Welcome to the UCF Faculty Senate
The Role of the Senate

• Serves as the main channel of communication between faculty members and administration.
• Advisory body to the president and provost.
• Participation in the governance of the University of Central Florida.
• Collaborate and make recommendations to administration concerning the welfare of the university, focusing on the academic mission.
The Role of the Senate

- Initiate policies or make recommendations either directly or through its committees.
- Senators serve on various committees; these committees carry out important Senate and university business.
The Role of a Senator

• Represent and collaborate with your constituents.
• Communicate issues that impact colleges and faculty.
• Represent your college by serving on at least one Senate operational or curricular committee.
• Attend scheduled senate meetings; attendance is posted on the Faculty Senate website.
Senate Committees and Councils
Senate Committees and Councils

Each committee has specific responsibilities. Three classes of committees and councils are staffed by the Faculty Senate:
1. Senate operational committees.
2. Senate curricular committees and councils.
3. Joint committees and councils.
Senate Operational Committees

- Steering Committee
  - Committee on Committees - Subcommittee
  - Nominating Committee - Subcommittee
- Budget and Administrative Committee
- Faculty Senate Parking, Transportation and Safety Committee
- Information Technology Committee
- Personnel Committee
Senate Operational Committees

• Provide updates at each of the Faculty Senate meetings.
• Committee members continue to serve until their replacements are appointed.
• Each operational committee is chaired by a current senator.
• Each committee brings policy matters to the Faculty Senate Steering Committee for consideration.
Senate Curricular Committees and Councils

• Undergraduate Council – divided into:
  • Undergraduate Course Review Committee
  • Undergraduate Policy and Curriculum Committee

• Graduate Council – divided into:
  • Graduate Appeals Committee
  • Graduate Curriculum Committee
  • Graduate Policy Committee
  • Graduate Program Review and Awards Committee
Senate Curricular Committees and Councils

Govern college and university curricular and academic policies and procedures in cooperation with the College of Undergraduate Studies and the College of Graduate Studies.
Joint Committees and Councils

• Academic Calendar Committee
• Admissions and Standards Committee
• Commencements, Convocations, and Recognition Committee
• Faculty Center for Teaching and Learning Advisory Committee
• Library Advisory Committee
• Research Council
• Strategic Planning Council
Joint Committees and Councils

- Undergraduate Common Program Oversight Committee
- University Athletics Advisory Committee
- University Bookstore Advisory Committee
- University Honors Committee
- University Master Planning Committee
- University Parking and Transportation Committee
- University Promotion and Tenure Committee
- University Travel Awards Committee
Senate Joint Committees and Councils

Joint committees and councils report to the Senate, the president, or the responsible administrator.
Committee Staffing

• Completed by each college Committee on Committee Representative in consultation with the Provost, dean’s designee, or administrator.
• Staffed over the summer.
• Membership criteria varies by committee.
• Term lengths vary by committee.
Committee Staffing

Senate Committees

- Staffing completed by each college Committee on Committees representative.
- Senators appointed to vacant seats based on committee preference form.
- Remaining seats filled by general faculty.

Note: Every effort is made to satisfy preferences – but this is not a guarantee
Committee Staffing

Joint Committees and Councils

• Staffing completed by each college Committee on Committees representative in consultation with dean’s designee and/or administrator who oversees committee.
• Can be staffed with any member of the general faculty.
Resolutions
Resolutions

• Formally identify an issue or need.
• Formally communicates the sense of the Faculty Senate; representing the general faculty.
• Processed during the senate session; Fall through Spring.
ISSUE OR TOPIC
Originating from Steering or a Senate committee.

COMMITTEE
✓ Chair schedules meetings to research and discuss.
✓ Subcommittees may be formed to break down the issue or topic.
✓ Draft resolution.
✓ Committee votes.

STEERING COMMITTEE
Submit Resolution to Faculty Senate Steering Committee.
✓ Check language and format.
✓ Place on next Senate agenda.

SENATE AGENDA
Resolution placed on next Senate agenda.
SENATE MEETING
✓ Resolution
✓ Presented and discussed
✓ Amendments
✓ Vote

Pass?
Yes
- APPROVAL
  Transmit to Provost for approval.

No
- Revise?
  Yes
  - SEND back to Committee
  No
  - Defeated
    - End.

Approved?
Yes
- Forward to appropriate Administrator
No
- Yes
  - Revise?
    Yes
    - SEND back to Committee
    No
  - Defeated
    End.
Resolution Process

Timeframe:

Senate Session ends in March; deadline to submit resolutions.

Committee → Steering
Resolution must be submitted one week prior to the meeting.

Steering → Senate
Resolution must be submitted one week prior to meeting.

Senate → Provost
Upon approval the resolution is posted on the Faculty Senate website.

Note: If deadline missed, resolution could take an extra month to get through the process.