



MEMORANDUM

TO: Ida Cook, Vice Chair, Faculty Senate
Maribeth Ehasz, Vice President, Student Development and Enrollment Services

From: Ron Atwell, Interim Chair
Admissions and Standards Committee

Subject: Committee Action Report for Academic Year 2011 - 2012

Date: September 28, 2012

The following **revised** report is submitted in accordance with the Faculty Senate rules.

The Admissions and Standards Committee is a Joint Committee of Faculty Senate. Its membership includes faculty, non-faculty and student representatives from several academic colleges, the Division of Student Development and Enrollment Services, Undergraduate Studies, Student Government Association and Graduate Student Association.

The committee shall consist of six faculty members, at least three of whom shall be graduate faculty, selected by the Committee on Committees (in consultation with the vice president for Student Development and Enrollment Services), one undergraduate student nominated by the president of the Student Government, one graduate student nominated by the president of the Graduate Student Association (in consultation with vice provost and dean of the College of Graduate Studies), and six members from the professional staff (selected by the vice president for Student Development and Enrollment Services).

Duties and Responsibilities:

1. To consider all undergraduate student admissions that do not meet the minimum university admissions standards and that are referred to it by the Office of Undergraduate Admissions.
2. To consider all undergraduate student appeals of readmission decisions or academic standing.
3. To consider undergraduate student appeals of decisions that have been made by the Office of Undergraduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.

4. To consider continuation of undergraduate students who fail to meet CLAST requirements in accordance with appropriate rules and regulations. **(Note: the CLAST requirement has been removed by the state)**
5. To consider graduate student appeals of decisions that have been made by the College of Graduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.

Report of Activity:

For the academic year ending April 30, 2012 the committee heard **538 cases**.

Admission Appeals – 311 (Admitted 9; 2.9%)

The committee continues its past practice of limiting approval of admission appeals to those cases where admission of the student is in the best interest of the university.

Admission Appeals			
Admission Type	Total Appeals	Approved	Denied
First Time In College	221	1	220
Other	1		1
Transfer	89	8	81

Readmission Appeals – 95 (Approved 5; 5.3%)

The approval rate for readmission appeals continues to decline. The major reason is that considerable weight is given to the readmission recommendation from the college of the major. In fact, with few exceptions, the only appeals that come to the committee are those that lack a favorable recommendation and as the data indicates, readmission without college support is extremely unlikely.

Readmission Appeals			
Type of Readmission	Total Appeals	Approved	Denied
Early Readmit	5		5
Immediate Readmit	15	1	14
Served Full Academic Suspension	73	4	69

Of the five students readmitted following disqualification, all are currently enrolled and in good academic standing (UCF GPA above a 2.0).

Readmission under Academic Amnesty – 18 Cases (Approved 18; 100%)

Of the 18 students readmitted under the Academic Amnesty program, 14 are currently enrolled; of those, 9 students have completed the program requirements and are currently in good standing. Of the remaining 9 students, four were just recently admitted and are doing well; one student completed the program but is not currently enrolled, one student is out of the program and one student never enrolled.

Administrative Record Changes – 114 Appeals (Graduate 22, Approved 9 = 40.9%; Undergraduate 92, Approved 35 = 38%)

Administrative Actions				
Student Type	Action	Total Cases	Approved	Denied
Graduate	Late Drop	6	1	5
Graduate	Late Swap	1		1
Graduate	Late Withdrawal	5	2	3
Graduate	Medical Withdrawal	10	6	4
Undergraduate	Late Add	2	2	
Undergraduate	Late Drop	39	11	28
Undergraduate	Late Grade Forgiveness	8	1	7
Undergraduate	Late Withdrawal	18	6	12
Undergraduate	Late Withdrawal for Medical Reasons	1		1
Undergraduate	Medical Withdrawal	20	13	7
Undergraduate	Other	1	1	
Undergraduate	Other: Reinstatement	3	1	2

Policy recommendations:

The committee has no policy recommendation at this time. There is one recommended change to the Faculty Constitution description of the Admissions and Standards Committee. Duty and Responsibility number four be removed. The CLAST requirement has been removed by the state and student appeals are no longer necessary.

Please contact me at 407.823.4979 or email ratwell@mail.ucf.edu if you have any questions.

CC: Admissions and Standards Committee