

University of Central Florida
Faculty Senate Ad Hoc Committee for revision of Student Perception of Instruction form
Meet with Dr. Huff-Corzine March 4, 2009

1. Stage One: Initial implementation
 - a. Current form
 - b. Need forms to be automatically presented to the students without faculty action
 - c. Need to get the form in the mailbox or web course of the right student and then back to the right teacher, department chair, dean.
 - d. When form appears, screen must have form name/ type (e.g. Evaluation of NGR XXXX Web mediated taught by Dr. VVVV in Spring fo 2009) at top of every screen so students always know what course/ teacher they are evaluating.

2. Stage Two: Implementation of revised form
 - a. Forms will have questions in three sections: Learning environment (classroom, parking etc); specific modality (face to face, web mediated etc); and evaluation of the faculty.
 - b. Forms should be linked to types of courses by coding already on sections by registrar (e.g. 0M01 is a web mediated course etc.)

3. Part of the UCF effort to go green

4. Implementation Suggestions:
 - a. Suggest using process already in place for online grade book
 - i. Pop up with each log on to MyUCF (this committee will write content if needed)
 - ii. Pop up with each access to the direct webcourses log on screen (would be BEFORE the students get to webcourses)
 - b. Need other ways to remind students:
 - i. Banners in Student Union
 - ii. Reminders in Central Florida Future
 - iii. Reminder in the Daily UCF email to all students
 - iv. Automatic announcements (not generated by faculty) in webcourses
 - v. Use a logo to make SPoI related announcements clear

5. Issues
 - a. Need to have way to allow faculty who team teach evaluated separately by all students in course. Whether from same department of different departments, all students should be able to evaluate all teachers in a course.
 - b. Need to have a way to evaluate GTAs and also discriminate between evaluations of GTAs and teachers
 - c. When first implemented have phone bank for help during evaluation time.

*Outline of existing form - Fall '09
Printout is a few sections in the summer.*

Student Perception of Faculty Instruction Costs

Forms Scanned:

Spring 2006	107,874
Summer 2006	39,494
Fall 2006	<u>116,459</u>

Total **263,827**

Spring 2007	108,792
Summer 2007	40,519
Fall 2007	<u>120,548</u>

Total **269,859**

Spring 2008	114,492
Summer 2008	43,095
Fall 2008	<u>132,501</u>

Total **290,088**

3-year Total of Forms Scanned:

Grand Total **823,774**

Cost to Faculty Affairs for forms:

(\$71.50/2,000)

2006	\$ 9,432
2007	9,647
2008	<u>10,371</u>

Total **\$ 29,450**

Cost of Scanner Maintenance (05-06FY)

2 OP6 model 36	\$ 2,736
2 Software support	312
OP21 model 75	15,000
Transport printer	196
Ink read head kit	<u>165</u>

Total **\$ 18,409**

Cost of Scanning (Labor): \$10,560

Cost of Computer Services Supplies:

SAS Software	\$ 3,500
Paper @ \$27/box	297
Toner @ \$300/box	600
CDs for colleges	<u>8</u>

Total **\$ 1,919**

Cost of GTAs 07-08AY:

11,711 sections X \$10/hr \$117,110

Cost of staff labor in colleges (est.):

(includes 1 staff person's time)

10 colleges pre & post results \$56,484

Instructional time lost per AY:

(07-08 AY)

11,711 X 30 minutes = 5,856 class hours

Cost of Scanner:

iNSIGHT 150 \$ 89,500

(add ons, if needed) \$ 2,000-5,000

Total \$ 91,500-94,500

Cost of Software setup: \$ 5,500-8,500

Cost of scanner maintenance:

Annual Total \$15,725

Cost of Server(s)

Dell Power Edge (3) \$ 10,122

Sun server (1) 9,848

Cost of Programming & Support:

Hire 1 person \$ 41,000

Snap surveys:

Snap ProNet Edition \$ 2,295

Snap Internet add-on module 1,000