



UNIVERSITY OF CENTRAL FLORIDA

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M E M O R A N D U M

TO: Glenn Cunningham, Chair
Faculty Senate

FROM: Richard Astro, *RA* Provost

DATE: October 25, 1990

SUBJECT: Resolution 8 - 1989/1990

Glenn, as you know I have considered Resolution 8 (1989/1990) concerning the appointment, evaluation and reappointment of department chairs for some time. Additionally, I have discussed the matter with the college deans, with President Altman, and with you and other members of the Senate Steering Committee. Based upon those discussions, I propose that the following policy be established. While it does not contain all of the details of Resolution 8, I do believe that it adheres to the spirit of the resolution, and is fully acceptable to the college deans.

1. A department chair shall serve a term of five years. Normally, a chair will not serve more than two successive terms.
2. Each college dean, upon consultation with that college's faculty, will establish a procedure for the appointment and reappointment of department chairs. In addition to whatever other mechanisms are established, these college procedures will include a vote of the professorial faculty for both the appointment and reappointment of department chairs. While a full review for reappointment will take place during the fifth year, chair appointments are renewable annually, and an interim review can be instituted by the dean at his or her own initiative or as a consequence of a request by the department faculty under college procedures. After due consideration, the dean will nominate a candidate for department chair whose appointment is subject to approval by the Provost and the President.

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3. New college procedures once established apply to all standing department chairs who have served at least five years. Those seeking reappointment will be reviewed according to the reappointment procedure of the college at some time during the 1990/1991 or 1991/1992 academic year.

Glenn, I hope the above is a satisfactory response to the Senate Resolution. I look forward to meeting with the Senate about it, and then to establish college procedures and policies that ensure the full participation of department faculty in the appointment, evaluation and reappointment of department chairs.