



UNIVERSITY MASTER PLANNING COMMITTEE

2016-2017 Annual Report to the Faculty Senate

Summary of Meetings

The University Master Planning Committee met on six occasions during the 2016-17 academic year. Summaries of topics covered and outcomes on committee recommendation are listed below. The meeting agendas, minutes and final approval documents and other recommendations are attached to this report.

Summary of Topics Addressed and Recommendations/Outcomes

Topic	Date Presented	Final Decision
Millican Hall Transformer Installation	10/17/16	01/10/17
Status of Project presentation	10/17/17	N/A
Alpha Tau Omega House fence	12/12/16	01/10/17
Enclosure for tanks and compressor at Student Union	12/12/16	01/10/17
Location of electric meter at Pollo Tropical (e-vote)	02/03/17	02/03/17
Temporary parking lot near Greek Park	02/13/17	03/09/17
Installation of honey bee hives at Arboretum	03/07/17	03/09/17
Building sign at BWP House	03/13/17	03/22/17
Proposed building mural project	03/21/17	03/22/17
Athletics grass parking and golf facility proposal	04/10/17	04/10/17
Capital Improvement Plan presentation	04/10/17	N/A
Athletic Village sign request	05/22/17	05/25/17

In addition to the formal decisions included in the table above, the UMPC also was given the charge this year to develop a set of guidelines and recommendations for increasing involvement of the UMPC with short- and long-range campus planning. This duty is clearly defined in the committee by-laws, but the committee does not have processes and procedures in place to carry out this responsibility. Keith Koons, the former Faculty Senate Chair, contacted Patrick Bohlen, UMPC Chair, early in the academic year to discuss this issue, and they agree that the UMPC would develop recommendations and submit these to the Faculty Senate by the end of the spring semester. A copy of these recommendations, which were submitted the current Faculty Senate Chair, William Self, is included at the end of this document.

TO: UMPC Committee

FROM: Patrick Bohlen, UMPC Chair

SUBJECT: UMPC Agenda for Oct. 17th, 2016

The following agenda items will be discussed at the Oct. 17 UMPC meeting.

1. Utility and Energy Services Project: Replace transformer at Millican Hall.
2. Status of projects presentation
 - a. Facilities Planning and Construction Director, Bill Martin will give an update on current status of planning and construction projects on campus.
3. Strategies for increasing UMPC involvement campus planning issues
 - a. UMPC Chair, Patrick Bohlen, will discuss his charge to develop approaches for increasing involvement of UMPC with its constitutional responsibility to review campus planning and development.

The meeting will take place on Monday, Oct. 17th in Facilities and Safety Conference Room 106 A&B.



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 12/21/2016

RE: **UMPC Recommendations from 10/17/2016 UMPC Meeting**

Attached is the agenda item sent to the UMPC committee for the October 17, 2016 UMPC meeting. Please review, noting your approval or disapproval, for the UMPC agenda item and sign.

The UMPC meeting minutes for October 17, 2016 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 – MILLICAN HALL TRANSFORMER INSTALL AND LANDSCAPE MODIFICATION

Thank you,

A handwritten signature in blue ink, appearing to read 'Lee Kernek', written in a cursive style.

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety



To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 12/21/2016

Re: UMPC Recommendations from 10/17/2016 UMPC Meeting

Agenda Item #1 – MILLICAN HALL TRANSFORMER INSTALLATION AND MODIFIED LANDSCAPE

Vote Tabulation – 9 pros | 0 cons

Recommendation:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove
UMPC Chair Signature	<i>Rosalia Hernandez</i>	Date <i>12/21/16</i>

<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove
President Hitt or Designee	<i>Will F. Merck</i>
	Date <i>1-10-17</i>

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: *JK* Ms. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Curt Wade
Director, Utilities and Energy Services

DATE: 9/21/16

SUBJECT: University Master Planning Commission (UMPC) Review
Millican Hall Transformer and Landscape

will f merck II

*Option B
does look better*

Millican Hall is in need of a replacement transformer and an additional electrical main distribution panel (MDP) for many important reasons, including the following:

- The building is at current capacity for electrical power, there is no room for any added power in any electrical panels in the entire building. This impacts the ability to have any future modifications to the building that have a power need – several of which are currently in the planning stages.
- The existing transformer is no longer produced, and if it fails it could take 3-6 business days to replace, causing a building wide shut-down. The new transformer is needed for stability of building operations.
- The existing transformer is in an underground vault next to the east entry of the building, which is very difficult to access for maintenance, repair, or replacement.

This project is planned to be implemented over the December holiday break. Due to the long-lead procurement, fabrication, and delivery times, UCF must move forward with transformer procurement by 9/28/16 to meet this schedule. The project also requires engineering and bidding for related scope that is not provided by Duke Energy.

Duke Energy is mandating that the transformer be moved to an alternate location (out of the vault). We have proposed two options, with “Option B” as the preferred location, and “Option A” as an alternate location (should Option B prove to have technical engineering issues). Please see the attachments which depict both options. Both options will have landscape to help conceal the transformer.

We are seeking approval of both options, with the preference for “Option B” as it is further out of view than “Option A”.

IMPACT	COMMENTS
Project	Millican Hall Transformer and Landscape
Site	Adjacent to the east entrance to Millican Hall
Environmental	Modified landscape
Utilities	Necessary for Millican Hall
Master Plan	No impact
Standards	No impact
Security	No impact

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

cc: Patrick Bohlen

Attachment 1:



Minutes – UMPC Meeting October 17, 2016

Attendees: Patrick Bohlen, Michael Johnson, Graham Worthy, Richard Harrison, Jennifer Steel, Hannah Hollinger, Shalu Gillum, Tarek Buhagiar, Neida Mora-Maus, Christy Collier, and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:10 pm

AGENDA ITEM #1 – Utility and Energy Services Project: Replace Transformer at Millican Hall.

- Millican Hall has expended its current power capacity generating the need for a new transformer.
- Current Transformer is located in an underground vault and is problematic to maintain.
- Transformer will be located above ground on the east side of Millican Hall at Option A – South side of entrance or Option B North side of entrance.
- After discussion, the committee recommended that the transformer be placed on the North side (Option B) where it would be less obvious.
- Michael Johnson moved to install the transformer on the North side and Richard Harrison seconded the motion.
- Agenda item #1 motion carried by unanimous vote.

AGENDA ITEM #2 – PROJECT UPDATES BY BILL MARTIN

- There are more than 450 projects currently being addressed at this time and twelve (12 project managers), more will be hired.
- Many projects are deferred maintenance.
- Projects are tracked on a weekly basis.
- The month of June will have more projects submitted because of year end expenditures.

Bill gave a power point presentation of the current ongoing projects.

AGENDA ITEM #3 – STRATEGIES FOR INCREASING UMPC INVOLVEMENT IN CAMPUS PLANNING ISSUES

Patrick read the role and responsibility of the UMPC to the committee:

“The University Master Planning Committee recommends to the vice president for Administration and Finance on short- and long-range issues related to land use, facilities planning, and future development of the campus, taking into account the protection and preservation of natural resources on the campus”.

He then presented areas that could increase UMPC involvement:

- Process guidelines are needed for UMPC involvement (what to do when and how).
- No UMPC involvement with construction projects or proposals.
- Feedback is needed on schematics, design, and sites.
- UMPC has not been included in the Master Plan review (conducted every 5 years).

blb

10/17/2016

Minutes - UMPC Meeting October 17, 2016

Comments and concerns from the committee included:

- UMPC needs to be consulted at the beginning of projects before the design phase.
- Many projects are under the radar.
- UMPC should give input on any site use.

The decision was made to form a subcommittee to develop UMPC guidelines.

Meeting was adjourned at 4:15 PM.



**University Master Planning Committee Meeting
December 12, 2016
3:00 p.m.
Facilities and Safety Conference Room 106 A&B**

AGENDA

1. ROLL CALL

2. MEETING MINUTES

- a. Approval of meeting minutes from Oct. 17th UMPC meeting

3. NEW BUSINESS

- a. UMPC Request #1: Review and make recommendation on exterior modification of Student Union, East Patio associated with converting Wackadoo's to Chili's restaurant.
- b. UMPC Request #2: Review and make recommendation on exterior residential fence requested by Alpha Tau Omega House.
- c. Review of amendments to the Campus Master Plan approved by the Board of Trustees on Dec. 7.
- d. Update on UMPC Planning Subcommittee.

4. OTHER BUSINESS



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 12/22/2016

RE: **UMPC Recommendations from 12/12/2016 UMPC Meeting**

Attached are two agenda items sent to the UMPC committee for the December 12, 2016 UMPC meeting. Please review, noting your approval or disapproval, for each UMPC agenda item and sign.

The UMPC meeting minutes for December 12, 2016 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 – PROJECT # 17410001 – ALPHA TAU OMEGA HOUSE – SIX (6) FOOT FENCE INSTALLATION

Agenda Item #2 – PROJECT # 16052006 – ENCLOSURE INSTALLATION FOR CO2 TANKS AND AIR COMPRESSOR ON THE EAST PATIO OF THE STUDENT UNION

Thank you,

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety



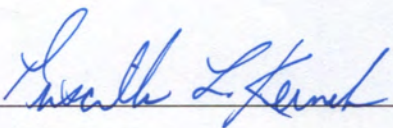
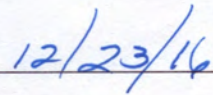
Office of Facilities and Safety

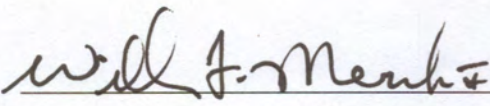
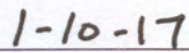
To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 12/22/2016

Re: UMPC Recommendations from 12/12/2016 UMPC Meeting

Agenda Item #1 – ALPHA TAU OMEGA HOUSE – BUILD SIX (6)FOOT HIGH FENCE ON ZONED PROPERTY

Vote Tabulation – 16 pros | 0 cons

Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 12/22/2016

Re: UMPC Recommendations from 12/12/2016 UMPC Meeting

Agenda Item #2 - ENCLOSURE INSTALLATION FOR CO2 TANKS AND AIR COMPRESSOR ON THE EAST PATIO OF THE STUDENT UNION

Vote Tabulation - 16 pros | 0 cons

Recommendation: [X] Approve ___ Disapprove
[Signature]
Date: 1/5/17
UMPC Chair Signature

[X] Approve ___ Disapprove
[Signature]
Date: 1-10-17
President Hitt or Designee

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: Ms. Lee Kernek, Associate Vice President
Facilities and Safety

WFG
FROM: Mr. Walter Gordon, Project Manager
Facilities Planning & Construction

DATE: December, 5 2016

SUBJECT: University Master Planning Commission (UMPC) Review –
Alpha Tau Omega House- Build 6’ high fence on zoned property
MP Project Number 17410001.

Attached are location aerials, site drawings showing proposed fence location, existing fence at Kappa Sigma house and the minor project review form.

This plan has been reviewed by the staffs of Facilities & Safety.

The project will impact campus conditions as follows:

IMPACT	COMMENTS
Project	Install 6’ PVC fence on zoned property.
Site	Greek Court off of Gemini Blvd North between Greek Park Drive and Alafaya Trail
Environmental	No impact
Utilities	No impact
Master Plan	No Impact.
Standards	Consistent with the University Standards.
Security	Enhance Impact.

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval. We appreciate your efforts on our behalf.

cc: Cheryl Colvin



University Master Planning Committee Meeting
December 12, 2016
3:00 p.m.
Facilities and Safety Conference Room 106 A&B

MEETING MINUTES

Attendees: Patrick Bohlen, Michael Johnson, Gene Kruckemyer, Paul Lartonoix, Curt Sawyer, Jennifer Steel, Lindsey Ritzert, Brian Wormwood, Tarek Buhagiar, John Jackson, Christy Collier, Joellen Edwards, Rick Falco, Alan Fyall, Claire Knox, Bill Martin, Andrew Randall, Scott Werley and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 pm

AGENDA ITEM #1 – Exterior location of CO2 for Chili’s Restaurant at the Student Union

- Wackadoo’s restaurant is being converted to Chili’s restaurant at the Student Union. There is a proposal to construct a wall enclosure will be established on the east patio of the Student Union to house the Chili’s air compressor and CO₂ canisters.
- The wall enclosure will be constructed out of aluminum and a sample of the material was presented to the committee.
- CO₂ canisters need to be in a well ventilated area per Environmental Health and Safety requirements.
- Rick Falco moved to accept the wall enclosure as presented and Paul Lartonoix seconded the motion.
- Agenda item #1 motion carried by unanimous vote.

AGENDA ITEM #2 – ALPHA TAU OMEGA HOUSE – BUILD 6” HIGH FENCE ON ZONED

PROPERTY

- Alpha Tau Omega house requesting a six foot (6’) PVC fence.
- Fence is needed due to people trespassing in the yard and for privacy and safety reasons.
- The question was raised about why some signatures were missing from the staffing form. Patrick explained that the original request was for a wooden fence and was signed by all required departments, however wood fence request was discouraged by the Facilities and Safety department due to the rapid depreciation and upkeep of a wood fence. The alternate material (PVC) was a more acceptable choice.
- The PVC fence is in the backyard of the Alpha Tau Omega property and will not be visible from the main road.
- Andrew Randall moved to approve the PVC fence and Gene Kruckemyer seconded the motion. Agenda item 2 approved by unanimous vote.

Minutes - UMPC Meeting December 12, 2016

AGENDA ITEM #3 - REVIEW OF MINOR AMENDMENTS TO THE CAMPUS MASTER PLAN

- Patrick reviewed amendments to the Campus Master Plan sent to the Board of Trustees on December 7, 2016. Highlights included:
- Two (2) new research facilities that are bookmarked in the Partnership Campus space.
- CREOL building will be expanded on the east side to include a three story addition (13,000 sq. ft.).
- Expansion of softball facility (10,000 sq. ft.).

AGENDA ITEM #4 - UPDATE ON UMPC PLANNING SUBCOMMITTEE

- Patrick provided an update on the status of the subcommittee that will be developing guidelines to improve UMPC involvement in short- and long-term planning for the campus.
- There was consensus that amendments to the Campus Master Plan should be reviewed by UMPC before submitted to the BOT, and that they should be at the beginning of planning projects before the design phase for recommendations to be considered.
- A UMPC subcommittee will establish a policy to include UMPC recommendations before the design phase.
- Patrick asked for one (1) more volunteer for the subcommittee and Joellen Edwards agreed to serve as the final committee member, along with Christie Collier, Neida Mora-Maus and Jennifer Steel.
- The subcommittee will meet early in 2017 and will come back to the full committee with suggested guidelines and processes, in time for the full committee to comment and revise the recommendations by the end of the 2017 spring semester.

MEETING WAS ADJOURNED AT 3:30 P.M.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Subcommittee Meeting
January 9, 2017
Facilities and Safety Building
Conference Room 106 A
3:00 p.m. – 4:00 p.m

Meeting minutes

Attendees: Patrick Bohlen, Christy Collier, Joellen Edwards, Neida Mora-Maus, Jennifer Steele

1. Patrick Bohlen reviewed the subcommittees charge and began a discussion about ways that UMPC could become more involved in short and long-range planning at UCF.
 - a. UMPC could be more involved in the 5-year Campus Master Plan Updates
 - i. Need to develop a process by which UMPC can interact with the updates to the Campus Master Plan
 - ii. The subcommittee felt that UMPC should review all minor or major amendments to the University Master Plan submitted to the Board of prior to submission to the BOT.
 - b. UMPC should review master plans being developed for any area of campus
 - c. What type of involvement is appropriate for individual construction projects?
 - i. There was general consensus that UMPC should not be involved with individual design decisions but should be notified when new building are moving forward, and have an opportunity to provide feedback before the initial design meetings are held, especially on issues such as building siting an impacts on long-term planning.
 - ii. There was general agreement that very few people on the UMPC understand the planning process for individual buildings—this could be the subject of a special topic for a UMPC meeting.
 - iii. It was felt that there needed to be better communication about project—the newly instituted annual presentation to UMPC on status of projects is a good first step.
 - iv. Christy brought up that there are other steps in the process that could be helpful to know about.
 1. The capital improvement plan (CIP) which is submitted every year in June. Can the UMPC get a copy of that for review, and is there a process we should have in place for that?

2. The educational plant survey
 3. SACS accreditation
- d. What about the downtown campus?
 - i. UMPC needs to clarify with the upper administration whether UMPC will have any review of downtown campus, and if not, what similar entity could be created to serve a UMPC role downtown?
 - e. There was an overall consensus that there needs to be better communication overall with UMPC on major planning issues from Facilities and the university administration.
 - f. Other considerations included discussion of UMPC involvement with public art and the public art master plan.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
February 13, 2017
Facilities and Safety Building
Conference Room 106 A&B
3:00 p.m. – 4:00 p.m

AGENDA ITEMS

1. Update on campus construction projects and scheduling
2. Current Master Planning activities—Ara Drive and Arboretum
3. UMPC Request #1: Regrade and fence temporary parking lot near Greek Life Center on Gemini Blvd.
4. UMPC Request #2: Install honey bee hives in Arboretum.
5. Removal of sidewalk and renovation at Counseling Center.
6. Update on revised outcome of transformer relocation for Millican Hall.
7. Update on progress of UMPC subcommittee working on new UMPC guidelines.



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 2/3/2017

RE: **UMPC Recommendations from 02/13/2016 UMPC Meeting**

Attached is an agenda item sent to the UMPC committee for an e-vote in lieu of the February 13, 2017 UMPC meeting. Please review, noting your approval or disapproval for the UMPC agenda item, and sign.

Minutes were not recorded for this e-vote; comments are recorded on submitted e-mails.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 – PROJECT # 16ZN4002 EXTERIOR LOCATION OF ELECTRIC METER FOR POLLO TROPICAL

Thank you,

Lee Kernek
Associate Vice President
Administration and Finance
Facilities and Safety



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Lee Kernek, Associate Vice President
Date: 2/3/2017

Re: UMPC Recommendations from 02/13/2017 UMPC Meeting (e-vote)

Agenda Item #1 PROJECT 16ZN4002 EXTERIOR LOCATION OF ELECTRIC METER FOR POLLO TROPICAL

Description - Attached are architectural drawings showing the location for an electric meter to be installed for Pollo Tropical. The location of the meter was selected to meet code requirements.

Vote Tabulation - 21 pros | 0 cons

Recommendation: [X] Approve ___ Disapprove
[Signature]
Date: 2/1/17
UMPC Chair Signature Date

[X] Approve ___ Disapprove
[Signature]
Date: 2-6-17
President Hitt or Designee Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
Notice - when signed call extension 3-4760 for pick-up and action.

Barbara Brown

From: Patrick Bohlen
Sent: Thursday, January 26, 2017 5:16 PM
To: Barbara Brown; Alan Fyall; Andrew Randall; Aravinda Kar; Bill Martin; Brian Wormwood; Cheryl Colvin; SGA Chief of Staff; Chris Kennedy; Christy Collier; Claire Knox; Curtis Sawyer; Denise Hiatt; Duane Siemen; Fidelia Nnadi; Gene Kruckemyer; Gordon Taub; Graham Worthy; Jeffery Morgan; Jennifer Steele; Jo Smith; Joel Hartman; Joellen Edwards; John Weaver; Jose Vazquez Perez; Kimberly Gault; Lee Kernek; Linda Wood; Lindsey Ritzert; Maggie Leclair; Michael Johnson; Montel Watson; Neida Mora-Maus; Paul Lartonoix; Renee Michel; Richard Harrison; Rick Falco; Rosemary Monroy; Rudy McDaniel; SGA Health; Shalu Gillum; Tarek Buhagiar; Tracy Slavik
Cc: Renwick Daelo; Scott Werley; John Weaver
Subject: e-mail vote
Attachments: Item 1.pdf

Dear UMPC Committee Members,

We had a minor construction deviation that technically requires UMPC approval. The project manager would like to move this forward before the next UMPC meeting if possible, so I am requesting an e-mail vote for this request. It involves installing an electric meter in a visible location on the side of the new Pollo Tropical near Rec and Wellness center. Technically these meters must be out of view but there are constraints on putting the meter with the adjacent utility yard. The details are attached. Please let me know if you have any questions.

Please respond to this email with "approve" or "disapprove" to cast your vote on this request.

Thank you,

Patrick

Dr. Patrick J. Bohlen
Director Landscape and Natural Resources and Arboretum
Professor of Biology
University of Central Florida
p. (407) 823-1940
c. (407) 221-2755
www.green.ucf.edu
www.arboretum.ucf.edu
www.facebook.com/UCFARBORETUM/

Please note: Florida has a very broad open records law (F. S. 119). E-mails may be subject to public disclosure.

E-VOTE RESULTS

Last name	First Name	College and Department	Yes	No	Abstain	No Vote
Bohlen	Patrick	College of Sciences (Biology) UMPC Chair	1			
Buhagiar	Tarek	Business Administration (Economics)	1			
Clemente	Christopher	Student Government Association				x
Edwards	Joellen	College of Nursing (Nursing)	1			
Falco	Rick	Student Developmnet and Enrollment Services (Maintenance and Operations)	1			
Fyall	Alan	Rosen College of Hospitality Management (Hospitality Services)	1			
Gillum	Shalu	College of Medicine (Medical Education)	1			
Harrison	Richard	Faculty Senate				x
Hartman	Joel	Academic Affairs (Academic Progam Quality)	1			
Johnson	Michael	College of Sciences (Dean's Office)	1			
Kar	Aravinda	College of Optics and Photonics (Optics and Photonics)				x
Kerneck	Lee	Adminstration and Finance (Facilities and Safety)	1			
Knox	Clair	Health and Public Affairs (Public Administration)	1			
Kruckermyer	Gene	Strategy, Marketing, Communications and Admissions (News and Information)	1			
Lartonoix	Paul	Academic Affairs (Administration)	1			
Martin	Bill	Facilities and Safety (Facilities Planning and Construction)	1			
McDaniel	Rudy	College of Arts and Humanities (Scholl of Visual Arts and Design)	1			
Morgan	Jeffery	Facilities and Safety (Emergency Management)				x
Nnadi	Fedelia	College of Engineering and Computer Science (Civil Environmental and Construction Engineering)	1			
Randall	Andrew	College of Engineering and Computer Science (Civil Environmental and Construction Engineering)	1			
Ritzert	Lindsey	University Libraries (Circulation Services)	1			
Sawyer	Curt	Adminstration and Finance (University Services)	1			
Siemen	Duane	Facilities and Safety (Facilities Operations)				x
Smith	Jo Ann	Colletge of Health and Public Affairs (Public Administration)	1			
Taub	Gordon	College of Education and Human Performance(Child, Family and Community Sciences)	1			
Worthy	Graham	College of Sciencdes (Biology Faculty Representative)	1			



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen – UMPC Chair
Date: 03/03/2017

RE: **Recommendations from 02/13/2017 UMPC Meeting**

Attached are two agenda items sent to the UMPC committee for the February 13, 2017 UMPC meeting. Please review, noting your approval or disapproval, for each agenda item and sign.

The UMPC meeting minutes for February 13, 2017 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Items Attached:

Agenda Item #1– PROJECT # 17ZN1002 – REGRADE, INSTALL WHEEL STOPS, AND FENCING AT THE TEMPORARY PARKING LOT LOCATED AT GREEK ROW AND CENTAURUS.

Agenda Item #2 – INSTALLATION OF HONEY BEE HIVES AT THE UCF ARBORETUM.

Thank you,

Dr. Patrick Bohlen
Director of Landscape and Natural Resources and Arboretum
Professor of Biology
Facilities and Safety



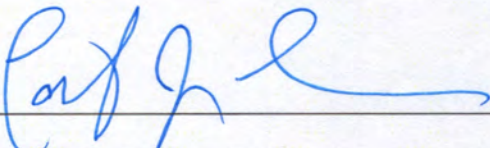
Office of Facilities and Safety

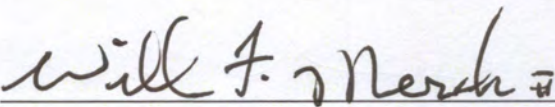
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen – Director of Landscape and Natural Resources and Arboretum
 Date: 03/07/2017
 Re: UMPC Recommendations from 02/13/2017 UMPC Meeting.

Agenda Item #1 – PROJECT 17ZN1002 INSTALL WHEEL STOPS, FENCING AND REGRADE THE TEMPORARY PARKING LOT LOCTED AT GREEK ROW AND CENTAURUS.

Description – The temporary parking lot needs to be cleaned up, barricades placed around the trees and striping done to accommodate as many vehicles as possible. The new construction projects make this lot a necessity for contractors to use.

Vote Tabulation – 10 pros 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	3/7/17
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	3-9-17
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



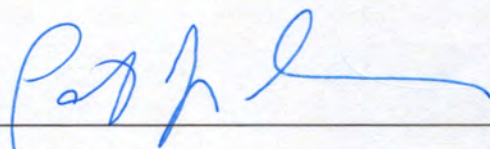
Office of Facilities and Safety

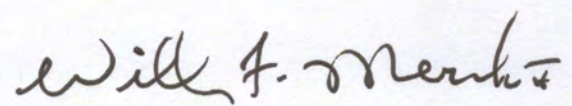
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Director of Landscape and Natural Resources and Arboretum
 Date: 03/07/2017
 Re: UMPC Recommendations from 02/13/2017 UMPC Meeting.

Agenda Item #2 – INSTALLATION OF HONEY BEE HIVES AT THE ARBORETUM

Description – Faculty members of the Dept. of Biology suggested having bee hives on campus as an educational resource and to support student engagement. The bee hives fit with the urban agriculture programming at the Arboretum. The Arboretum is working with appropriate departments (e.g. EHS, Dept. of Agriculture and Consumer Services) for permitting and inspections.

Vote Tabulation – 10 pros 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	3/7/17
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	3-9-17
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



University Master Planning Committee

MEETING MINUTES

UMPC meeting

February 13, 2017, 3:00 p.m.

Facilities and Safety Conference Room 106 A&B

Attendees: Patrick Bohlen, Tarek Buhagiar, Joellen Edwards, Christy Collier, Michael Johnson, Paul Lartonoix, Lindsey Ritzert, Jo Ann Smith, Gordon Taub, Neida Mora-Maus, John Weaver, Jennifer Steele, Scott Werley and Jacquelin Arndt as recorder

Meeting was called to order by Patrick Bohlen at 3:05 pm

AGENDA ITEM #1 – Updates on Campus Construction Projects and Schedules

- John Weaver reviewed the scheduled and in-progress campus projects.
- Concern was noted on loss of faculty parking spaces due to the Trevor Colbourn Hall construction project.

AGENDA ITEM #2 – CURRENT MASTER PLANNING ACTIVITIES – ARA DRIVE AND ARBORETUM

- Patrick reported that Allen Bottorff, Facilities Director for Downtown campus, is working on the Master Plan for the Ara Drive area. He added that the emphasis will be on facilities support and utilitarian academic facilities, but with sensitivity to the aesthetics of the university's south entrance.
- Patrick added that Alan is also working on the Arboretum Master Plan for the 7-acre Arboretum area inside the Gemini Blvd. Loop.
- Patrick gave an update on the plans for construction of a privately managed boutique hotel at the corner of Alafaya Trail and University Blvd., which will start moving forward again in spring 2017.
- There is a conceptual design for a university gateway at the University Blvd entrance. The university would like to build the first phase of the gateway as the hotel is being built, so that there is a stronger sense of arrival to campus at that main entrance. Patrick will share the conceptual plan for the entrance at the next UMPC meeting. He will also discuss Orange County's plans to improve pedestrian safety along UCF Alafaya trail frontage.

AGENDA ITEM #3 – UMPC REQUEST #1: REGRADE AND FENCE TEMPORARY PARKING LOT NEAR GREEK LIFE CENTER ON GEMINI BLVD.

- Scott Werley reviewed the request for improvements to the temporary lot located at the corner of Greek Row and Centaurus.
- Gordon asked if the temporary parking could be designated for Faculty only.

Minutes - UMPC Meeting February 13, 2016

- Scott indicated that the lot was intended mainly for construction workers, which contradicted what John Weaver reported in Agenda Item #1.
- The committee requested clarification on whether the parking area is intended only be for construction workers for be for mixed use.
- Michael Johnson moved to request Parking Services to formulate and communicate plan to UMPC on how to replace the lost faculty parking due to construction of Trevor Colbourn Hall by June. Gordon Taub seconded the motion.
- Discussion included request for a Master Plan of the area and suggestions for Garage A or H as alternate parking.
- Agenda Item #3 motion was approved by unanimous vote.

AGENDA ITEM #4 - UMPC REQUEST #2: INSTALL HONEY BEE HIVES IN ARBORETUM

- Patrick review the request to establish honey bee hives at the UCF Arboretum.
- He explained that the hives would be an educational resource for students and an opportunity for hand-on learning. He stated that the Arboretum has applied for a special permit from the Florida Dept. of Agricultural and Consumer Services (FDACs) to have the hives on campus, but has not yet received the permit. Discussion ensued regarding state requirements.
- Neida Mora-Maus moved to request a permit to install honey bee hives in the Arboretum. Joellen Edwards seconded the motion. Agenda Item 4 was approved by unanimous vote.

AGENDA ITEM #5 - REMOVAL OF SIDEWALK AND RENOVATION AT COUNSELING CENTER

- Patrick communicated that the sidewalk just outside the small atrium near the entrance to the Counseling Center will be removed and replaced with landscape as part of that building's renovation.

AGENDA ITEM #6 - UPDATE ON REVISED OUTCOME OF TRANSFORMER RELOCATION FOR MILLICAN HALL

- Patrick stated that location for the new Millican Hall electric transformers that the UMPC approved last fall needed to be relocated to a more visible location due to underground infrastructure at the previously approved location. He explained that the only suitable location was near the Apollo dorms and that it cost nearly \$220,000 to relocate the transformers from the originally approved location.

AGENDA ITEM #7 - UPDATE ON PROGRESS OF UMPC SUBCOMMITTEE WORKING ON NEW UMPC GUIDELINES

- Patrick reported that the subcommittee working on UMPC guidelines met last month and will be meeting again after the UMPC meeting. The subcommittee is making good progress.

MEETING WAS ADJOURNED AT 4:05 P.M.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
March 13, 2017
Facilities and Safety Building
Conference Room 106 A&B
3:00 p.m. – 4:00 p.m

AGENDA ITEMS

1. Approve minutes from Feb. 13, 2017 UMPC meeting.
2. UMPC Request #1: Building sign for BPW house (for review only—request has been denied).
3. Update on parking relocation for upcoming Trevor Colborne Hall construction.
4. Presentation of Building Mural Project ideas (Laura Cole, UCF Communication and Marketing)
5. Presentation of campus entry feature design (Patrick Bohlen).
6. Update on progress of UMPC subcommittee working on new UMPC guidelines.



University Master Planning Committee

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen, Chair UMPC Committee
Date: 03/21/2017

RE: **UMPC Recommendations from 03/13/2017 UMPC Meeting**

Attached are the agenda items sent to the UMPC committee for the March 13, 2017 UMPC meeting. Please review, noting your approval or disapproval, for each UMPC agenda item and sign.

The UMPC meeting minutes for March 13, 2017 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #2 Building sign for BPW House
Agenda Item #4 Proposed Building Mural Project

Thank you,

Patrick Bohlen
Director of Landscape and Natural Resources
Facilities and Safety



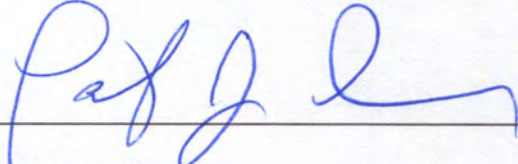
University Master Planning Committee

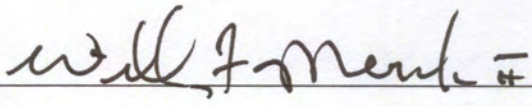
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 03/13/2017 UMPC Meeting.

Agenda Item #2 – BUILDING SIGN AT THE BPW HOUSE – PROJECT HARMONY.

Description –The sign would hang in the front of the building. The location of the MFRI is located behind and to the right of Barbara Ying.

Vote Tabulation – 0 pros 18 cons

Recommendation: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Disapprove	
	3/21/17
UMPC Chair Signature	Date

<input type="checkbox"/> Approve <input checked="" type="checkbox"/> Disapprove	
	3-22-17
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



University Master Planning Committee

To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Date: 03/21/2017
 Re: UMPC Recommendations from 03/13/2017 UMPC Meeting.

Agenda Item #4 – PROPOSED BUILDING MURAL PROJECT.

Description – Building Mural Project proposed by UCF Marketing and Communications

Vote Tabulation – 0 pros | 0 cons (not applicable—see recommendations below)

Recommendation: The committee was given a presentation of the proposed building mural project. They were very supportive of the overall concept, but recommended that: 1) the project be reviewed by SVAD, CAH, and the Public Art Master Plan Committee, and that the committee should be included in the artist selection and design review process 2) the project should be reviewed as a formal UMPC request 3) the project should adhere to UCF procurement requirements and be reviewed by the UCF Facilities and Safety Standards Committee.

3/21/17

UMPC Chair Signature

Date

Approve *with the stipulation below* Disapprove

I think this project is a good project - I am approving with the understanding that the reviews stipulated above will be undertaken - in an expedited way -

President Hitt or Designee

Will A. Newberry

Date 3-22-17

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President Administration and Finance

THROUGH: Ms. Lee Kernek, Associate Vice President Facilities and Safety

FROM: *Adriana Nataly Larenas

DATE: *2/23/17

SUBJECT: University Master Planning Commission (UMPC) Review for:
*Building sign for BPW House

*We would like to seek approval to have a sign we had printed prior to UCF rebranding being completed. We are new to this building and are a Research Grant federally funded to provide relationship education to the community. Many of our participants are not from UCF so we would like to have the attached sign to help them locate our building more easily. The sign would hang in the front of the building. The location of the MFRI is back behind and to the right of Barbara Ying. We are not visible to have a separate parking area outside of our building also know as the BPW Scholarship House.

IMPACT	COMMENTS
Project	<ul style="list-style-type: none">• Building Sign for Project Harmony Marriage & Family Research Institute
Site	<ul style="list-style-type: none">• Front of house
Environmental	<ul style="list-style-type: none">• N/A
Utilities	<ul style="list-style-type: none">• N/A
Master Plan	
Standards	
Security	

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

cc: Patrick Bohlen



University Master Planning Committee

MEETING MINUTES

UMPC meeting

Monday, March 13, 2017, 3:00 p.m.

Facilities and Safety Conference Room 106 A&B

Attendees: Patrick Bohlen, Michael Johnson, Richard Harrison, Jennifer Steele, Rick Falco, Gene Kruckemyer, Gordon Taub, Paul Lartonoix, Bill Martin, Andrew Randall, Lindsey Ritzert, Neida Mora-Maus, Christy Collier, and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 p.m.

AGENDA ITEM #1 – APPROVAL MINUTES FROM THE FEBRUARY 14, 2017 UMPC MEETING

- Patrick called for a vote on the minutes for the February 13, 2017 UMPC meeting. Mike Johnson moved to accept the minutes and Gordon Taub seconded the motion. Minutes for February 13, 2017 were accepted by unanimous vote.

AGENDA ITEM #2 – REQUEST #1 Building Sign for BPW House (for review only – request has been denied).

- Patrick explained that the original UMPC request was denied by Mr. Merck's office, and the suggestion was made for the requestor(s) contact the UCF Marketing Department for advice on revising the sign. He also pointed out the location of the BPW house on a campus map showing the committee that the location was surrounded by trees and out of the way of the main campus.
- Christy Collier asked if a standard building sign could be considered for the BPW house. Patrick stated that all buildings are currently receiving new building signs as part of the updated campus wayfinding project.
- Richard Harrison suggested a banner in lieu of the temporary signage.
- Directional signs were also suggested. Patrick explained that the new wayfinding project will include wayfinding to the BPW building.
- Concern was also noted about lighting at night enabling visibility of the sign. Patrick pointed out the different street lamps showing the lighting is probably adequate to illuminate a normal building sign. Site lighting be considered when the new building sign is installed to ensure adequate lighting.
- Michael Johnson moved to recommend that a sign not be affixed to the side of the building, but rather that the facility have a regular standard building sign. Gene Kruckemyer seconded the motion. The committee agreed by unanimous vote.

AGENDA ITEM #3 – UPDATE ON PARKING RELOCATION FOR UPCOMING TREVOR COLBOURN HALL CONSTRUCTION

- One hundred fifty (150) faculty parking spaces will be designated for faculty in Parking Garage I.

Minutes – UMPC Meeting March 13, 2107

- A gravel lot will accommodate 200 spaces for student overflow. Neida Mora-Maus asked that the locations be generally distributed. Bill Martin reported that Facilities Planning and Parking and Transportation are working together to provide a statement that will include illustrations and will be distributed when complete.
- Gordon Taub asked about lighting in the temporary gravel lot. Bill stated there would be lighting.
- Contractors working on the Trever Colborne Hall project will be required to park in an alternative lot to be determined, possibly the lot by the Bright House Stadium
- Temporary parking on the shoulder of Gemini will be eliminated due to gopher tortoise activities.

AGENDA ITEM #4 – PRESENTATION OF BUILDING MURAL PROJECT IDEAS (LAURA COLE, UCF COMMUNICATION AND MARKETING)

- Laura Cole, Managing Editor of Pegasus magazine, presented the concept of a three on-campus building murals to express the bold energy and modern youthfulness of the University.
- She stated that three (3) artists are being considered for commission on the mural project. Two (2) muralists have skill painting on brick surfaces. The third muralist would paint on a material similar to canvas.
- Areas being considered for the mural would be the large wall by the entrance to the Student Union, an additional wall at the student union and a wall near the Arena ticket booth on East Plaza Drive.
- Suggestions for the mural include “Nitro” or “Pegasus” for the brick mural and a memorial to the two UCF Pulse Night Club victims.
- The committee is receptive to the mural concept, but had following concerns:
 - What group would maintain the mural or repair it if damaged?
 - Who would bear the cost of maintaining, repairing or cleaning the mural?
 - Should mural be located in a highly visible area or in a more subtle area?
 - Does the mural idea blend with the Public Art Master plan?
 - Could the mural project compromise the academic environment?
 - Murals that are painted to ground level could be damaged by pressure washing.
 - Painting on any brick surface would be permanent and any attempt to change or remove it would damage the bricks.
 - Because art is subjective, the mural needs to be carefully scrutinized for content and location.
 - Participation by School of Visual Art need to be consulted and the project should follow the processes outlined in the new Public Art Master Plan.
- The committee had the following comments and suggestions:
 - Collaborate with the School of Visual Arts and the Public Art Master Plan Committee.
 - Could be an incentive for other artists.
 - Mural of Pegasus could promote school pride.
 - Place benches or plants in the front of murals that reach ground level—other felt this was not necessary and would interfere with the artwork.
 - Location should have enough room to view mural completely.
 - Create a mural inside the School of Visual Arts compound.
 - Paint mural on cement surfaces as opposed to brick.
 - Look for alternative muralists that specialize in other areas besides brick.

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- Create a photo essay of mural from start to fruition.
- The committee decided that more time was needed to consider the larger ramifications of this project, and recommended that the Marketing Department obtain input from the School of Visual Arts and the Public Art Master Plan Committee. The committee agreed that this project needed to go through a more formal approval process before proceeding.

AGENDA ITEM #5 – PRESENTATION OF CAMPUS ENTRY FEATURE DESIGN

- Patrick gave a brief history of the wayfinding project and that the Entry Feature design was vetted by the President and Vice president.
- Bellomo Herbert is the designing architectural firm.
- The road will be widened on both sides and then split into a “V” with a possible storm water feature in the middle section.
- The project will be completed in phases and will cost around six (6) million dollars, if it includes separating the entry and exit lanes with a wider median. The project will be phased with the first phase costing around \$2 million.
- We will try to complete phase one (1) simultaneously with the construction of the new hotel on Alafaya Trail and University to minimize disrupting the flow of traffic, and to ensure that the University entrance, rather than the hotel, remains the focal emphasis of the entryway. Construction of this phase also is part of the University’s obligation to our Community Development Agreement with Orange County.
- The hotel and the landscape will change the entrance so it feels like you are entering a campus and along with the V road design will help mitigate traffic confusion.
- Pavers and Landscaping will be installed on the Alafaya/University corners (Orange County will be involved), enhancing pedestrian traffic.
- Five (5) concrete wall features will be strategically located at the university entrance with the five (5) university goals set by President Hitt etched on each wall.

AGENDA ITEM 6

- Patrick asked the Committee members to review the meeting minutes from the UMPC subcommittee and be prepared to discuss at the next meeting.

Meeting was adjourned at 4:35 pm.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
April 10, 2017
Harris Engineering Building
Conference Room 450
3:00 p.m. – 4:00 p.m

AGENDA ITEMS

1. Approve minutes from March 13, 2017, UMPC meeting.
2. Master plan amendment proposal—Athletics grass parking area and future practice golf facility (David Hansen).
3. Capital Improvement Plan Presentation (Gina Seabrook).
4. Update on status of Building Mural Project (Patrick Bohlen)
5. Review draft recommendations to Faculty Senate Chair on improving UMPC's involvement with short-range and long-range planning.



University Master Planning Committee

**MEETING MINUTES
UMPC meeting
Monday, April 10, 3:00 p.m.
Harris Engineering Room 450**

Attendees: Patrick Bohlen, Joellen Edwards, Jennifer Steele, Gene Kruckemyer, Roberta Fennessy, Andrew Randall, Lindsey Ritzert, Shalu Gillum, Neida Mora-Maus, Christy Collier, and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 p.m.

AGENDA ITEM #1 – APPROVAL MINUTES FROM THE MARCH 13, 2017 UMPC MEETING

- Patrick called for a vote on the minutes for the March 13, 2017 UMPC meeting. Neida Mora-Maus commented that the minutes from February needed a correction stating that she moved for Agenda Item # 4 “Install Bee hives in the Arboretum” to obtain a permit rather than to install the beehives. Correction has since been initiated to the February 14, minutes reflecting her motion. Neida motioned to accept the minutes for March 13 and Joellen Edwards seconded the motion Minutes for March 13, 2017 were accepted by unanimous vote.

AGENDA ITEM #2 – CAPITAL IMPROVEMENT PLAN PRESENTATION (GINA SEABROOK)

- Gina Seabrook presented the Capital Improvement spreadsheet of all the projects being considered for funding. She also explained the different kinds of funding and that the funds primarily fell into several categories:
 - ❖ PECO (State funds)
 - ❖ CITF (Student approved funds)
 - ❖ Funds from other sources (bonds, donations)
 - ❖ Back of Bill
 - i. BOB 1 – debt DSO
 - ii. BOB 2 – POM or funds allocated by square footage when the buildings are built and do not increase with inflation.
 - iii. BOB 3 – Changes to the priority list
- Gina also stated that the projects submitted to the Board of Governors for funding require a very detailed cost spreadsheet.

AGENDA ITEM #3 – MASTER PLAN AMENDMENT PROPOSAL – ATHLETICS GRASS PARKING AREA AND FUTURE PRACTICE GOLF FACILITY (DAVID HANSEN)

- Dave Hansen from the athletics department is requesting three (3) acres of land south of the softball fields to use as a parking lot. Dave explained this is a short term request and that long term the request would be closer to fifteen (15) acres to use as a 3-hole golf course for the UCF golf team and eventually a driving range. Patrick stated that the long term request would need to have the Board of Trustees approval and a formal UMPC request for the land use. Patrick also said that gopher

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tortoise would be a primary concern and that about forty (40) tortoise occupy this area and would have to be relocated.

- The question was asked that if a golf practice facility were installed whether the area would be managed with fertilizer and how that might impact the water resources. David answered that the maintenance crew was educated in the best practice use of fertilizers, and they already try to mitigate as much nitrogen as possible in their management of the other athletic fields on campus.
- Gene Kruckemyer asked who would be able to use the course and David said the golf course would be for the UCF team exclusively and the driving range could be opened to the public.
- David explained that Athletics did not yet have funding for the golf practice facility but they wanted to have the land use designation change in place in case a donor wanted to fund a project, so that the University could demonstrate their willingness to accommodate the facility. Any new projects were just being suggested and not finalized but the three (3) acre parking lot was an immediate need. The current goal for this year is to establish a 1.43-acre grass parking area south of the softball field, which fits within Athletics current budget.
- Gene made the motion for the parking lot to go forward and Andrew Randall seconded the motion. Motion carried by unanimous vote.

AGENDA ITEM #4 - UPDATE ON THE STATUS OF THE BUILDING MURAL PROJECT (PATRICK BOHLEN)

- Patrick told the committee that the suggestion from the UMPC committee about the building mural were sent to Mr. Merck and he agreed with the UMPC committee for the following action items to be completed:
 - ❖ Consult with UCF art department for their input
 - ❖ Submit the request to the UMPC for recommendations
 - ❖ Have the request reviewed by the Facilities Standards Committee,
- Kevin Sower is forming a committee to discuss the details of the mural project and Lee Kernek will be the Facilities and Safety representative.
- The final mural project will be resubmitted to the UMPC committee for review and recommendations.

AGENDA ITEM #5 - REVIEW DRAFT RECOMMENDATIONS TO FACULTY SENATE CHAIR ON IMPROVING UMPC'S INVOLVEMENT WITH SHORT AND LONG RANGE PLANNING

- Patrick asked the Committee members to review the proposal from the UMPC subcommittee. The subcommittee's proposed the UMPC become more involved in the following areas:
 - ❖ 5-year master plan
 - ❖ Any master plan amendments
 - ❖ Construction projects
 - ❖ Communication (status of projects Capital improvement plan short and long term)
 - ❖ Educational Plan
 - ❖ Public Art

Any other suggestions to the subcommittee will be considered and a vote will be taken next meeting to approve formal recommendation to Facilities and the Faculty Senate.

Meeting was adjourned at 4:35 pm.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
May 8, 2017
Harris Engineering Building
Conference Room 450
3:00 p.m. – 4:00 p.m.

AGENDA ITEMS

1. Approve minutes from April 10, 2017, UMPC meeting.
2. UMPC Request #1—Athletics Donor Signage (David Hansen).
3. Update on status of Building Mural Project (Patrick Bohlen).
4. Overview of proposed solar farm project (Patrick Bohlen).
5. Vote on final recommendations to Faculty Senate Chair on improving UMPC's involvement with short-range and long-range campus planning.



Office of Facilities and Safety

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen – UMPC Chair
Date: 5/22/2017

RE: **Recommendations from 5/8/2017 UMPC Meeting**

Attached is an agenda item sent to the UMPC committee for the May 8, 2017 UMPC meeting. Please review, noting your approval or disapproval, for each agenda item and sign.

The UMPC meeting minutes for May 8, 2017 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Items Attached:

Agenda Item #1– Athletic Signage Request.

Thank you,

Dr. Patrick Bohlen
Director of Landscape and Natural Resources and Arboretum
Facilities and Safety



Office of Facilities and Safety

To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Director of Landscape and Natural Resources and Arboretum
 Date: 5/22/2017
 Re: UMPC Recommendations from 5/8/2017 UMPC Meeting.

Agenda Item #1 – ATHLETIC SIGNAGE REQUEST

Description – The Athletic Department, in connection with a new large athletics donation, would like to have four (4) large signs installed in the athletics quadrant of campus. Please see attached for these locations.

Vote Tabulation – 10 pros 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	5/23/17
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	5.25.17
President Hitt or <u>Designee</u>	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

Minutes - UMPC Meeting May 8, 2016

AGENDA ITEM #4 - PROPOSED SOLAR ARRAY PROJECT

- Patrick gave an overview of the proposed solar array that the University is planning to construct in a 40-50 acre area of mixed-use natural land in the southeastern section of campus. He stated that the reason the solar farm was being proposed was to meet the University Climate Action Plan to generate 15% of campus energy need with renewable sources by 2020. The solar farm would generate ~10 megawatts (MW) of electricity, which would meet meeting this goal.
- ESA is the selected contractor for the project, and the solar farm will be constructed in the east parcel designated for mixed use. Patrick presented a side show showing the proposed area with solar panels. This area is also a habitat for about seventy (70) to eighty (80) gopher tortoise that will need to be relocated through a permitting process with the Florida Fish and Wildlife Conservation Commission (FWC).
- The committee had the following questions about the solar farm and Patrick provided the answers he could:
 - i. Does the area need to be fenced?
 - ii. Should a tree buffer be left to help appease the buffering neighborhood?
 - iii. Does the solar farm have to be scaled this large?
 - iv. What are the consequences for existing wildlife?
 - v. Can this be done in phases, maybe two (2) at a time to see if it is effective?
 - vi. Are the panels impervious?
 - vii. How will the solar farm influence storm water?

AGENDA ITEM #5 - FINAL RECOMMENDATIONS ON IMPROVING UMPC'S INVOLVEMENT IN CAMPUS PLANNING

- Patrick asked the committee to vote on the revised recommendation for improving UMPC's involvement with campus planning. He reviewed the recommendations for more UMPC involvement, which included items related to:
 - i. The 5-year Master Plan and any Master Plan Amendments
 - ii. Other campus master planning efforts
 - iii. Planning for new construction can capital projects
 - iv. Interaction with the Public Art committee
- Richard moved to accept the recommendations and Joellen seconded the motion. Motion was approved by unanimous vote.

Meeting was adjourned at 4:05 pm.

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: Minor Amendment to the University of Central Florida 2015-25 Campus Master Plan Update

DATE: April 19, 2017

PROPOSED COMMITTEE ACTION

Approve a minor amendment to the University of Central Florida 2015-25 Campus Master Plan to set aside three (3) acres of currently undeveloped land, in the NE sector of campus, south of the softball field, for a temporary grassed parking lot to be called “Temporary Grass Parking Lot and a twelve (12) acre future Golf Range and Short Game Facility.” Update to modify the Urban Design and Capital Improvements map (Figure 3-1) and the Capital Improvements List (2.14 Capital Improvements Element).

BACKGROUND INFORMATION

The purpose of the proposed amendment is to include this parking lot in the Capital Improvements List, Urban Design, Recreation and Open Space, and Future Land Use Elements of the 2015 Campus Master Plan. The Parking Lot will provide overflow parking for football game days and other events. The project includes the clearing of fifteen (15) acres of undeveloped land and the compaction and delineation of a three (3) acres temporary Bahia grass parking lot, and twelve (12) acres possible future golf driving range and short game facility. The current access road will be slightly extended southward, a length of 120 feet, to reach the northern edge of the parking lot.

The 15 acres would be temporary, not to exceed the time when the site is needed for education and research facilities or for a period of 10 years, whichever is less. The 15 acres will temporarily be changed from academic to activity-based, recreation and open space.

As more particularly outlined in the attached memorandum, the amendment would constitute a minor amendment that needs only Board of Trustees approval for adoption. Prior to construction, the university will inform Orange County.

Supporting documentation: Memorandum from Gina Seabrook (Attachment A)
Project Location (Attachment B)
Capital Improvements List (Attachment C)
Urban Design Map (Attachment D)
Future Land Use Map (Attachment E)
Recreation and Open Space Map (Attachment F)

Prepared by: Lee Kernek, Associate Vice President for Administration
and Finance

Submitted by: William F. Merck II, Vice President
for Administration and Finance

MEMORANDUM

TO: Scott Cole, Vice President and General Counsel

FROM: Gina Seabrook, Resource Management

SUBJECT: Minor Amendment to the University of Central Florida 2015-25 Campus Master Plan Update

DATE: March 24, 2017

The University of Central Florida proposes a minor amendment to its 2015-25 Campus Master Plan Update to amend the Capital Improvements, Urban Design, Future Land Use, and Recreation and Open Space Elements in order to add a temporary grassed parking lot and a future golf driving range and short game facility in the NE sector of campus, south of the softball field. Because the location is contiguous to the existing softball parking lot, it would only require extending the existing access road by approximately 120 feet. The new, temporary parking area would consist of a three (3)-acre Bahia grass lot, with the capacity of accommodating 250 cars. The new, temporary lot would serve as needed overflow parking during game days and other events. The possible future golf driving range and short game would comprise an additional twelve (12) acres.

These areas are prime gopher tortoise habitat and may have over 40 active burrows. The project will need to cover permitting costs associated with surveying and removing tortoises to an off-site mitigation area. The constructed area will need to have a 25-foot buffer for the tortoises around the constructed area, and this buffer will need to remain outside the Arboretum boundary on the west side of the proposed project. A tortoise fence would also have to be installed, to prevent animals from entering the site during construction and after it has been modified. The proposed second phase of the project would also need to stay outside of the surveyed Arboretum boundary. The project will need to adhere to UCF tree replacement standards, either by replacing trees on site, or on other areas of campus, as designated by LNR. Stormwater permitting requirements, depending on any surface stabilization of the proposed parking area, may be required.

The 15 acres would be temporary, not to exceed the time when the site is needed for education and research facilities, or for a period of 10 years, whichever is less. The 15 acres will temporarily be changed from academic to activity-based, recreation and open space.

Please find below an analysis of the statutory thresholds and university responses that reflect the nature of the amendment request as a minor amendment. The thresholds are referenced under section 1013.30(9), F.S.

An amendment to a campus master plan must be reviewed and adopted under subsections (6)-(8) if such amendment, alone or in conjunction with other amendments, would:

- (a) Increase density or intensity of use of land on the campus by more than ten percent;

University Response: The proposed temporary grassed parking lot and a future golf driving range and short game facility increases the Recreation and Open Space land use by 15 acres. UCF currently has 108.46 acres of activity-based, recreation and open space. This project constitutes 15 acres of activity-based, recreation and open space land use, resulting in a 7.23 percentage increase in density or intensity of land use, which does not trip the ten percent threshold for the use of land.

- (b) Decrease the amount of natural areas, open space, or buffers on the campus by more than ten percent:

University Response: The proposed temporary parking lot and future golf driving range and short game facility take a natural, undeveloped, area and change it to a grassed, open space. As a result, this amendment will not decrease the combined, existing, natural areas, open space or buffers on campus.

- (c) Rearrange land uses in a manner that will increase the impact of any proposed campus development by more than 10 percent on a road or on another public facility or service provided or maintained by the state, the county, the host local government, or any affected local government.

University Response: The proposed temporary grassed parking lot is a contiguous expansion of an existing lot and only extends the existing access road by approximately 120 feet. It will not generate an increase in capacity on any proposed campus development, road, or public facility by greater than ten percent. The proposed future golf driving range and short game facility increases the activity-based, Recreation and Open Space land use by 12 acres. It will not generate an increase in capacity on any proposed campus development, road, or public facility by greater than ten percent

In summary, the proposed land use change does not exceed the amendment threshold criteria in 1013.30 (9), F.S. and may therefore be treated as a minor amendment.

Thank you for your time and attention to this matter. If you require additional information, please contact Gina Seabrook at (407) 823-5894.



University Master Planning Committee

MEETING MINUTES

UMPC meeting

Monday, May 8, 2017, 3:00 p.m.
Harris Engineering Building III Room 450

Attendees: Patrick Bohlen, Richard Harrison, Gene Kruckemyer, Jennifer Steele, John Jackson, Paul Lartonoix, Joellen Edwards, Curt Sawyer, Chandra Mohan, Bill Martin, Lindsey Ritzert, Neida Mora-Maus, Christy Collier, and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 p.m.

AGENDA ITEM #1 – APPROVAL MINUTES FROM THE APRIL 10, 2017 UMPC MEETING

- Patrick called for a vote on the minutes for the April 10, 2017 UMPC meeting. Joellen Edwards moved to accept the minutes and Lindsey Ritzert seconded the motion. Minutes for April 10, 2017 were accepted by unanimous vote.

AGENDA ITEM #2 – UPDATE ON THE MURAL PROJECT

- Patrick Bohlen gave an update on the proposed Mural projects. He stated that the Public Arts committee and the Facilities and Safety division (Lee Kernek) met with Mr. Merck for a discussion on projects. The two groups will continue to interact as the three projects move forward. The Pulse Mural will be first be complete by the anniversary of the Pulse tragedy. The Arena and Student Union murals will soon follow. Concerns about the murals being painted on the brick were mitigated because Facilities Operations have new processes to remove murals if necessary.

AGENDA ITEM #3 – ATHLETIC SIGNAGE

- Bill stated that the Athletic Department received a large donation for three (3) signs and proceeded to show slides of the proposed signage and presented the signs as they appear at large(20' x 6'), medium(15' x 6') or small(4' x 12').
- The signs will be placed in the following locations:
 - i. East Plaza Drive and Knights Victory Way
 - ii. North Orion and West Plaza Drive
 - iii. North Orion and Gemini
- The committee suggested that the font on Athletic Village should be larger than Kenneth Dixon
- All signs installed need to match the campus standards for font and color. After discussing the sign sizes, the committee suggested that the signs posted in the drive-by areas be medium size, and the signs posted in the pedestrian areas be medium or small.
- Paul Lartonoix moved that the signs posted in the drive-by areas be medium size, and the signs posted in the pedestrian areas be medium or small and Richard Harrison seconded the motion. Motion passed with unanimous vote.

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AGENDA ITEM #4 – PROPOSED SOLAR ARRAY PROJECT

- Patrick gave an overview of the proposed solar array that the University is planning to construct in a 40-50 acre area of mixed-use natural land in the southeastern section of campus. He stated that the reason the solar farm was being proposed was to meet the University Climate Action Plan to generate 15% of campus energy need with renewable sources by 2020. The solar farm would generate ~10 megawatts (MW) of electricity, which would meet this goal.
- ESA is the selected contractor for the project, and the solar farm will be constructed in the east parcel designated for mixed use. Patrick presented a side show showing the proposed area with solar panels. This area is also a habitat for about seventy (70) to eighty (80) gopher tortoise that will need to be relocated through a permitting process with the Florida Fish and Wildlife Conservation Commission (FWC).
- The committee had the following questions about the solar farm and Patrick provided the answers he could:
 - i. Does the area need to be fenced?
 - ii. Should a tree buffer be left to help appease the buffering neighborhood?
 - iii. Does the solar farm have to be scaled this large?
 - iv. What are the consequences for existing wildlife?
 - v. Can this be done in phases, maybe two (2) at a time to see if it is effective?
 - vi. Are the panels impervious?
 - vii. How will the solar farm influence storm water?

AGENDA ITEM #5 – FINAL RECOMMENDATIONS ON IMPROVING UMPC’S INVOLVEMENT IN CAMPUS PLANNING

- Patrick asked the committee to vote on the revised recommendation for improving UMPC’s involvement with campus planning. He reviewed the recommendations for more UMPC involvement, which included items related to:
 - i. The 5-year Master Plan and any Master Plan Amendments
 - ii. Other campus master planning efforts
 - iii. Planning for new construction can capital projects
 - iv. Interaction with the Public Art committee
- Richard moved to accept the recommendations and Joellen seconded the motion. Motion was approved by unanimous vote.

Meeting was adjourned at 4:05 pm.



UNIVERSITY MASTER PLANNING COMMITTEE

TO: Dr. William Self, Chair Faculty Senate

THROUGH: Lee Kernek, Associate Vice President Facilities and Safety

FROM: Dr. Patrick Bohlen, Chair UMPC

CC: Dr. Keith Koons, Past Chair Faculty Senate

DATE: May 25, 2017

SUBJECT: Recommendations for improving the UMPC's involvement in reviewing short- and long-range planning at UCF

The UMPC recently formed a subcommittee to consider ways that the committee could improve its involvement in short- and long-range planning, which is one of its primary responsibilities, as outlined in the Faculty Senate constitution. Based on the subcommittee's input, the UMPC makes the following recommendations:

1. University master planning
 - a. Five-year Campus Master Plan updates
 - i. The UMPC should be more involved in reviewing the Campus Master Plan updates during the cycle. The committee suggests the following options, which will be refined during the next Campus Master Plan update:
 1. Have a facilities representative present an overview of the Campus Master Plan process at the beginning of plan update development.
 2. Have leaders of the Campus Master Plan elements present details of their elements to the committee.
 3. Select UMPC members to review individual plan elements, and have them report their findings and recommendations to the committee, and to the leaders of the difference master plan elements.
 4. Request comments from all interested UMPC members during plan development, and have the UMPC Chair or other appointed member filter and collate comments from the committee and report back to facilities planners.
 - b. Master Plan Amendments
 - i. Facilities and Safety should make the UMPC aware of all proposed Campus Master Plan amendments, and the committee should be given sufficient time to review any proposed amendments before

they are submitted to the Finance and Facilities Committee of the Board of Trustees (BOT). The committee recommends that these amendments be submitted to the committee for review one month prior to consideration by the BOT, if possible.

- c. Other campus master planning efforts
 - i. Facilities and Safety or any other campus entity such as Direct Service Organizations, Auxiliaries and Athletics, involved in creating site plans for any campus area should submit these plans for review by UMPC before such plans are officially adopted or completed.
 - ii. UMPC should provide recommendations on master plans to the administration through the regular UMPC approval process.
2. Construction and capital improvement projects
 - a. The UMPC does not have the responsibility of reviewing individual design decisions, but should be notified when new buildings are being planned, and have an opportunity to provide feedback before the initial design meetings are held, especially on issues such as building siting, and impacts on long-term planning.
 - b. To improve the UMPC members' understanding of the planning process for buildings, schedule a facilities representative for annual or semiannual presentations to explain and provide updates on the building planning process.
 - i. Schedule a facilities representative for an annual or semiannual presentation on the status of current and planned projects.
 - ii. Arrange for a facilities representative to present the annual Capital Improvement Plan and explain the process each spring semester when the plan is being developed.
3. Facilities and Safety should give presentations to the UMPC of the Educational Plant Survey and facilities aspects of the SACS accreditation process as these are occurring.
4. The UMPC should have communication with the Public Art Master Plan committee and should review proposals for exterior public art on campus.