

MEMORANDUM

DATE September 17, 2008

TO: Members of the Steering Committee

FROM: Manoj Chopra
Chair, Faculty Senate

SUBJECT: STEERING COMMITTEE MEETING on September 18, 2008

Meeting Date: Tuesday, September 11, 2008

Meeting Time: 4:00 – 6:00 p.m.

Meeting Location: Phillips Hall, room 406I

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *August 14, 2008***
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - None
6. **New Business**
 - Provost's update
 - Service of Married Couples on Thesis and Dissertation Committees
 - Update on the ACFS Meeting and Chancellor's Comments – Dr. Cook
 - Suggestion of Topics for Committee Attention
7. **Standing Committee Reports**
 - Budget and Administrative Committee – *Selection of Liaison*
 - Graduate Council – *Selection of Liaison*
 - Personnel Committee – *Selection of Liaison*
 - UPCC – *Dr. Pennington reporting; Selection of Liaison*
8. **Other**