



To: Faculty Senate
From: Patrick Bohlen, Chair University Master Planning Committee
Date: 09/28/2015
RE: **Annual Report from the University Master Planning Committee**

Attached are documents related to the annual activities of the University Master Planning Committee for the 2014-15 academic year. The documents include original proposals submitted to the committee with supporting documentation, agenda and attendance records for meetings, and committee recommendations, and final approval or disapproval by the President's office. Below is a summary of the agenda items and final recommendations of the committee.

Agenda Item	Date presented	Final Decision
Three vending machines at Barbara Ying Center	Nov. 10, 2014	Approved
Metal information sign outside Music Building at PAC	Nov. 10, 2014	Approved
Bicycle shelters at the Student Union	Feb. 9, 2015	Approved
Exterior skate board rack at Mathematical Sciences	Mar. 9, 2015	Approved
Baseball stadium mobile concession stand	Mar. 9, 2015	Approved
Outdoor distributed antenna system (DAS)	May 11, 2015	Approved

Please contact me if you have any questions about the committee's activities.

Thank you,

A handwritten signature in black ink, appearing to be "Patrick Bohlen".

Patrick Bohlen
Director Landscape and Natural Resources and Arboretum
Chair, University Master Planning Committee



MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: *ptk* Ms. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Maria Teimouri and Maria Carreno

DATE: October 23, 2014

SUBJECT: University Master Planning Commission (UMPC) Review -
FI#15081003 – Relocate Three Vending Machines at Barbara Ying Center

*OK for review
Will J. Kernek
11-4-14*

This plan has been reviewed by the staff of Facilities and Safety.

This request is for the placement of three (3) vending machines at the exterior, rear patio of the CMMS, Barbara Ying Building. The rear patio is shaded by a canopy structure and backs into playing fields. It is not visible from active public areas of campus. One vending machine will be placed to the left of the window and two vending machines will be placed to the right of the window.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	FI#15081003 – Three Exterior Vending Machines
Site	CMMS, Barbara Ying Center exterior patio area
Environmental	No impact
Utilities	No impact
Master Plan	No impact
Standards	No impact
Security	No Impact

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval. We appreciate your efforts on our behalf.

cc: Cheryl Colvin
Bill Martin



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 11/15/2014

RE: **UMPC Recommendations from 11/10/2014 UMPC Meeting**

Attached are the agenda items discussed during the November 10th, 2014 UMPC meeting. Please review, noting your approval or disapproval for each UMPC agenda item and sign.

The minutes for the November 10th, 2014 UMPC meeting are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 – THREE VENDING MACHINES AT THE BARBARA YING CENTER

Agenda Item #2 – METAL SIGN OUTSIDE THE MUSIC BUILDING AT PAC

Thank you,

A handwritten signature in cursive script, appearing to read 'Lee Kernek'.

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety

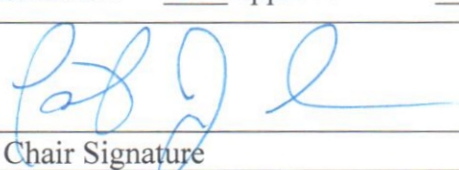
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 11/10/2015

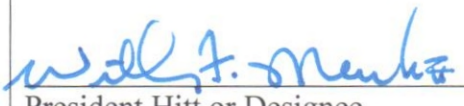
Re: UMPC Recommendations from 11/10/2015 Meeting

Agenda Item #1 – THREE (3) VENDING MACHINES AT THE BARBARA YING CENTER

Description – Install three (3) vending machines at the outside enclosed study area for multicultural students.

Vote Tabulation – 10 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	6/30/15
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7-1-15
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

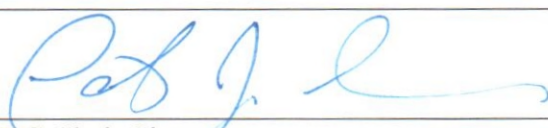
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 11/10/2015

Re: UMPC Recommendations from 11/10/2015 Meeting

Agenda Item #2 – METAL SIGN OUTSIDE THE MUSIC BUILDING AT PAC

Description – A temporary sign will be hung outside the Music Building at PAC. This sign will eventually be part of an interior fixture.

Vote Tabulation – 10 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	6/30/15
UMPC Chair Signature	Date


<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH:  Mr. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Maria Teimouri and Tina Fleming

DATE: October 30, 2014

SUBJECT: University Master Planning Committee (UMPC) Review -
FI#15119001 – Metal Sign outside Music Building at PAC

*OK as long as it
"fits" with
Wayfinding signs
OK for review
with A. Merck
11-4-14*

This plan has been reviewed by the staff of Facilities and Safety.

This request is for the placement of one (1) - 12" X 18" metal sign at the column outside the Music Building, to direct patrons to the new Box Office location. The sign will read: "Box Office in the Music Building Lobby". The center of the sign to be placed 5'-0" high. See attached picture of sign location and sign appearance.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	FI#15119001 – Exterior metal sign
Site	PAC, Music Building side of Performing Arts
Environmental	No impact
Utilities	No impact
Master Plan	No impact
Standards	No impact
Security	No Impact

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval. We appreciate your efforts on our behalf.

cc: Cheryl Colvin
Bill Martin



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 2/9/2015

RE: **UMPC Recommendations from 2/9/2015 UMPC Meeting**

Attached are the agenda items discussed during the February 9th, 2015 UMPC meeting. Please review, noting your approval or disapproval for each UMPC agenda item and sign.

The minutes for the February 9th, 2015 UMPC meeting are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 – BICYCLE SHELTERS AT THE STUDENT UNION (RESUBMITTED)

Thank you,

A handwritten signature in black ink, appearing to read "Lee Kernek".

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety

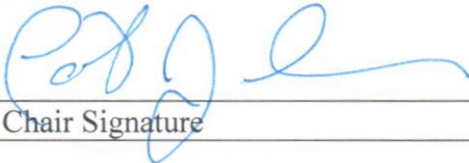
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 02/09/2015

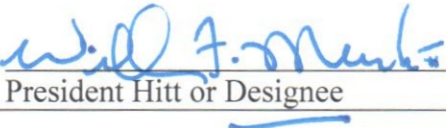
Re: UMPC Recommendations from 02/09/2015 Meeting

Agenda Item #1 – BICYCLE SHELTERS AT THE STUDENT UNION (RESUBMITTED)

Description – Install bicycle shelters at the Student Union to protect student’s bicycles and bike share program investments. A different vendor and design were submitted that met wind resistant requirements.

Vote Tabulation – 13 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	6/30/15
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7-1-15
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

Handwritten note in a circle: OK to go to UMPC

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: *ptk* Ms. Lee Kernek, Associate Vice President
Administration and Finance

FROM: Mr. John Weaver, Project Manager
Facilities Planning & Construction *JW*

DATE: December 01, 2014

SUBJECT: University Master Planning Commission (UMPC) Review –
Bicycle Shelters at the Student Union
FI Project Number 15052010.

Attached are site plans and sketch up models showing proposed locations, possible orientations and esthetics of bicycle shelters to be installed near the student union.

This plan has been reviewed by the staffs of Facilities & Safety.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	Installation of Bicycle Shelters at the Student Union
Site	North West corner of the student union at the Aquarius Agora roundabout and bus station.
Environmental	No Impact.
Utilities	No Impact.
Master Plan	No Impact.
Standards	Consistent with the University Standards.
Security	No Impact.



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 3/11/2015

RE: **UMPC Recommendations from 3/9/2015 Meeting**

Attached are the agenda items discussed during the March 9th, 2015 UMPC meeting. Please review, noting your approval or disapproval for each UMPC agenda item, and sign.

The minutes for the March 9th, 2015 UMPC meeting are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Items Attached:

Agenda Item #1 – EXTERIOR SKATE BOARD RACK AT MATHEMATICAL SCIENCES

Agenda Item #2 – BASEBALL STADIUM MOBILE CONCESSION STAND

Thank you,

A handwritten signature in cursive script, appearing to read "Lee Kernek".

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety

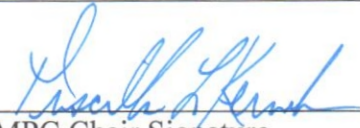
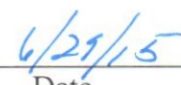
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 3/13/2015


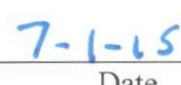
Re: UMPC Recommendations from 3/9/2015 Meeting

Agenda Item #1 - EXTERIOR SKATE BOARD RACK AT MATHEMATICAL SCIENCES

Description – Install skate board rack at Mathematical Sciences to accommodate students that ride skateboards between classes. Skate boards are prohibited in Mathematical Science Building.

Vote Tabulation – 8 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
 UMPC Chair Signature	 Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
 President Hitt or Designee	 Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

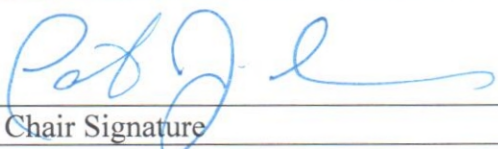
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 03/11/2015

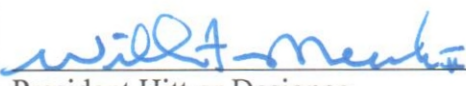
Re: UMPC Recommendations from 03/09/2015 Meeting

Agenda Item #2 BASEBALL STADIUM MOBILE CONCESSION STAND

Description – Locate a mobile concession stand at the UCF Baseball Stadium. The concession stand is a stand-alone registered vehicle.

Vote Tabulation – 8 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	6/30/15
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7-1-15
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

*I don't have a
problem w/ this.
will forward
2-17-15*

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: *pkh* Ms. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Mr. Robert Sharps, Construction Project Assistant
Facilities Planning & Construction

DATE: January 28, 2015

SUBJECT: University Master Planning Committee (UMPC) Review –
Mathematical Sciences Install Exterior Skate Board Rack
FI Project Number- 15 012 003.

*NOTE:
ETHS FO &
FP re do not
concern.*

Attached are photos of an identical locking skate board rack proposed and site location plans showing the proposed location for a 7-Position Locking Skate Board Rack, to be located outside at the entrance to the Mathematical Sciences Building.

This plan has been reviewed by the staffs of Facilities & Safety.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	Install 7 Position Locking Skateboard Rack
Site	Exterior Entrance of the Mathematical Sciences Building
Environmental	No Impact
Utilities	No Impact
Master Plan	No Impact.
Standards	Consistent with the University Standards.
Security	No Impact.

Mathematical Sciences- Install Exterior 7 Position Locking Skateboard Rack
Page 2

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval. We appreciate your efforts on our behalf.

Attachment

cc: Robert Sharps
Bill Martin
Jennifer Butcher



MEMORANDUM

TO: Mr. William F. Merck, II
Vice President – Administration and Finance

THROUGH: *nmh* Ms. Lee Kernek
Associate Vice President – Administration and Finance *All notes*

FROM: Erik Marti *E.M.*
Project Manager – Office of Facilities Planning and Construction

DATE: February 3, 2015

SUBJECT: University Master Planning Commission (UMPC) Review
FI # 15082001 – UCF Baseball Stadium Mobile Concession Stand

This project has been reviewed by the staff of Facilities and Safety.

UCF Athletics is requesting to locate a mobile concession stand at the UCF Baseball Stadium (please see attached photo showing proposed location). The mobile concession stand is a stand-alone registered vehicle that is operated by CenterPlate, a food vendor contracted by Athletics. This project involves electrical modifications to allow for the mobile concession stand to “plug-in” to an outlet that will be installed near the proposed location. This will allow the concession to remain mobile for future relocations.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	FI # 15082001
Site	Area will be graded level to allow for pedestrian access to concession.
Environmental	No impact.
Utilities	Electrical upgrades for mobile concession stand.
Master Plan	No impact.
Standards	No impact.
Security	Existing fence will be relocated around mobile concession stand to maintain secure perimeter around stadium.

This request requires review and approval by the Vice President for Administration and Finance, the Office of the President, and the University Master Planning Commission. We greatly appreciate your efforts on our behalf.

Respectfully,

Office of Facilities Planning and Construction

cc: Bob Mason
Bill Martin



MEMORANDUM

*OK
will forward
4-9-15*

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: Ms. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Robert Yanckello
Chief Technology Officer *RAE 4/3/15*

DATE: April 3, 2015

SUBJECT: University Master Planning Commission (UMPC) Review –
Outdoor Distributed Antenna System Locations

A Distributed Antenna System (DAS) enhances coverage and capacity of cellular telephone and public safety frequencies. The system currently in development for the UCF campus includes both indoor and outdoor antennas. The Football Stadium and the Arena have are fully operational with an indoor DAS providing AT&T coverage. Verizon's signals will be added to the Football stadium and the Arena in a few months. Additional UCF buildings on campus and in the Central Florida Research Park will have indoor DAS antennas installed once the outdoor DAS antennas are operational.

Computer Services & Telecommunications and Facilities Planning have selected Parking Garages and the new Library Automated Retrieval Center (ARC) for outside DAS antenna locations. Every Parking Garage has the potential to be selected by carriers; however only four (4) garages will be used initially. Parking Garage "D" was selected to illustrate the typical design / layout of the supporting antenna structures and to establish construction standards. All garages selected by carriers in the future will used the same standards.

This UMPC request also includes the placement of a new cellular tower / monopole near the existing Smokestack as the Smokestack is not supportive of the latest technology deployed by wireless carriers.

UMPC Review Request
Outside DAS Project
April 3, 2015

Attachments A, B, and C provide visuals of the proposed outside sites.

The proposed installations will impact campus conditions as follows:

IMPACT	COMMENTS
Project	Outside DAS Project
Site	UCF campus
Environmental	Minimal impact – all FCC permits/licenses will be secured
Utilities	The Wireless carriers to pay for electrical usage
Master Plan	These proposals have no impact to the 2010 Campus Master Plan
Standards	Consistent with the University Standards.
Security	The DAS project will include public safety frequencies, ensuring greater coverage and building penetration for first responders

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval. We appreciate your efforts on behalf of this important project.

cc: Bill Martin
Barbara Brown
Robert Sharps
Andy Hulsey
Joel Hartman
Michael Scruggs



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 5/11/2015

RE: **UMPC Recommendations from 5/11/2015 Meeting**

Attached are the agenda items discussed during the May 11th, 2015 UMPC meeting. Please review, noting your approval or disapproval for each UMPC agenda item and sign.

The minutes for the May 11th, 2015 UMPC meeting are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Items Attached:

Agenda Item #1 – OUTDOOR DISTRIBUTED ANTENNA SYSTEM LOCATIONS

Thank you,

A handwritten signature in black ink, appearing to read "Lee Kernek".

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety

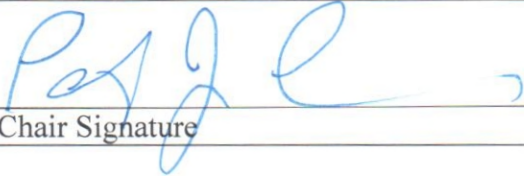
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 05/11/2015

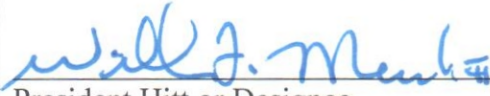
Re: UMPC Recommendations from 05/11/2015 Meeting

Agenda Item # 1 OUTDOOR DISTRIBUTED ANTENNA SYSTEM LOCATIONS

Description –Install outdoor antenna system at Parking Garage D and a new cell tower by the existing smoke stack to improve cell phone reception and to increase cell phone capacity for E-911.

Vote Tabulation – 4 pros | 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	6/30/15
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7-1-15
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.