

MEMORANDUM

TO: Steering Committee

FROM: Dr. Arlen Chase
Chair, Faculty Senate

DATE: January 5, 2004

SUBJECT: **STEERING COMMITTEE MEETING**

DATE: January 8, 2004
TIME: 4:00 p.m.
ROOM: Phillips Hall, Room 406I

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of November 6, 2003**
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - Trustee Chairs/University Chairs
 - Scholarship In Teaching Awards
6. **New Business**
 - Administrative Reviews
 - Athletic Update Request – **Dr. Chase**
 - Academic Amnesty Policy – **Dr. Schell**
 - Standing Committee Reports
 - Budget & Administrative** – Dr. Cynthia Young
 - Graduate Council** – Dr. Alain Kassab
 - Personnel** – Dr. Rosie Joels
 - Undergraduate Policy & Curriculum** – Dr. Bob Pennington
7. **Other**