

- (1) This regulation applies to all students who seek to be admitted to graduate programs at UCF.
- (2) Each student admitted to a graduate degree program or to a post-baccalaureate professional program must have earned a bachelor's degree or equivalent from a regionally accredited U.S. institution or its equivalent from a foreign institution and also meet at least one of the following:
 - (a) Earned a 3.0 GPA (or equivalent) or better in all work attempted while registered as an undergraduate student working for a baccalaureate degree, or
 - (b) Earned a 3.0 GPA (or equivalent) or better in all work attempted while registered as an upper division student working for a baccalaureate degree, or
 - (c) Earned a previous graduate degree or professional degree or equivalent from a regionally accredited U.S. institution or its equivalent from a foreign institution in a field related to the discipline of the program to which the applicant is applying.
- (3) Additionally, all applicants to doctoral programs must meet the following specific requirements:
 - (a) Each applicant to a doctoral degree program shall present scores that are acceptable for the program to which the student is applying on the Graduate Record Examination (verbal, quantitative, and writing), or an equivalent measure on the GMAT, whichever is deemed most appropriate to the program. Students, including international students, who already have a graduate degree obtained from a regionally accredited institution in the same or in a related area are not required to take the Graduate Record Examination or GMAT unless it is required by the program.
 - (b) In addition, doctoral applicants must submit three letters of recommendation, a resume or a curriculum vita, and a written essay.
 - (c) The submitted materials must be used in the context of a holistic credential review process.
 - (d) Each doctoral program may determine other requirements for admission, consistent with their mission and purpose. Any additional admissions requirements so imposed by doctoral programs must be published annually in the Graduate Catalog and on the website of the doctoral program; further, such requirements shall be reviewed and updated annually.
 - (e) These requirements shall not include preferences in the admissions process for applicants on the basis of any category protected by law.
- (4) Additionally, all applicants to master's programs must meet the following specific requirements:
 - (a) A score on standardized exams such as the GRE or GMAT is not required by the university, although individual programs may still require the exams for admissions purposes for admission to a master's degree program.
 - (b) Each master's program may determine other requirements for admission, consistent with their mission and purpose. Any additional admissions requirements so imposed by a master's program must be published annually in the Graduate Catalog and on the website of the master's program; further, such requirements shall be reviewed, and if necessary updated, annually.
 - (c) These requirements shall not include preferences in the admissions process for applicants on the basis of any category protected by law.

(d) For international students to be admitted in master's programs that do not require a GRE or GMAT, a course-by-course evaluation of the student's official transcript must be submitted by a credential evaluation service recommended by UCF that shows a GPA equivalent from an earned degree equivalent to a U.S. bachelor's degree.

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(5) In addition to the above requirements, international students must show proficiency in written and spoken English by

(a) proving they are from a country where English is the only official language; or

(b) establishing that a prior bachelor's, master's or doctoral degree was earned from a regionally accredited college or university in the United States; or

(c) establishing that a prior bachelor's, master's or doctoral degree was earned from a country where English is the official language, or a university at which English is the only official language of instruction; or

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(d) submitting a qualifying score on the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS). Qualifying scores are: a TOEFL computer-based score of 220; a TOEFL internet-based score of 80 (or equivalent score on the paper-based test); or an IELTS score of 6.5. Specific programs may establish higher scores for qualification, and such information must be included in the Graduate Catalog and program website information for that specific program.

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(e) Students who are non-native speakers of English (and do not have a degree from a U.S. institution) must pass the SPEAK exam administered by the UCF Center for Multilingual Multicultural Studies before they will be permitted to teach as a Graduate Teaching Associate or Graduate Teaching Assistant.

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(6) Exceptions to the above requirements:

(a) In any academic term, up to 20 percent of the graduate students may be admitted in a given degree program as exceptions to the minimum requirements for graduate admissions as defined in (2).

(b) Students who do not meet the admissions criteria and who wish to enroll in courses but not degree programs at the post-baccalaureate level may enroll under the classification of non-degree seeking students. Graduate programs wishing to admit post-baccalaureate non-degree seeking students to graduate degree programs after the students have satisfactorily completed up to nine hours of graduate course work may do so provided that the number so admitted is included as part of the 20 percent exception, as defined in paragraph (6)(a), above.

(7) Applicants may appeal an admissions decision by following the university admissions appeal procedure. Information regarding this procedure is available in the Graduate Catalog.