

## MEMORANDUM

**Date:** November 30, 2017  
**TO:** All Faculty Senate Members  
**FROM:** William Self  
Chair, Faculty Senate  
**SUBJECT:** Faculty Senate Meeting on December 7, 2017

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Meeting Date: Thursday, December 7, 2017  
Meeting Time: 4:30 - 6:00 p.m.  
Meeting Location: Student Union Key West, Room 218

### AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of *November 16, 2017*
4. Announcements and Recognition of Guests
5. New Business
  - Discussion of resolution brought forward by Steering on November 3, 2017.
    - Resolution 2017-2018-7 Faculty Senate Bylaw Change, University Promotion and Tenure Committee and Procedures
6. Other Business
7. Adjournment