

MEMORANDUM

Date: January 28, 2011
TO: Members of the Steering Committee
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on February 3, 2011**

Meeting Date: Thursday, February 3, 2011
Meeting Time: 4:00 – 6:00 p.m.
Meeting Location: College of Arts and Humanities, Room 192A

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *January 6, 2011***
4. **Announcements and Recognition of Guests**
 - Provost's update
5. **Old Business**
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6. **New Business**
 - Appointment of a selections committee for the University Excellence in Professional Service Awards
 - Provost's discussion items
 - Committee service
7. **Standing Committee Reports**
 - Budget and Administrative Committee – *Arlen Chase*
 - Graduate Council – *Stephen Goodman*
 - Personnel Committee – *Jeffrey Kaplan*
 - Undergraduate Policy and Curriculum Committee – *Marie Léticée*
8. **Other Business**
9. **Adjournment**