



University of Central Florida

Faculty Travel Committee 2015 - 2016 Report

Faculty Travel 2016 (March 16, 2015 – March 15, 2016)

The final review of applications was held at the ORC on April 11, 2016.

Dr. Rosa Cintron Delgado was elected as Committee Chair with a quorum being met before proceeding.

- 2016 Faculty Travel ledger of 102 submissions (105 in 2015) were distributed for review
- 95 applicants met the established criteria, 7 applicants were not awarded- (4 were late, 3 did not meet criteria)
- Total transportation costs spent: \$66,535.66
- Total qualifying funds: \$44,263.73
- Available Faculty Travel budget: \$31,102.00
- Distribution: 70% Funds
- JID 6101041888: made for all qualifying E&G funds on April 20, 2016.

Colleges: CAH 47 submissions 31 US + 16 International	\$20,432.73
COS 13 submissions 4 US + 9 International	\$ 8,678.96
HPA 12 submissions 9 US + 3 International	\$ 4,921.27
BA 1 international submission	\$ 800.00
CON 16 submissions all US	\$ 5,813.39
NSTC 4 submissions 2 US + 2 International	\$ 2,211.75
ENG 2 submissions US	\$ 1,405.63

Unanimous vote to rename the committee as Faculty Travel Awards Committee. Changes made for 2016-17:

Travel frame: April 1, 2016 to March 31, 2017 raise the award

Awards: limits up to \$500 (US) and \$1000 (Int'l) with all E&G travel costs allowable (was transportation only)

Strategic Plan: Pre-travel application requires faculty statement how presentation will enhance and/or promote UCF's national and international standing.

Turnaround: 10 day deadline for committee review focusing on increased recognition for UCF and its faculty
Committee will review and respond using Qualtrics

Email: facultytravelawards.com for application submissions to be monitored and distributed by ORC Faculty Travel Awards monitor, Ami Zuclich

Funds: approved funds to be encumbered by ORC CFO Christopher Hale and distributed when travel is completed and costs verified.

Website: <http://www.research.ucf.edu/SponsoredPrograms/FundingOpportunities/facultytravel.html>
to be updated by May 10, 2016

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