

MEMORANDUM

Date: April 13, 2011
TO: Members of the Steering Committee
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: **SPECIAL CALLED STEERING COMMITTEE MEETING on April 20, 2011**

Meeting Date: **Wednesday**, April 20, 2011 *(Please note the non-standard day.)*
Meeting Time: **3:30** p.m. *(Please note the non-standard time.)*
Meeting Location: College of Arts and Humanities, Room 192A

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Announcements and Recognition of Guests**
4. **Report of the Provost**
5. **Other Business**
6. **Adjournment**