

## MEMORANDUM

**TO:** Steering Committee

**FROM:** Dr. Arlen Chase  
Chair, Faculty Senate

**DATE:** May 5, 2003 "Cinco de Mayo"

**SUBJECT:** Steering Committee Meeting – May 8, 2003

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**DATE:** May 8, 2003  
**TIME:** 4:00 p.m.  
**ROOM:** Phillips Hall, Room 406I

## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of April 10, 2003**
4. **Announcements and Recognition of Guests**
5. **Old Business - None**
5. **New Business**
  - ◆ Liaisons for Standing Committees
  - ◆ Commencement Issues
6. **Other**
  - ◆ Summer Commencement Grand Marshal & Faculty Representatives