

## MEMORANDUM

**TO:** All Steering Committee Members  
**FROM:** Dr. Arlen Chase  
Chair, Faculty Senate  
**DATE:** October 22, 2004  
**SUBJECT:** **Steering Committee Meeting**

---

**DATE:** November 4, 2004  
**TIME:** Meeting at 4:00 p.m.  
**ROOM:** OOR Conference Room, MII 243

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of October 7, 2004**
4. **Announcements and Recognition of Guests**
5. **Old Business**
  - ⇒ Revised Constitution
6. **New Business**
  - ❖ Graduate Council Resolution – Dr. Chase
  - ❖ Personnel Committee Resolution 2003-2004-2 Creation of Colleges, Schools, & Other Academic Units
  - ❖ Personnel Committee Resolution 2003-2004-3 Sabbatical Policy
  - ❖ Polaris Security – Dr. Wink
  - ❖ Survey (Huddleston)
  - ❖ NSSE & FSSE (Schell)
  - ❖ Standing Committee Reports
    - Budget & Administrative** – Dr. Ida Cook
    - Graduate Council** – Dr. Subir Bose
    - Personnel** – Dr. Manoj Chopra
    - Undergraduate Policy & Curriculum** - Dr. Bob Pennington
7. **Other Issues**
  - QEP
  - Web Support WebCT Classes
  - TIP, RIA and SoTL Procedures (Huff-Corzine)