



TO: Dr. Keith Koons, Vice Chair, Faculty Senate

FROM: Dr. DeLaine Priest, Chair  
Academic Calendar Committee

Subject: 2015 -16 Academic Calendar Committee Annual Report

Date: June 1, 2016

**Committee Overview:**

The Academic Calendar Committee is a joint committee of the University of Central Florida’s Faculty Senate. Joint committees are established and dissolved by the president, the Senate and the faculty are represented by members nominated by the Committee on Committees.

**Committee Composition:**

The Academic Calendar committee consist of one faculty member from each academic unit selected by the Committee on Committees and one student nominated by the president of the Student Government. No more than two of the faculty members of the committee shall hold a rank of assistant dean or higher. The vice president for Student Development and Enrollment Services (or designee) will serve as chair and identify other ex officio members. The 2015-16 Academic Calendar Committee composition consisted of 12 voting members and two ex-officio representatives.

**Duties and Responsibilities of the Committee:**

- a. To recommend the academic calendar and to ensure compliance with the rules and regulations of the state of Florida and the university Board of Trustees.
- b. To consider the impact of changes in the academic calendar on students and faculty.

**Process:**

The approval process for the Academic Calendar includes recommendations from the committee which are forwarded to the Provost, Board of Trustee, and then submitted to the Board of Governors for final approval.

Two versions of the 2018-19 Academic Calendar were proposed:

- Proposal A begins August 20, with spring break scheduled March 11-15, 2019.
- Proposal B begins August 20, spring break slated for March 4-8, 2019.
  - Minutes are attached.



Office of the Associate Vice President

**Committee Actions:**

Proposal A was voted on and approved by the committee.

**Policy Recommendations:**

The committee did not recommend policy changes.

Respectfully submitted by: Committee Chair, Dr. DeLaine Priest  
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