Resolution 2006-2007-3 ETD Dissemination Policy

Whereas, the university is dedicated to open access of original work for the purposes of scholarship, and

Whereas, the university is mindful of protecting the rights of our students with regard to their original work,

Be it resolved, that UCF will provide the following options for all doctoral students submitting an ETD:

1. immediate worldwide dissemination with no restrictions
2. pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once patent and proprietary issues are resolved, then students could choose from options 1 or 3.
3. dissemination with limited access to the UCF community (its library patrons, including interlibrary sharing and release to ProQuest) for a period of one or three years and the declaration of this occurs during the final submission. Once the initial request is granted, additional extensions of one year can be obtained by notification to the Office of Graduate Studies using the Request to Extend ETD Access Limitations form. It is the responsibility of the student to request any such extension; otherwise, the document will automatically be released for electronic dissemination.

Revised 11-02-06

Submitted by GC

Recommended Implementation Protocol

1. ETD committee chair calls the Office of Student Conduct to receive the class ID and password for access to Turnitin.
2. ETD committee chair goes to turnitin.com and completes a faculty user profile, sets up the password access for turnitin.com and establishes a faculty mailbox where the results will be sent.
3. ETD committee chair provides the ID and password to the student submitting the thesis or dissertation for analysis
4. Student goes to www.turnitin.com, and completes a student user profile, watches the training video and follows instructions for submitting the thesis or dissertation.
5. Results of analysis are electronically sent to the ETD committee chair for review by the advisory committee
6. ETD committee uses the results appropriately to assist the student in the preparation of their ETD.