

Faculty Senate Meeting
Minutes of
October 19, 2017

William Self, chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

MINUTES

A motion to approve the minutes of August 24, 2017 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Sara Duff, Librarian, University Libraries

Kristy McAllister, Coordinator, Academic Affairs Information and Publication Services

Keisha Hoerrner, Associate Dean for Teaching and Learning and the College of Undergraduate Studies

ANNOUNCEMENTS

Dr. Self welcomed Laura Gonzalez as an interim senator for the College of Nursing and also welcomed Danielle Stewart, the Student Government Association Representative to the Senate meetings. As specified in the *Faculty Constitution*, Ms. Stewart is able to participate in discussions and debate.

Resolution 2017-2018-1 Availability of Lactation Rooms for UCF Women was approved by the provost October 13.

OLD BUSINESS

None.

REPORT OF THE PROVOST

Collective Impact – Strategic Plan

Reminded the senators that the Marchioli Collective Impact Innovation Award is open for nomination until **October 27**. This award is focused on an innovative program or initiative that has demonstrated measurable outcomes that can be scaled across the university. The awardee receives \$5,000 or a grant. The guidelines and application can be found at <https://www.ucf.edu/strategic-plan/champions/>.

Looking for good ideas on the Collective Impact Community Challenge. In this challenge, the university will choose a significant community issue that also has a national or global implication. As a first challenge, the university has already chosen the educational ecosystem from birth to post graduate work in the Parramore community in conjunction with the downtown campus. This is probably a 20-30 year project. Suggestions for a second challenge are being sought. Nominations for the Challenge can be submitted at https://ucf.qualtrics.com/jfe/form/SV_5oOKUYH9y3IIvPL until **November 17**.

Luminary Awards

The inaugural UCF Luminary Award celebration was held Wednesday evening. Forty-five faculty members were celebrated for shining a light on UCF, exceptional creative work, research and scholarly activity that leads to impact, and international recognition. The Luminary Awards will be presented annually.

Task Forces

The Academic Health Sciences Task Force (AHSTF) led by Deborah German is looking at how to align UCF expertise in health and clinical fields. The task force was developed after the final approval to build the academic hospital in Lake Nona. Two Town Hall meetings are scheduled for faculty and staff to gather information, ideas, hopes and concerns regarding the Academic Health Science Center.

October 20	12:00 – 1:00 p.m.	HPA1, room 116
October 23	12:00 – 1:00 p.m.	Morgridge International Reading Center.

The Urban Innovation and New Media Task Force is being led by Elizabeth Dooley and Thad Seymour. The task force was formed due to the opportunity the UCF Downtown Campus offers. The task force will identify the alignment of programs that can eventually make the best use of the urban setting. Updates can be found on the College of Health and Public Affairs website at <https://www.cohpa.ucf.edu/envisioning-academic-future/>. Everyone is encouraged to share ideas with committee members.

The Faculty Excellence and UCF Global Task Force is led by Michael Johnson. The task force is taking a fresh look at the two Academic Affairs units previously led by a single vice provost to determine if the units should stay together or be aligned differently. The task force emailed a survey link to gather ideas. The survey is open until Friday, **October 20**. One town hall was held October 16. A second Town hall is scheduled for **October 20** from 9:00 – 10:00 a.m. in Classroom Building II, room 204. Contact Maggie Leclair to submit ideas or feedback.

Dean Searches

The search committee for the Burnett Honors College dean has submitted its final recommendations. We are currently in the process of moving forward with the recommendations. An international search was just initiated for the dean of the Rosen College of Hospitality Management. Approximately 20 potential candidates have been nominated, both internally and externally. If you have additional nominations, send the information to Paul Jarley, chair of the search committee.

Bill & Melinda Gates Foundation

Foundation employees have been on campus this Fall learning about UCF's digital learning environments and mission of access in preparation for another visit next week by the President, CEO, and division directors of the foundation. They will be visiting with faculty and students while on campus.

Provost Forums

Last year, four forums were held on Research and Graduate Studies, Faculty Excellence and Prominence, Student Success, and Funding and Philanthropy. These forums will be repeated in 2017-2018 to provide updates on collective progress. The first two forum scheduled are:

Research and Graduate Studies, Liz Klonoff
November 17, 2017
9:00 – 10:30 a.m.
Morgridge International Reading Center

Faculty Excellence and Prominence, Jana Jasinski
December 6, 2017
3:00 – 4:30 p.m.
Morgridge International Reading Center

The half-day college visits initiated last year will be scheduled again this year discussing the progress as it relates to each college.

Iowa State University Presidential Search

The provost announced that he withdrew as a finalist in the Iowa State University Presidential search this morning. Iowa State University is a historic and interesting institution. The process was rapid, difficult and fun at the same time. The provost remains excited about UCF's trajectory and about being a part of the exciting initiatives started.

NEW BUSINESS

Discussion of resolutions brought forward by Steering August 10, 2017.

Resolution 2017-2017-2 Faculty Senate Bylaw Change, Undergraduate Policy and Curriculum and Undergraduate Course Review Committee; Resolution 2017-2018-3 Faculty Senate Bylaw Change, Undergraduate Common Program Oversight Committee; and Resolution 2017-2018-4 Faculty Senate Bylaw Change, Admissions and Standards Committee were developed over the summer based on conversations with the College of Undergraduate Studies. The resolutions are up for discussion today. Any possible amendments and a vote will occur at the November meeting. No discussion.

Resolution 2017-2018-5 Faculty Senate Bylaw Change, Governance in Academic Units

Dr. Self informed the senators that this resolution is on the agenda to allow 30-days to review the resolution prior to discussion at the November meeting. An informal working group led by Kevin Coffey was formed in February to revise resolution 2016-2017-9 that was denied last year. There is no action to take on this resolution today.

Resolution 2017-2018-6 Endorsement of University of Chicago Statement on Freedom of Expression

The resolution was brought forward by Ann Miller, a College of Sciences senator. A motion and second was made to approve the resolution. Open for discussion. Dr. Miller indicated the resolution states firmly the Senate's belief that our responsibility as a university is to be a marketplace for ideas. No other discussion.

Motion and second to approve the resolution.

Vote: All in favor to approve the resolution; motion passes.

COMMITTEE REPORTS

Budget and Administrative Committee – *Kimi Sugaya*

The committee met on September 6 and October 4, 2017. At the September meeting, the committee discussed the need for additional teaching assistants and support staff due to the increase in faculty hires. The committee is gathering data by department. Invited Ami Zulich, the coordinator from the Office of Research to the Faculty Travel Awards program to provide the history the Program. Current funding award levels are \$500, \$1,000, or \$2,000 depending on whether the travel is local, national, or international. Committee suggested using \$500 for U.S. travel and \$1,000 for international travel. At some point, more funds need to be made available to help support junior faculty.

Information Technology Committee – *Reid Oetjen*

The committee met on September 25 to discuss the Student Perception of Instruction (SPoI) in regards to the Student Government Association request to have better access to the scores. Chuck Dziuban was invited to a future meeting to discuss how to improve results to the university community and maybe build a database for data mining purposes to better interpret scores. The next meeting is scheduled for Monday, October 23 where the committee will discuss the Multi-factor Authentication and the university teleconference technology.

Parking, Transportation and Safety Committee – *Ahmad Elshennawy*

The committee met October 9 to discuss the lack of faculty parking available. Asked the senators to email if they have experienced parking issues, citations, or commuter parking issues. Also discussed poor signage on campus for visitors. Bill Martin discussed the university efforts to improve signage. The committee suggested signage to direct visitors to the visitor center, better lighting, signage at the entrance to the campus in addition to outside the garages. Also discussed the issue of utility vehicles driving too fast and dangerously. It was noted that the departments that use these vehicles predominately are Administration and Finance, Student Development and Enrollment Services (SDES), post office, and Athletics. It was suggested that the chair ask the office of the provost to communicate with these divisions about cart safety. Next meeting is scheduled for November 13.

Personnel Committee – Stephen King

The committee met September 20 and October 18. Committee discussed the issue of short notice to faculty regarding teaching assignment (summer, night class, or mode), not allowing enough preparation time. There are policies in existence and the committee believes this might be a training and education problem. Also discussed changes to the promotion and tenure process. Due to the increase in new faculty hires, the applications will almost double in the near future. Two resolutions have been forwarded to the Steering Committee to address the issues. One resolution suggests that any unanimous applications bypass the university committee and go directly to the provost. However, the provost has the option to request a review by the committee. The second resolution asks to include a faculty member from the Office of Research to the committee to represent faculty from the centers and institutes. Also discussing the Emeritus Policy. Not all the recommended changes submitted last year were included in the revised policy. Other changes have unintended consequences.

Graduate Council – Jim Moharam

No report.

Undergraduate Council – Charles Kelliher

No report.

OTHER BUSINESS

As an information item, the Conflict of Interest – Compliance Committee are looking for input and ideas. The first area is the question of summer funding for 9-month research faculty and how it compares to 12-month (soft money) faculty. The committee is also reviewing the Conflict of Interest form in regards to ambiguous language and options, which if selected, won't let you make a change. If there are any items on the Conflict of Interest form that are concerning, please email Joe Harrington or Doug Backman.

ADJOURNMENT

The meeting adjourned at 4:37 p.m.