



University of  
**Central  
Florida**

Date April 4, 2006

UCF Bookstore

Dear Faculty and Staff,

I would like to thank everyone for helping us to obtain the Spring textbook orders. We had a very successful buyback in December. This was due mainly to the efforts of the entire university in obtaining the book orders early.

By having 79% of the book orders before Buyback, we were able to give the students **\$685,876** for their used textbooks. This was an amazing **64%** increase over last year, an outstanding achievement for all of us. And we were able to **SAVE** our students over **\$320,000** versus the new Textbook cost at the beginning of this term.

As we now look forward to the Summer and Fall semesters, we are asking you to help us achieve the same results. Book orders for both terms are due Friday April 7th.

This due date will allow students to sell back their books from this semester at the highest possible value (up to 50% of the selling price). This will mean there will be more Used books available next semester saving those students 25% off the new book price as well.

Pre-printed book order forms have already been sent to all departments. If the same book is being used, simply sign the form and return it to the department manager.

Again, thank you very much for all your help. We are looking forward to a great semester.

Sincerely,

A handwritten signature in blue ink that reads "Denise Berrios".

Denise Berrios  
General Manager  
UCF Bookstore  
407-823-3924

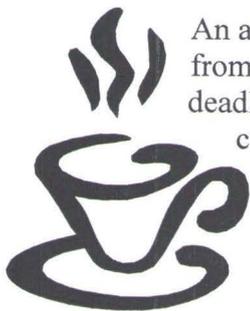
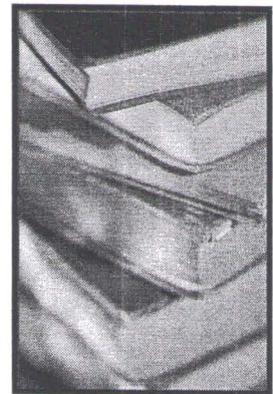
# Reduce the price of Textbooks Today!

The UCF Bookstore is currently collecting textbook orders from all departments for the summer and fall terms.

Early receipt of textbook orders allows us to pay students up to 50% of the book price at buyback. Used books are 25% off the new book price, so the more textbooks we buy this spring, the more students save in summer and fall.

Orders sent in on time also allows the bookstore to detect problems in advance, such as new editions, out-of-stock and out-of-print titles, so that the professor has enough time to aid us in correcting the problem.

The bookstore, in an effort to increase the number of complete textbook orders received in time for buyback, is offering each department up to a \$500 catering credit.



An account will be established for each department, which can then be used for catering from the Bookstore Cafe. The account, if all orders are received on or before the set deadline, will be credited with \$200 upon receipt of completed textbook adoptions for all courses offered in the fall and spring terms, and \$100 for the summer term. The deadline for the summer and fall book orders to be received will be **Friday April 7, 2006.**

An e-mail notification will then be sent to the designated Chair or Department Manager upon receipt of the award.

In an effort to get as accurate information as possible, if the department changes 10% or more of the textbook orders after the deadline, the award will be forfeited.

Denise Berrios  
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