

## MEMORANDUM

**TO:** Steering Committee

**FROM:** Manoj Chopra  
Chair, Faculty Senate

**DATE:** October 31, 2005

**SUBJECT: STEERING COMMITTEE MEETING**

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**DATE:** Thursday, November 3, 2005  
**TIME:** 4:00 p.m.  
**ROOM:** Classroom I, Rm. 306

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *October 6, 2005***
4. **Announcements and Recognition of Guests**
5. **Old Business**
  - Update from the Faculty Awards Subcommittee – Dr. Cook
  - Reaffirmation of Final Exam Policy Resolution 1991-1992-2
6. **New Business**
  - Revisions to the Faculty Senate Constitution to reflect changes in the College of Arts and Sciences
  - Substitute Courses for the General Education Program – Dr. Schell
7. **Standing Committee Reports**
  - Budget and Administrative Committee – Dr. Koons.
  - Graduate Council Committee – Dr. Daniell.
  - Personnel Committee – Dr. Workman.
  - UPCC – Dr. Pennington.
8. **Other**