

MEMORANDUM

Date: January 3, 2014
TO: Members of the Steering Committee
FROM: Reid Oetjen
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on January 9, 2014**

Meeting Date: Thursday, January 9, 2014
Meeting Time: 4:00 – 6:00 p.m.
Meeting Location: College of Arts and Humanities, Room 192

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of November 7, 2013**
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
None.
7. **New Business**
 - Retention and graduation initiatives – *Paige Borden*
 - Online syllabi – *Zachary Lampman*
 - Freedom of Information Act – *Scott Cole*
8. **Committee Reports**
 - Budget and Administrative Committee – *Tom Wu*
 - Graduate Council – *Jim Moharam*
 - Parking Advisory Committee – *Bernardo Ramirez*
 - Personnel Committee – *Robert Wood*
 - Undergraduate Council – *Deborah Breiter*
9. **Other Business**
10. **Adjournment**