



Department of Political Science

July 16, 2012

Dr. Ida Cook, Chair, Faculty Senate  
University of Central Florida  
Orlando, Florida 32816

Dear Chair Cook:

Attached is the annual report based on the minutes kept on our meeting with the Bookstore staff. The agenda was fairly straight forward and the second part points out the major activity conducted by the committee – the awarding of book scholarships for students who complete an essay and provide other information regarding their academic performance. The essays are read by committee members plus additional personnel from the same college – the intent being that each essay will be gone over by at least two readers.

The awards are nice but what remains unclear is whether the university in continuing the Bookstore contract with Barnes and Noble has looked into expanding the number of scholarships. Barnes and Noble took over the bookstore when our student population was around 25, 000 or so. The student population has grown to over 58,000 or so which the question whether the scholarship opportunities should go up commensurately to mirror that growth. The committee is one with often nominal members which means the Chair must locate readers for their college's applicants. Why this is important that the Faculty Senate would be a more powerful voice in seeking an expansion in the number of scholarships awarded especially given the reality that our students graduate on average with significant debt – this would provide relief for only a few but anything helps.

This summarizes the work of the committee this past academic year. If you have any questions, feel free to contact me. Thanks for your time and attention.

Sincerely,

A handwritten signature in cursive script that reads 'Roger Handberg'.

Roger Handberg  
Professor & Chair  
UCF Bookstore Committee

**Bookstore Advisory**  
**Committee Agenda/Minutes**  
**February 22, 2012**

**Attendees:**

Steven Way, Helena Falcon, Melissa Yopack, Stephanie Garay, Phil Quintero, Roger Handberg (Chair), Rosalind Beiler, Jeff Goleb, Loretta Forlaw, Wendell Lawther, Diane Chase, Meredith Semones, Curt Sawyer, Peggy Howse, Denise Hiatt, Dominic Spence

1. **Welcome** **Helena Falcon**
  
2. **Bookstore Happenings** **Melissa Yopack**
  - Nook Tablet  
*Introduced the new Nook Glowlight. Discussed features and faculty discount on the device.*
  - Faculty Appreciation Day  
*Scheduled for April 20, 2012. Staff/Faculty to receive additional 10% off purchases.*
  - Faculty Appreciation Luncheon  
*Scheduled for April 19, 2012 at the Live Oak Ballroom.*
  
3. **Staff Changes** **Helena Falcon**

*Stephanie Garay has been promoted to Store Manager at UNC Wilmington. Philip Quintero has been promoted to Textbook Manager.*
  
4. **New Catering Incentive Program** Melissa/Helena

*The UCF Bookstore awards UCF Department It was decided to add an expiration date the UCF Bookstore Catering Incentive Program. It was found that many of the department were not using their funds and to create an sense of urgency the must use the funds for catering from the UCF Bookstore Cafe for their department by the end of the awarded term.*
  
5. **Textbook Rush Recap** **Stephanie/Phil**
  - Spring Adoptions**  
*On the first day of class for Spring 2012, 97.5% of textbook adoptions were turned in the UCF Bookstore.*
  
  - Rentals**  
*Spring Rentals reached a total of \$476,488 for the Spring 2012 term. This is 47% increase from Spring 2011. The UCF students have given us positive feedback regarding the rental program.*
  
  - Online Orders**  
*For the Spring 2012 term, the Online Department processed approximately 7,000 orders if which 5,000 were in-store pick up orders and 2,000 were shipped to customers. These numbers are flat to last year.*
  
  - Adoption Due Dates**  
*Summer Textbooks orders due by March 16, 2012\*. Fall textbook orders due by March 30, 2012\**  
*\*These are dates for the Catering Incentive, not for the Textbook Affordability Act.*

**6. Scholarship Dates**

**Helena/Melissa**

*Scholarship essay applications are due to the UCF Bookstore no later than March 12. Readers will receive the essays no later than March 16. The readers will give the scored essays with their recipient selections back to the UCF Bookstore no later than April 6<sup>th</sup>. The UCF Bookstore will contact the recipients no later than April 11. A congratulatory breakfast reception will be held in the UCF Bookstore Café on April 19.*

**7. Questions/Open Issues**

**All**

*No issues were presented at this meeting.*

The UCF Bookstore Advisory Committee gives out 15 textbooks scholarships every year to deserving students from each College at UCF.

The 15 are distributed on basis of enrollment in that College: 3 for College of Sciences, 2 for Business, 2 for Engineering & Computer Science, 2 for Arts & Humanities, 2 for Health and Public Affairs, 1 for College of Optics and Photonics, 1 for Office of Undergraduate/Graduate Studies, 1 For College of Medicine, 1 College of Nursing, and 1 for Rosen College of Hospitality Management.

The students submit a 250 word, 1 page essay entitled, "If I were a book, my title would be...", which are read and awarded by the UCF Bookstore Advisory Committee. These students receive free required textbooks for the next academic school year.

Last year, total scholarship dollars awarded from this program was approximately \$14,000. For the 2012-2013 academic year, there were 373 scholarship applications turned in.