Undergraduate Studies, who submits his/her
37 recommendations to the provost and executive vice president. The committee
38 may also make recommendations to the Steering Committee of the Faculty
39 Senate.

- 40 **2. Undergraduate Course Review Committee**
- 41 a. Duties and Responsibilities.
- 42 i. To review all undergraduate course additions, revisions or deletions, and special
- 43 topics course requests and transmit its recommendations to the vice provost for
- 44 Teaching and Learning and dean of the College of Undergraduate Studies (or
- 45 designee) for approval. The vice provost for Teaching and Learning and dean of
- 46 the College of Undergraduate Studies will inform the Undergraduate Policy and
- 47 Curriculum Committee of any related mandated curricular changes.
- 48 ii. To review recommendations from the Undergraduate Common Program
- 49 Oversight Committee regarding course proposals related to the General
- 50 Education Program.
- 51 iii. To make recommendations on the allocation of the Materials and Supplies Fee
- 52 to the vice provost for Teaching and Learning and dean of the College of
- 53 Undergraduate Studies, who submits his/her recommendations to the provost
- 54 and executive vice president.

Approved by the Faculty Senate Steering Committee on August 17, 2017.