

MEMORANDUM

Date: August 13, 2009
TO: Members of the Steering Committee
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on August 13, 2009**

Meeting Date: Thursday, August 13, 2009
Meeting Time: 3:00 – 5:00 p.m. (*please note the non-standard time*)
Meeting Location: College of Arts and Humanities, Room 192A (*new location*)

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of April 30, 2009 and June 4, 2009**
4. **Announcements and Recognition of Guests**
 - Provost's update
5. **Old Business**
 - Standing and Reporting Committee assignments
 - Budget response update
 - Student Perception of Instruction
 - Call for topics for standing committee action
6. **New Business**
 - H1N1 (Swine Flu) Virus response
7. **Other**