

Faculty Senate Steering Committee Meeting
Minutes of
February 11, 2010

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:04 p.m. The roll was circulated for signatures.

Steering Officers Present: Cook, Wink, Kassab, and Chopra.

Steering Committee Members Present: Brown, Cash, Covelli, Gause, Goodman, Kaufman, Koons, Kovach, LiKamWa, Lynxwiler, Moslehy, Oetjen, Pennington, Schulte, and Seidel.

Administrators Present: Provost Hickey, Bishop, D. Chase, Huff-Corzine, and Elliot Vites (for Alison Morrison-Shetlar).

Steering Committee Members Not Present: Belfield, Chase, Daniell, Edwards, Rahrooh and Sivo.

Guests: Michael Stern, Graduate Studies; Jim Moharam, Graduate Council.

MINUTES

The minutes of January 14, 2010 were approved with revisions.

ANNOUNCEMENTS

Provost Hickey was in Tallahassee for meetings and expects to arrive late to today's meeting.

Dr. Cook announced that Senate elections will be coming up, and called for volunteers to serve on the Nominating Committee. The Committee will be: Manoj Chopra, Chair; Diane Wink; Reid Oetjen.

Dr. Cook announced that the Excellence in Professional Service Award files are available for review by the committee. She will be contacting the committee to set up a meeting.

OLD BUSINESS

Online Library Resources

Motion made to add a presentation regarding new online library resources to the February Senate agenda. Motion seconded and carries.

"Z" Grade for Academic Dishonesty

Elliot Vites requested that a presentation about the proposed "Z" grade for academic dishonesty be added to the Senate agenda. The proposal has been approved by the UPCC and is still under review by the Graduate Council. A discussion followed regarding whether the proposal is ready to go forward to the full Senate. Motion made to send this item forward for consideration by the full Senate at the February Senate meeting. Motion seconded and carried.

Constitutional Revisions

Dr. Cook reported on the progress of the ad hoc Constitutional Revision Committee and distributed a summary of revisions. The committee will not be able to complete its work this academic year and

would like to continue throughout the spring and summer with the goal of having the revised constitution ready for review at the beginning of the fall semester. Discussion followed on the kinds of revisions being made. Motion made to allow the committee to continue its work on the constitutional revision. Motion seconded. Further discussion followed. Motion carried.

ANNOUNCEMENTS (continued)

Provost's Update

Provost Hickey arrived and presented a brief overview of today's joint meeting of the education committees of the House and the Senate, which focused on the state's medical schools. The meeting went well and medical school funding seems secure. It is too early for a budget forecast, but the situation for fiscal year 2011-2012 do not look good, in part because the stimulus money will have run out. If the gambling initiative and offshore drilling proposal are passed, there will be new revenue from gambling and leasing revenues. State funding to the SUS may be more prescriptive in nature in the future.

NEW BUSINESS

University Athletics requested the opportunity to present at the March Senate meeting. Their request will be added to the March Steering agenda.

The College of Medicine Dean and Associate Dean have withdrawn their request to speak at the upcoming Senate meeting. They will visit at another time once constitutional revisions regarding the COM are finalized.

Revised Graduate Credit Policies

Jim Moharam, Chair of the Graduate Council, presented two proposed changes to graduate credit policies.

The first proposal creates policies that distinguish "internal" (UCF) transfer credit from "external" (non-UCF) transfer credit. The policy will retain current limits on external transfer credits while allowing more credits taken at UCF to be eligible for transfer into graduate programs, and set limits on the transfer of internal credits. Motion made to add the proposal to the agenda. Motion seconded and carried.

The second proposal recommends changes to the existing policy pertaining to credits being used to fulfill the requirements of multiple degrees. The changes will create guidelines for establishing official dual degree programs and accelerated bachelor's/master's programs, and place restriction on the use of credits in more than two degree programs. Motion made to add the proposal to the agenda. Motion seconded and carried.

STANDING COMMITTEE REPORTS

Budget and Administrative Committee – Patrick LiKamWa

The committee has not yet met.

Graduate Council – Steven Goodman

Dr. Goodman reviewed the activities and action of the Graduate Council, the specifics of which are in the attached report.

Personnel Committee – Tammie Kaufman (for Arlen Chase)

The committee is reviewing a draft from Academic Affairs regarding guidelines concerning promotion of non-tenure earning research faculty in centers and institutes, and clinical faculty in

health-related professions. At the next meeting, the committee will be looking at electronic promotion and tenure dossiers, and the possibility of promotion for full professors.

Undergraduate Policy and Curriculum Committee – Bob Pennington

The UPCC met Tuesday and discussed the elimination of an interdisciplinary minor from the College of Sciences. The committee is discussing differentiating between tracks, specialization, and areas of concentration in a program of study. The next meeting is March 16, and the deadline to add items to is February 18.

OTHER BUSINESS

A question was raised regarding the status of the proposed revisions to the Student Perception of Instruction (SPoI) forms. Dr. Cook noted that she is still waiting for information from the individual who was designated as the contact person when the ad hoc SPoI Committee was disbanded. That information is needed before any additional action can be taken on SPoI. A request was made to add SPoI to the March Steering agenda.

A question was raised regarding the statewide committee on open access textbooks. Dr. Cook provided an update on the status of the committee's report, which will be presented to the legislature. At this point, all references to mandating specific textbooks have been removed.

Drs. Cook and Chopra reported on the recent Advisory Council of Faculty Senates (ACFS) meeting. The ACFS is endorsing the New Florida Initiative, a proposal from the Chancellor's office that aims to provide additional funds to academic disciplines that will support the economy of the state. This is a vehicle to request a portion of \$100 million in recurring funds for higher education, backed by business and chambers of commerce. The ACFS also examined potential issues that might arise from the state colleges offering 3000 and 4000-level courses under the common course numbering system. A discussion followed regarding the baccalaureate degrees being offered by state colleges.

In response to questions forwarded by faculty members, Dr. Cook relayed the following:

- The reason faculty had not been notified of the recent homicide in Research Park was that it was under the jurisdiction of Orange County and the officers at the scene determined that there was no threat to the UCF community.
- AVMED laptops were stolen with patient information. In response, a two-year identity protection program is being offered to AVMED subscribers, who should have received information in the mail.
- Some telephone handsets are being switched to a new system to update the provider. Those affected can still access their old messages. Faculty should contact Telecom for more details.

ADJOURNMENT

Motion to adjourn made and seconded. Meeting adjourned 5:30 P.M.

Faculty Senate Steering Committee: 2/11/2010 meeting
Report on Graduate Council Activities
Stephen Goodman, Steering Committee Liaison to the Graduate Council

The Policy Committee has met twice since the last Steering Committee meeting. The committee has formulated recommended changes to the policies governing the transfer of credits into graduate programs at both the master's and doctoral levels. The committee has also formulated recommended changes to the policies and guidelines pertaining to credits being used to fulfill the requirements of multiple degrees. The 2/11/2010 Senate Steering Committee agenda includes a presentation of those proposed changes by the Chair of the Graduate Council Policy Committee.

The Curriculum Committee met twice since the last Steering Committee meeting. The committee has dealt with a variety of curriculum proposals, including:

- COE: proposal to change the Ed. D. in Educational Leadership to Executive Ed. D. in Educational Leadership; proposal to revise the Higher Education Track in the Ph.D. in Education program; proposal to revise the M.S. in Early Childhood Development and Education program; proposal to modify the M.Ed. in Educational Leadership program.
- COS: proposal to modify the M.S. in Mathematical Sciences program and the Ph.D. in Mathematics program; proposal to restructure certain aspects of the Ph.D. in Physics program.
- COM: proposal to establish a track in the M.S. in Biotechnology area to be named the PSM Program in Biotechnology.
- CAH: proposal to create two split level classes in Music.

In addition, the Curriculum Committee has reviewed material and supply fee requests related to 52 courses spread over 7 colleges and 14 departments, as well as graduate equipment fee requests from the College of Medicine. Finally, the Curriculum Committee continues its routine processing of course action requests, having reviewed 26 (14 for course additions and 12 for course revisions).

The Appeals and Awards Committee met once since the last Steering Committee meeting. The committee reviewed 13 student petitions on such matters as course substitution, exceeding program time limits, excess hours transferred into a program of study, reversion to a previous catalog year, and graduate certificate course substitution. Ten of these petitions were approved and three were denied.

The Program Review Committee has met once since the last Steering Committee meeting. The committee has been engaged in the ongoing task associated with the seven-year review cycle for graduate programs. The committee is preparing for the annual review of applications for University Excellence in Graduate Teaching Awards, and discussing the use of subcommittees to facilitate this process.