

Faculty Senate Steering Committee Meeting

March 6, 2008

Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:04 p.m. The roll was circulated for signatures. The minutes of February 14, 2008 were approved as recorded by unanimous vote.

Steering Officers Present: Drs. Chopra, Cook, and Ark.

Steering Committee Members Present: Drs. Daniell, Gunter, Howard, Kamrath, Koons, Liberman, LiKamWa, Lynxwiler, Orooji, and Pennington.
Dr. Robertico Croes for Dr. Muller

Steering Committee Members Not Present: Dr. Chase is out of the country;
Dr. Jewett, Dr. Muller, Dr. Kassab

Recognition of Guests Dr. Schell, Dr. Bishop, Dr. Huff-Corzine, Jeanette Ward, Library, Barry Baker, Library; Alex Berkun, Katherine Brotherton, Luis Benedett, students representatives from Eco-Advocates student group.

Announcements

Dr. Chopra asked for members to volunteer to serve on the review committee for the UCF Excellence in Professional Service Award. Drs. Pennington, Howard, Lynxwiler, and Chopra will meet on March 7, 2008 at 9:00 a.m.

New Business

Provost's update – *Provost Hickey reporting*

Provost Hickey outlined the two current bills in the legislature regarding the return of an Education Commissioner and the reorganization of the Board of Governors. The Senate bill seeks to dramatically change the structure of higher education in the state of Florida. The bill calls for a new board, smaller in number, with all members appointed by the governor, except the Faculty Senate representative and the Student Government representative. There would be an elected Commissioner of Education. If passed in the Senate and House, the bill would mandate a vote as a constitutional amendment in November. The companion House bill calls for the formation of a Florida College Board that would oversee the 28 community colleges. These community colleges could petition to become four-year colleges.

There are budget meetings scheduled in Tallahassee during the week of March 10, 2008 and again in June. UCF submitted a proposed enrollment plan last week which outlines a plan to meet the reduction in enrollment of about 3200 over a three-year period. Provost Hickey anticipates that the plan would allow the fall 2008 FTIC enrollment to hold constant at the current level. There would be limits in transfer students from other colleges and from out of state. No cuts in the consortium enrollment are planned at this time.

Discussion on Senate Joint Resolution 2308 – *Dr. Chopra reporting*

Discussion comments noted in the comments from Provost Hickey above.

Green fee discussion – *Mr. Alex Berkun, Ms. Katherine Brotherton, and Mr. Luis Benedett reporting*

Background: During the recent Student Government Association elections, of those students who voted, there was overwhelming support for a green fee in the amount of \$0.75/credit hour. The fee would go towards renewable energy/recycle efforts on the UCF campus. Mr. Berkun and his associates are here today asking that the Faculty Senate review the resolution and consider endorsement. Provost Hickey outlined the process by which any resolution is put forth to the administration and the Board of Trustees. Steering members advised that there be additional specific details as to how the money would be spent on renewable energy efforts and further, who would make the recommendations. In addition, there was a recommendation that the effort receive a broader check off in the student body beyond the students who voted in the recent election for the green fee. There should also be a consideration of inclusion of the fee among the graduate student body.

ACTION: Drs. Marshall, Folse and Cook will work with the students on the crafting of the resolution. There was a motion made to submit a proposal endorsing the student proposal; seconded and vote unanimous to bring to full Faculty Senate on March 20, 2008.

Rosen College Faculty Appointments - Dr. Croes

There was review and discussion of a situation that involved two tenured faculty members in the Rosen College who have received non-renewal notices. Dr. Huff-Corzine and Provost Hickey explained that the situation occurred on the Daytona regional campus in a program with low enrollment. The minor in hospitality management, thus the program is to be eliminated. The decision to eliminate the minor and the non-renewal was made after the Faculty Senate meeting last month. Provost Hickey noted that non-renewal issues of this kind are covered under the collective bargaining agreement, and referred the faculty to the UFF.

Library Decision on ETD Dissemination – *Mr. Barry Baker & Dr. Bishop reporting*

Background: At the February 28, 2008 Faculty Senate meeting, there was confusion regarding the storage of electronic theses and dissertations that have a designated delay in the dissemination timeframe.

Mr. Baker reported that there is secure server storage of all electronic theses and dissertations maintained regardless of the timing of dissemination. Some incorrect terminology in the resolution was corrected. The electronic versions go to the Florida Center for Automation that is used by all SUS institutions. Thus, the

UCF library stores the works on a secure server with backup along with the Florida Center for Automation that in turn has a backup system.

ACTION: Motion made, seconded and voted unanimous to send the corrected version of the resolution to the full Faculty Senate on March 20, 2008.

Policy Clarifying the Conferral of a Graduate Degree - Dr. Liberman reporting

The clarification comes as a recommendation from the Graduate Council Committee to the Faculty Senate Steering Committee (see attached document). The policy separates the awarding the degree and the license. Provost Hickey indicated that he would clarify with Dean German to determine if there were any issues with the College of Medicine. The Graduate Council committee offers clarification of an existing policy thus this issue is not one for the full Faculty Senate, rather the clarification is important and needs to be placed in the graduate catalog. The item would be sent to the Faculty Senate as informational and then sent on to the Provost.

ACTION: Faculty Senate Steering committee members in agreement for an announcement next Faculty Senate meeting on March 20, 2008.

Resolution from Library Committee on Funding of Library Materials – submitted by the University Library Committee, a Reporting Committee

Dr. Chopra clarified that the resolution would need an author so it could be sent as a resolution to the full Faculty Senate.

A general discussion was held regarding budget cuts and the limitations in the library funds that warrant a reduction in the number of library resources available for faculty research efforts. There was a suggestion of using monies from the overhead received through research grant funding. There has not yet been a response to an email sent to the Office of Research and Commercialization. The motion was made, seconded and approved to put forth a resolution from Faculty Steering to the full Faculty Senate. Discussion followed noting that the library materials budget has been flat for several years. Library administrators are planning for anticipated cuts in the next year along with the expected inflationary costs. The sense of the committee was to offer a resolution that would recommend that the university use whatever resources are available to keep journal holdings or to slow the process of cuts to library resources.

ACTION: Original resolution presented today is withdrawn pending a resolution with general wording, not specifically only targeting research grant overhead funding.

Resolution – Funding of the Library Materials and Subscriptions in Support of Faculty Research *withdrawn 3.6.2008*

(From University Library Committee)

Whereas the University of Central Florida recognizes that the great importance of the research performed by its faculty and the need to afford the research community at UCF with all the necessary facilities to maximize productivity and excellence,

Be it resolved that the Faculty Senate of the University of Central Florida recommends to the university administration that a percentage of the overhead returns generated by research grants be allocated for the library's procurement of materials and subscriptions.

ACTION: Dr. Pennington will prepare a revised resolution for the floor of the full Senate at the next meeting. (attached as 2007-08-7)

Bookstore Follow-up – Dr. Chopra reporting

Item is tabled until next meeting.

Standing Committee Reports

Budget and Administrative Committee – Dr. Jewett absent

No report

Dr. Schell commented that the undergraduate equipment requests are currently under review by the Provost's office.

Graduate Council Committee – Dr. Liberman

No committee report other than policy clarification under new business.

Personnel Committee – Dr. Orooji reporting

The committee met this week with Human Resources retirement representative.

UPCC – Dr. Pennington reporting

The committee is scheduled to meet during the week of April 20, 2008.

Submission deadline is two weeks before the scheduled meeting.

Other

The Faculty Assembly will meet on Tuesday, April 1, 2008 at 3:00 p.m.

Adjournment

Meeting adjourned at 5:50 p.m.

Policy Clarifying the Conferral of a Graduate Degree

The graduate faculty at the University of Central Florida are responsible for developing the curricula of graduate degree programs, and are charged with evaluating the performance of students in completing the curricula. Therefore, the conferral of a graduate degree requires the graduate faculty to verify that students have performed at a satisfactory level in completing the entire curriculum required for the degree. It should be noted that although degree programs may prepare students for licensure by an external agency, the conferral of a UCF graduate degree is not dependent on an evaluation by the external agency of a student's performance on the licensure exam, except where required by Florida State statute or rule.

Resolution 2007-2008-3 GS-2: ETD Dissemination Policy

Whereas, the university is dedicated to open access of original work for the purposes of scholarship, and

Whereas, the university is mindful of protecting the rights of our students (and faculty) with regard to their original work,

Be it resolved, that UCF will provide the following options for all graduate students submitting the required Electronic Thesis and Dissertation (with required graduate advisor input)

1. Immediate worldwide dissemination with no restrictions.
2. Pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once the patent and proprietary issues are resolved, we recommend immediate worldwide dissemination with no restrictions.
3. Pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once the patent and proprietary issues are resolved, we recommend dissemination with limited access to the UCF community for a period of
 - a. ___one year
 - b. ___three years
 - c. ___five years
4. Dissemination with limited access to the UCF community for a period of
 - a. ___one year
 - b. ___three years
 - c. ___five years

**Resolution 2007-2008-7 Funding of the Library Materials and
Subscriptions in Support of Faculty Research**

(From the Steering Committee)

Whereas, the University of Central Florida recognizes the great importance of research performed by its faculty and the need to afford the research community at UCF with all the necessary facilities to maximize productivity and excellence, and

Whereas, the UCF Library performs a vital function of providing access to journals and publications in support of sponsored research being performed by the faculty,

Be it resolved, that the Faculty Senate of the University of Central Florida recommends to the university administration that the overhead returns generated by research grants, along with other sources of funding, be reviewed for helping overcome the downward spiral of funding for the library's procurement of materials and subscriptions.

Resolution 2007-2008-8 Endorsement of Student Government Green Fee

(From the Steering Committee)

Whereas, the University of Central Florida has previously endorsed the Focus the Nation initiative toward environmental concerns, and

Whereas, the Student Government and Student Body of the University of Central Florida has supported creation of a Sustainability Fund through the implementation of a "Green Fee,"

Be it resolved, that the Faculty Senate of the University of Central Florida endorses the concept of environmental sustainability on the UCF campus, and supports the efforts of the Student Government Association to establish a "Green Fee" to generate a Sustainability Fund.

We further urge the Student Government Association to work with the University of Central Florida administration to guarantee reasonable control and proper utilization of such funds.