

# **Welcome to the UCF Faculty Senate**

## The Role of the Senate

- Serves as the main channel of communication between faculty members and administration.
- Advisory body to the president and provost.
- Participation in the governance of the University of Central Florida.
- Collaborate and make recommendations to administration concerning the welfare of the university, focusing on the academic mission.

## The Role of the Senate

- Initiate policies or make recommendations either directly or through its committees.
- Senators serve on various committees; these committees carry out important Senate and university business.

## The Role of a Senator

- Represent and collaborate with your constituents.
- Communicate issues that impact colleges and faculty.
- Represent your college by serving on at least one Senate operational or curricular committee.
- Attend scheduled senate meetings; attendance is posted on the Faculty Senate website.

# **Senate Committees and Councils**

## **Senate Committees and Councils**

Each committee has specific responsibilities. Three classes of committees and councils are staffed by the Faculty Senate:

1. Senate operational committees.
2. Senate curricular committees and councils.
3. Joint committees and councils.

## Senate Operational Committees

- Steering Committee
  - Committee on Committees - Subcommittee
  - Nominating Committee - Subcommittee
- Budget and Administrative Committee
- Faculty Senate Parking, Transportation and Safety Committee
- Information Technology Committee
- Personnel Committee

## Senate Operational Committees

- Provide updates at each of the Faculty Senate meetings.
- Committee members continue to serve until their replacements are appointed.
- Each operational committee is chaired by a current senator.
- Each committee brings policy matters to the Faculty Senate Steering Committee for consideration.



## Senate Curricular Committees and Councils

- Undergraduate Council – divided into:
  - Undergraduate Course Review Committee
  - Undergraduate Policy and Curriculum Committee
- Graduate Council – divided into:
  - Graduate Appeals Committee
  - Graduate Curriculum Committee
  - Graduate Policy Committee
  - Graduate Program Review and Awards Committee

## **Senate Curricular Committees and Councils**

Govern college and university curricular and academic policies and procedures in cooperation with the College of Undergraduate Studies and the College of Graduate Studies.

## **Joint Committees and Councils**

- Academic Calendar Committee
- Admissions and Standards Committee
- Commencements, Convocations, and Recognition Committee
- Faculty Center for Teaching and Learning Advisory Committee
- Library Advisory Committee
- Research Council
- Strategic Planning Council

## **Joint Committees and Councils**

- Undergraduate Common Program Oversight Committee
- University Athletics Advisory Committee
- University Bookstore Advisory Committee
- University Honors Committee
- University Master Planning Committee
- University Parking and Transportation Committee
- University Promotion and Tenure Committee
- University Travel Awards Committee

## **Senate Joint Committees and Councils**

Joint committees and councils report to the Senate, the president, or the responsible administrator.

# Committee Staffing

## Committee Staffing

- Completed by each college Committee on Committee Representative in consultation with the Provost, dean's designee, or administrator.
- Staffed over the summer.
- Membership criteria varies by committee.
- Term lengths vary by committee.

# Committee Staffing

## Senate Committees

- Staffing completed by each college Committee on Committees representative.
- Senators appointed to vacant seats based on committee preference form.
- Remaining seats filled by general faculty.

Note: Every effort is made to satisfy preferences – but this is not a guarantee



## Committee Staffing

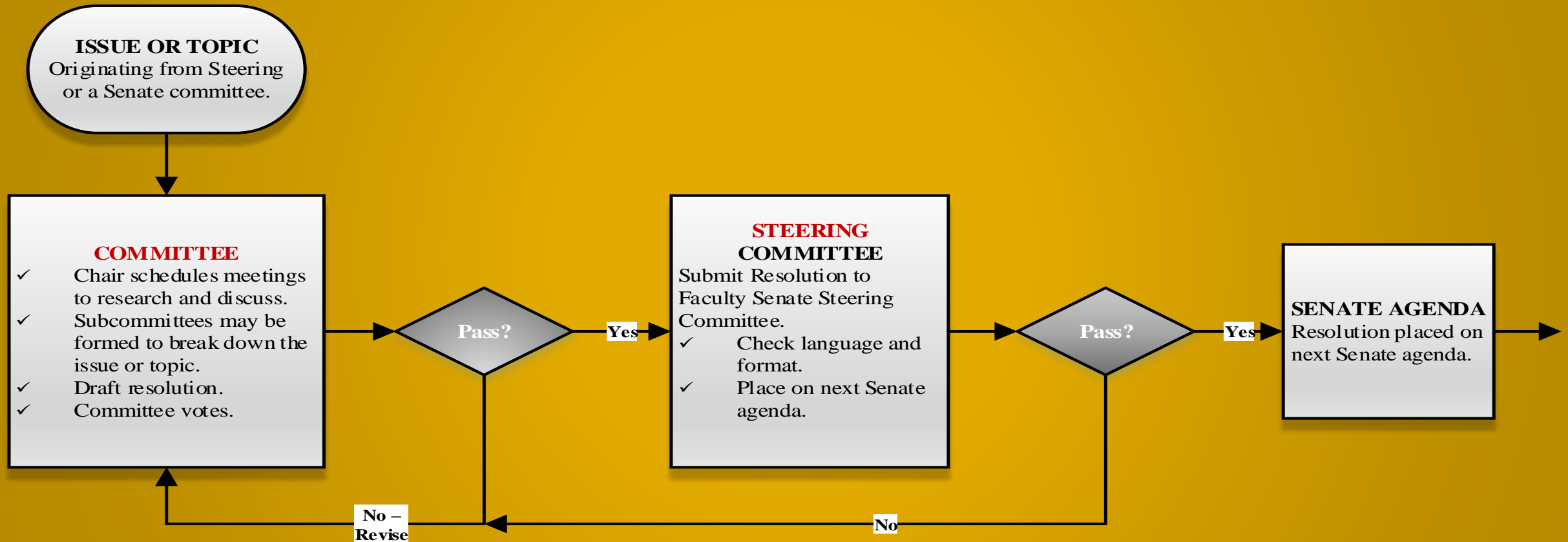
### Joint Committees and Councils

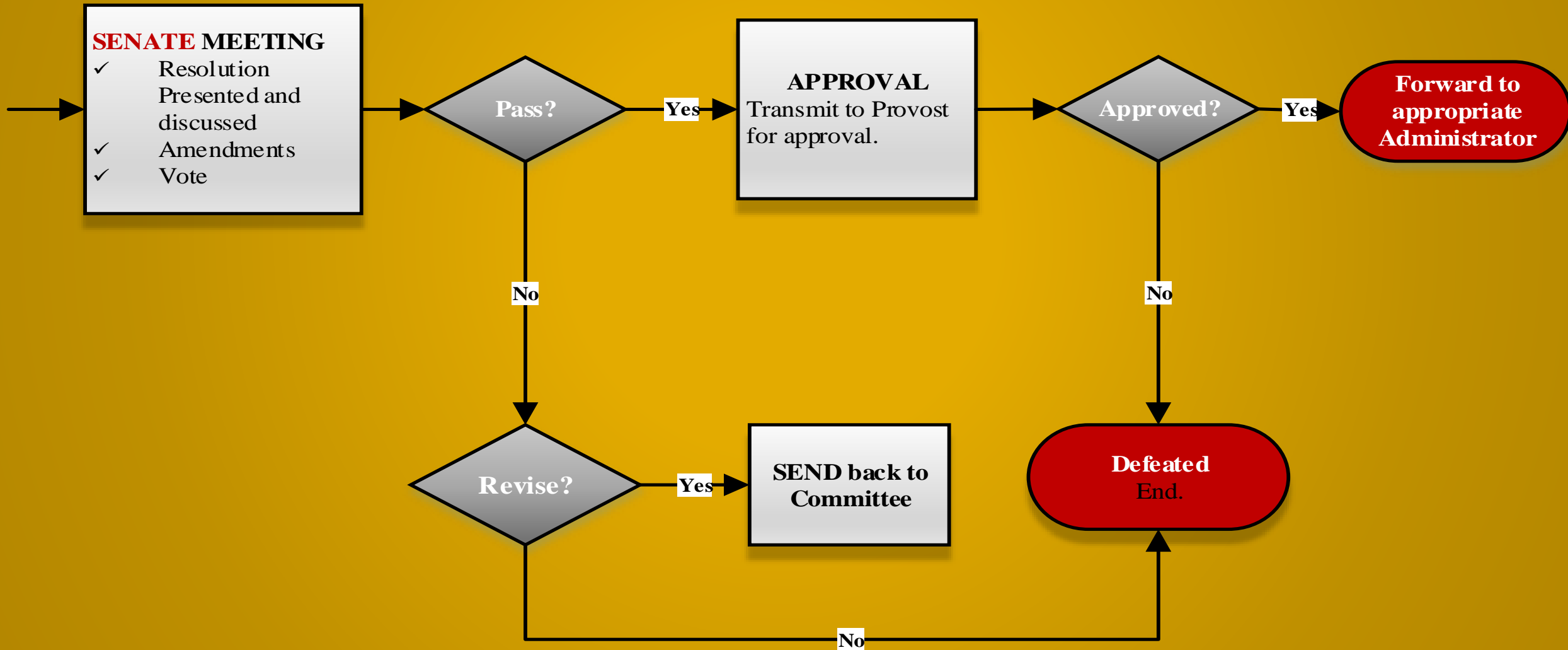
- Staffing completed by each college Committee on Committees representative in consultation with dean's designee and/or administrator who oversees committee.
- Can be staffed with any member of the general faculty.

# Resolutions

## Resolutions

- Formally identify an issue or need.
- Formally communicates the sense of the Faculty Senate; representing the general faculty.
- Processed during the senate session; Fall through Spring.





## Resolution Process

Timeframe:

Senate Session ends in March; deadline to submit resolutions.

Committee → Steering      Resolution must be submitted one week prior to the meeting.

Steering → Senate      Resolution must be submitted one week prior to meeting.

Senate → Provost      Upon approval the resolution is posted on the Faculty Senate website.

Note: If deadline missed, resolution could take an extra month to get through the process.