

# MEMORANDUM

**Date:** April 1, 2011  
**TO:** Members of the Steering Committee  
**FROM:** Ida Cook  
Chair, Faculty Senate  
**SUBJECT:** **STEERING COMMITTEE MEETING on April 7, 2011**

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Meeting Date: Thursday, April 7, 2011  
Meeting Time: 4:00 – 6:00 p.m.  
Meeting Location: College of Arts and Humanities, Room 192A

## A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of March 3, 2011**
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**  
None
7. **New Business**
  - List of 2011-2012 Senators
  - Nomination of Slate of Officers
  - Bookstore Update – *Steven Way, UCF Bookstore General Manager*
8. **Committee Reports**
  - Budget and Administrative Committee – *Arlen Chase*
  - Graduate Council – *Stephen Goodman*
  - Personnel Committee – *Jeffrey Kaplan*
  - Undergraduate Policy and Curriculum Committee – *Marie Léticée*
9. **Other Business**
10. **Adjournment**