

# MEMORANDUM

**Date:** October 26, 2017  
**TO:** Members of the Steering Committee  
**FROM:** William Self  
Chair, Faculty Senate  
**SUBJECT:** **STEERING COMMITTEE MEETING on November 2, 2017**

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Meeting Date: Thursday, November 2, 2017

Meeting Time: 4:00 – 6:00 p.m.

Meeting Location: Millican Hall, room 395E

## A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *October 5, 2017***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
  - None
7. **New Business**
  - Resolution 2017-2018-7 Faculty Senate Bylaw Change, University Promotion and Tenure Committee and Procedures
  - Resolution 2017-2018-8 Faculty Senate Bylaw Change, University Promotion and Tenure Committee – Membership
  - Faculty & Staff Benefits Committee – Membership
  - Ad Hoc Committee – Undergraduate Curriculum Handbook
8. **Liaison Committee Reports**
  - Budget and Administrative Committee – *Bari Hoffman-Ruddy*
  - Information Technology Committee – *Joseph Harrington*
  - Parking, Transportation and Safety Committee – *Margaret Ann Zaho*
  - Personnel Committee – *Linda Walters*
  - Graduate Council – *Jim Moharam*
  - Undergraduate Council – *Kevin Murphy*
9. **Other Business**
10. **Adjournment**