

Updated Steering Topics for 2017-2018 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
41		Classrooms.	Active Shooter protocols in UCF classrooms. Lack of materials.	Senate 2-22-18	New
40		Non-tenure faculty Faculty Senate representation.	Active Shooter protocols in UCF classrooms. Lack of materials.	Steering 2-8-18	New
3	Steering	Senate Oversight of Senate elections.	Gather and review the Senate nomination and election process. Discussion: Although all colleges will differ, determine nomination and voting procedures and process, length of election, bylaws or not, etc.	Steering 3-9-17 & 4-6-17	
36	Steering	Facilitating shared governance with the Provost to solicit stakeholder feedback.		Harrington 8-11-16	Complete Resolution 2017-2018-14
39	Steering	Senate Operational and Curricular chairs and vice chairs	Increased need for a backup chair due to conflicts. The Bylaws many need to be updated regarding the absence of a chair.	Self – Steering 1-11-18	
30	Ad Hoc Committee on Faculty Participation on University Committees	Faculty Involvement	Need for faculty senate to be involved in assuring that committees developed and maintained by the administration are staffed with faculty and have faculty contributing to their mission.	Liz Klonoff 7-19-17	Complete Resolution 2017-2018-9
1	Ad Hoc Working Group	Governance in Academic Units.	Revision and re-submission of 2016-2017-9 Faculty Senate Bylaw Change, Governance in Academic Units.	Kevin Coffey Steering 3-9-17	Complete Resolution 2017-2018-5

6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	Still open for 18-19
9	Budget & Administrative	Need for Teaching Assistants and Support Staff growth.	The operating and instructional budget is not keeping pace with growth of labs, majors offered, and new faculty. <i>Committee Discussion: Budget for teaching assistants is from each unit, and the budget for research assistants are from each PI grant. Based on the number of teaching assistants, we have quite enough of them, and it is regulated by each unit's focus in teaching. Research assistants are hired by PIs budget and that is totally depend on the grant. Thus, we do not see possible university level contribution to this issue.</i>	Steering 4-6-17	Complete Committee satisfied 12-6-17
10	Budget & Administrative	Tuition Waiver Program. (Regulation 3.0031, https://hr.ucf.edu/current-employees/tuition-waiver-program/)	Right now, we can't use the Tuition credits for market-based programs, if space is available. This issue was raised during the COACHE survey last year. Don't know if this is in the Collective Bargaining Agreement or not, but we would like to use for market-based program. Discussion: Faculty want to use the tuition waiver for the regular amount then pay the balance. Can't use the waiver for market-based programs since classes are full.	Steering 4-6-17	Complete market rate programs not approved by BOG; not negotiable.
32	Budget & Administrative	Insufficient funding for faculty travel program.	<i>Committee Discussion: Regular travel funding is dependent on each unit, as university distributed budget to each unit and it is expected that the units will support their faculty travel. University faculty travel program is used only for special travel to represent UCF such as invited talk and receiving honor award.</i>	Koons 7-25-16	Complete Fund raised from \$32 to \$50 1-18
7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.	Steering 8-17-17	
22	Information Technology	Teleconference Technology.	Need a better university-wide solution to connect faculty to meetings like Google Docs, Adobe Connect or other reliable package.	Steering 4-6-17	

27	Information Technology	Student Perception of Instruction (SPoI) – Processing Mid-Cycle or Mid-Term reports.	Special tuition programs (market/tuition rate/cost recovery) and some newer programs have special course dates (like 7 weeks). Need a means to get processed for timely evaluation. Test Scoring Services does not process any mid-cycle or mid-term SPoI's. They are all done at the end of each term. Changes to the process need to be approved by the Senate and the Registrar's Office.	Pam Cavanaugh, UCF Connect 7-6-17	
29	Information Technology	Student Perception of Instruction (SPoI) available to students. (http://www.cst.ucf.edu/resources/testscoring/spi/)	Would like SPoI made more available to students by putting them in my.ucf.edu in an easier format for students to review a particular faculty member. Discussion: Publically available now as a single pdf and without verbal comments. Students want to use myUCF instead of rate my professor or other sites. Encourages more student engagement in completing SPoI's. It's is also a nightmare for colleges.	Student senator 7-17-17	
31	Information Technology	Multi-Factor Authentication	Should not have to use personal phone to authenticate.	Steering 8-17-17	
7	Parking, Transportation and Safety	Poor Signage.	Although new signs have been installed, for the unfamiliar visitor, it's impossible to navigate the campus. Still need better signage. <i>Committee recommended signage to the visitor's center, lighting for vehicular signs, signage at the entrance to campus, and signage outside of the garage.</i>	Steering 4-6-17	Complete: committee made recommendations to Bill Martin
25	Parking, Transportation and Safety	Utility Vehicles. (<i>Regulation 6.007; UCF Policy 3-122; ehs.ucf.edu/workplacesafety/utilitycartsafety.html</i>)	Utility vehicles are driving too fast on sidewalks and it's dangerous.	Steering 4-6-17	Complete Chair to email provost to contact appropriate personnel.
26	Parking, Transportation and Safety	Graduation Traffic/No Access To Scorpius to HPAI, HPAII, and UCF Global	During graduation, Scorpius Street was closed preventing access to parking in the D lots. Anyone that needed to leave campus was unable to get back to the parking lot or the building. In addition, all exiting traffic from Scorpius Street was required to turn right (whether graduation was over or not) only, resulting in U-turns. Guests that park in Garage H exiting West Plaza drive make U-turns onto North Orion slowing traffic. Need a better solution for managing graduation traffic and parking without interfering in university business.	Many 5-26-17	Complete 1-8-18 Committee satisfied with UCF Police response.

2	Personnel	Promotion and Tenure Guidelines and Process. (Regulation 3.015 & 3.0175, CBA Articles 14 & 15)	Improve the Promotion and Tenure Guidelines and Process to manage workload.	Fevzi Okumus, & Blake Scott P&T Committee	Complete Resolution 2017-2018-7
4	Personnel	Insufficient notice of teaching assignment, including: summer and evening courses, and changes in course mode. (Regulation 3.032, CBA Article 9, CBA Article 8.6)	Some faculty are uncomfortable teaching at night others are caught off guard and need to make child care arrangements. Changing mode requires extensive preparation (i.e., face-to-face to mixed mode). Faculty need to know what income to count on for the summer. This is becoming a faculty satisfaction issue.	Steering 4-6-17	Complete Faculty Excellence reminding chairs at chairs council
15	Personnel	Emeritus Policy (Policy 4-502.2)	Changes in Nov 2016 require applying for Emeritus within 5 years <u>after</u> retiring. Faculty retiring not yet granted Emeritus can't continue on graduate student committees. There are also application timing issues. Dr. Young formed a sub-group now headed by Eloy Hernandez to draft changes to the policy. Sub-group wants to work with Personnel committee on changes. High priority before November. New policy. Would it be better to have an automatic program instead of an application-based program?	Personnel Committee	Complete Resolution 2017-2018-13
20	Personnel	On-line courses (Regulation 2-0330, CBA Article 18)	Establish clear policies on the use of an on-line course by faculty members other than the one designated as the expert in the area and who fully developed all content and work for the course. Discussion: Faculty have to give permission to allow content. Policy is part of web courses. Some may be pressured to allow.	Karol Lucken 4-24-17	Complete Discussed, no further action taken
24	Personnel	Out-of-Unit Parental Leave Policy.	Out of unit, 9-month faculty would like the same benefit as in-unit faculty.	Steering 4-6-17	Complete Resolution 2017-2018-12

33	Personnel	Follow-up on Salary study; implementation and gender gap study.	Further understanding of the initial gender equity report is needed. How is the deeper study being designed? What will it address?	Oetjen, Steering 4-7-16	Complete 1-11-18 CBA being ratified and 80 faculty identified will be addressed using ADI
34	Personnel	No regular process of evaluation for endowed chairs; should a process be instituted, and what should it be? <i>(Regulation 3.010, CBA Article 10)</i>		Dean Sole CON 7-19-16	Pending Still awaiting information from Faculty Excellence.
35	Personnel	Committee chairs, reward and accountability for service (including service during the summer).		Harrington 8-11-16	Not addressed No progress; other issues more time sensitive.
37	Personnel	Joint Appointments with COM <i>(https://provost.ucf.edu/files/Joint_SecondaryJoint-Instructions-Form-07.29.16.pdf)</i>	Difficulty in arranging joint appointments between CREOL and COM because COM faculty are out-of-unit.	Dean Saleh 2016	Tabled
38	Personnel	Telecommuting Policy http://hr.ucf.edu/files/telecommuting_man.pdf https://hr.ucf.edu/files/telecomm_forms.pdf	Work-Life Balance Faculty Excellence Advisory Group requests a transparent and fair policy, especially for the non-teaching/research faculty (CDL, library, etc.)	Walters – Steering 1-11-18	New Schedule for Fall 18
18	University Master Planning	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	
5	UPCC	Lack of Study Abroad policy. <i>(UCF policy 2-902; CBA Article 8.8)</i>	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	
13	UPCC	Hispanic Serving Institution	What changes need to be in place prior to becoming a Hispanic serving institution? Discussion: We are already there in number, but how do we serve the population? Difference services or more services?	Senate 4-20-17	

2016-2017-13	Tabled	Post-tenure review (Regulation 3.010, CBA Article 10)	Not useful or beneficial. Is there a better way?	Dean Frumkin and Dean Pizam 2016	
8	Tabled	Traffic Pattern.	The exit from Scorpius Street is dangerous and frustrating. There are too many cars trying to exit and obstructing the shuttles. Need the light extended or different pattern to allow more vehicles to exit at a time.	Steering 4-6-17	Complete 1-8-18 Committee satisfied with UCF Police response.
11	Tabled	Undergraduate Policy & Curriculum duties and responsibilities	1. Duties...(II) and (V); we are currently not doing this – should this be done or eliminated from FS bylaws?	Keisha Hoerrner	Complete Resolution 2017-2018-2
12	Tabled	Undergraduate Course Review Membership	Should there be 15 total faculty (including chair) or 15 + 1 (under bylaw 2. Membership in FS UPCC description	Keisha Hoerrner	Complete Resolution 2017-2018-2
14	Tabled	TIP, RIA, SoTL (CBA Article 23.5)	a) What is the relevant history of what happened at the time UCF kept these, while other universities canceled? b) How did UCF vs other universities deal with the related salary issues?; c.) What is the impact of continuing the awards upon current salary structure at UCF?	Personnel Committee	
16	Tabled	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue.	Personnel Committee	
17	Tabled	Annual Evaluation Standards and Procedures (AESP) (Regulation 3.010, CBA Article 10)	Examine the updating process to ensure that faculty input is being used in setting up and implementing changes to the program.	Personnel Committee	
19	Tabled	Partners in Teaching and Learning	Vital role of Housing and Residence Life as our partners in teaching and learning.	Rosa Cintron 4-21-17	
21	Tabled	Administrative Discretionary Increases (ADI's) (Regulation 3.044, CBA Article 23.8)	Address ADI's awarded to retain faculty in the context of counter offers from other Universities. What is the policy? Is there a requirement to show written proof of offer or job interview?	Karol Lucken 4-24-17	
23	Tabled	Teaching Incentive Program (TIP) & Annual Evaluation Standards and Procedures (AESP) Process. (CBA Article 23.5)	We must set the bar higher than ourselves for both. A culture change needs to happen.	Steering 4-6-17	
28	Tabled	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan.	Self 7-25-17	