

# MEMORANDUM

**Date:** January 29, 2015  
**TO:** Members of the Steering Committee  
**FROM:** Reid Oetjen  
Chair, Faculty Senate  
**SUBJECT: STEERING COMMITTEE MEETING on February 5, 2015**

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Meeting Date: Thursday, February 5, 2015  
Meeting Time: 4:00 – 6:00 p.m.  
Meeting Location: College of Arts and Humanities, Room 192

## A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *January 15, 2015***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**  
None.
7. **New Business**
  - Faculty Cluster Initiative – *Manoj Chopra*
  - Appointment of selection committee for the University Excellence in Professional Service Awards
  - Resolution 2014-2015-2 Parental Leave Policy and Procedures for UCF Faculty Birth/Adoption (*from Personnel*)
8. **Liaison Committee Reports**
  - Budget and Administrative Committee – *Robert Cassanello*
  - Graduate Council – *Jim Moharam*
  - Parking Advisory Committee – *Norma Conner*
  - Personnel Committee – *Richard Harrison*
  - Undergraduate Council – *Bill Self*
9. **Other Business**
10. **Adjournment**