

## MEMORANDUM

**TO:** Executive Steering Committee  
**FROM:** Michael A. Mullens  
Chair, Faculty Senate  
**DATE:** October 31, 2002  
**SUBJECT:** STEERING COMMITTEE MEETING – November 7, 2002

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DATE November ~~7~~<sup>7</sup>, 2002  
TIME: 4:00 p.m.  
ROOM: ENG. II 312 Conference Room, Main Office

### AGENDA

1. Call to Order
2. Roll Call
3. Minutes of October 10, 2002
4. Announcements & Recognition of Guests
  - a) Commencement Representatives and Grand Marshals
  - b) A meeting is scheduled to discuss Ad Hoc Committee for researching the relationships between centers, interdisciplinary programs, and academic departments.
5. **Old Business**
6. **New Business**
  - a) Standing Committee Reports:
    - Budget & Administrative – Dr. Arlen Chase
    - UPCC – Dr. Jeffrey Kaplan
    - Graduate Council – Dr. Alain Kassab
    - Personnel – Dr. Cynthia Young
  - b) Resolution 2002-2003-1 Electronic Thesis and Dissertation Policy - Dr. Stephen Goodman
  - c) Letter from student regarding Foreign Language
  - d) University Academic Advising Council  
(Information e-mailed by Dr. Mullens on 10-31-02)
7. **Other**