



UNIVERSITY MASTER PLANNING COMMITTEE

2017-2018 Annual Report to the Faculty Senate

Summary of Meetings

The University Master Planning Committee met on six occasions during the 2017-18 academic year. Summaries of topics covered and outcomes on committee recommendation are listed below. The meeting agendas, minutes and final approval documents and other recommendations are attached to this report.

Summary of Topics Addressed and Recommendations/Outcomes

Topic	Date Presented	Final Decision
Distributed Antenna System Cell Tower, East Side of Campus Next to the District Energy Plant IV	05/23/17	07/10/17
Chemistry Building Fence to Enclose Generator Area	05/23/17	07/10/17
Protective Vehicle Barrier System (e-vote)	07/26/17	08/02/17
Biological Science Emergency Generator Utility Yard Expansion	08/16/17	09/18/17
Student Union Community Garden	10/02/17	10/09/17
Location of Reflection Pond Utilities (update)	02/12/18	02/12/18
Campus Construction/Planning (update)	02/12/18	N/A
Campus Master Plan Update	02/12/18	N/A
Overview of Campus Mater Plan Process and Requirements	05/14/18	N/A
Nicholson School Signage	05/14/18	05/14/18
2020 Campus Master Plan	05/14/18	N/A
Location of Reflection Pond Utilities (update)	05/14/18	N/A
Natural Land and Storm water Signage (update)	05/14/18	N/A
Natural Lands Trails and New Trail Kiosk Location (update)	05/14/18	N/A



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
July 10, 2017
Harris Engineering Building
Conference Room 450
3:00 p.m. – 4:00 p.m.

AGENDA ITEMS

1. UMPC Request #1: Distributed Antenna System Cell Tower, East side of campus next to new District Energy Plant IV.
2. UMPC Request #2: Chemistry building fence to close up generator area.



University Master Planning Committee

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen, Chair UMPC Committee
Date: 9/18/2017

RE: **UMPC Recommendations from 07/10/2017 UMPC Meeting**

Attached are the agenda items sent to the UMPC committee for the July 10, 2017 UMPC meeting. Please review, noting your approval or disapproval, for each UMPC agenda item and sign.

The UMPC meeting minutes for July 10, 2017 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 Distributed Antenna System (DAS) Cell Tower Installation at the East Side of Campus Next to District Energy Plant IV.

Agenda Item #2 Chemistry building fence to close up generator area.

Thank you,

Patrick Bohlen
Director of Landscape and Natural Resources
Facilities and Safety




University Master Planning Committee

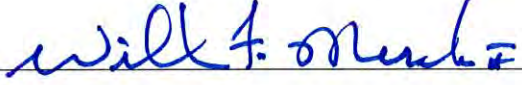
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 7/10/2017 UMPC Meeting.

Agenda Item #2 –FENCE INSTALLATION TO CLOSE UP GENERATOR AREA AT (CHEMISTRY BUILDING 5).

Description –Enclose generator area with a black chain link fence and black vinyl privacy slats to match similar generator area around campus.

Vote Tabulation – Pros 9 Cons 0

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
UMPC Chair Signature	Date
9/19/17	

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
President Hitt, or Designee	Date
9-22-17	

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.




University Master Planning Committee

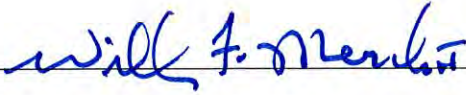
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 07/10/2017 UMPC Meeting.

Agenda Item #1 – DISTRIBUTED ANTENNA SYSTEM CELL TOWER, EAST SIDE OF CAMPUS NEXT TO THE NEW DISTRICT ENERGY PLANT IV.

Description –The proposed new location for the DAS Cell phone Tower

Vote Tabulation – Pros 9 Cons 0

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
UMPC Chair Signature	Date 9/19/17

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
President Hitt or Designee	Date 9-22-17

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

THROUGH: *[Signature]* Ms. Lee Kernek, Associate Vice President
Facilities and Safety

FROM: Bill Martin, Director Facilities Planning and Construction
Facilities Planning and Construction

DATE: 6/5/17

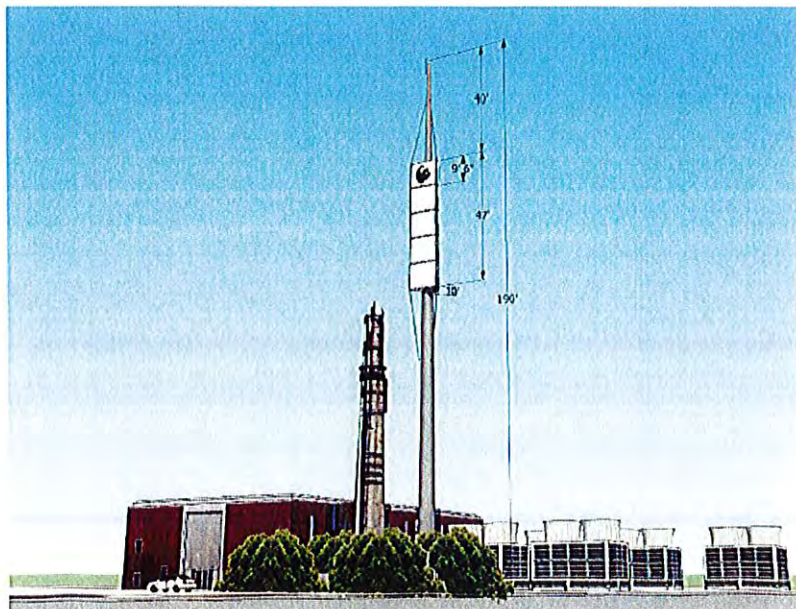
SUBJECT: University Master Planning Commission (UMPC) Review
DAS cellular tower

*OK -
Not in favor
of the
signage on top -
too much, plus
adds wind load.*

IMPACT	COMMENTS
Project	DAS cellular tower
Site	East side of campus next to District Energy Plant IV
Environmental	Requires relocation of UCF Community Garden
Utilities	Power, Data
Master Plan	none
Standards	none
Security	Requires site fence for security

*will be removed
6-19-17*

On May 11, 2015, the UMPC committee reviewed and recommended approval of a new DAS tower within the current utility building compound at the intersection of Gemini road and Libra road. Below is a picture of the design of this tower from that May 11 submission:





UNIVERSITY MASTER PLANNING COMMITTEE
Request for Review

*Suggest a simple aluminum fence similar to the one around the soccer field by the IOA Plaza -
William Merck
6-20-17*

TO: *gth* Mr. William F. Merck, II, Vice President Administration and Finance
THROUGH: Ms. Lee Kernek, Associate Vice President Facilities and Safety
FROM: Carlos Orozco (407) 823.4293
DATE: 5/23/2017

SUBJECT: University Master Planning Commission (UMPC) Review for:
Enclosing generator area outside of Chemistry (bldg. 5) with a fence and privacy slats.

The current generator area outside of chemistry is enclosed with a block wall with the exception of a few feet on both sides next to the building, and we would like to enclose this remaining area with a black chain link fence and black vinyl privacy slats to match similar generator area around campus. Please attached pictures and quote.

IMPACT	COMMENTS
Project	Closing up generator area with fence
Site	Chemistry (Bldg. 5) West side of building
Environmental	N/A
Utilities	N/A
Master Plan	*
Standards	*
Security	Increase safety and protect from vandalism.

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

Attachments

- Quote
- PO Request
- Pictures showing where the work will be.



University Master Planning Committee

MEETING MINUTES

UMPC meeting

July 10, 3:00 p.m.

Harris Engineering Building Room 450

Attendees: Patrick Bohlen, Richard Harrison, Christy Collier, Michael Johnson, Paul Lartonoix, Lindsey Ritzert, Neida Mora-Maus, Jennifer Steele, Kris Singh, Kevin Sowers Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 pm

- Patrick Bohlen informed the committee that the term for UMPC chair expires in September and elections for UMPC chair and new UMPC members will be conducted by the Faculty Senate.

AGENDA ITEM #1 – DAS Cellular Tower

- Patrick gave an update on the plans for construction of a 190' DAS cellular tower and reminded the committee that the project was originally discussed and approved to go forward at the May 11 2015 UMPC meeting. The placement of the tower was originally by the smoke stack at the intersection of Gemini Blvd and Libra Drive. After further consideration and evaluation, it was concluded that the original location of the cell tower could possibly damage utility infrastructure. The new location presented is at the community garden which would be relocated behind the existing Arboretum Greenhouse.
- The committee recommended that the screens covering the antennas on the top of the tower be eliminated and also that the tower be galvanized.
- Paul Lartonoix motioned to approve the Cellular Tower at the new location and Richard Harrison seconded the motion. Motion carried by unanimous vote.

AGENDA ITEM #2 – ENCLOSING GENERATOR AREA OUTSIDE OF CHEMISTRY BUILDING 5 WITH A FENCE AND PRIVACY SLATS

- Patrick stated that Mr. Merck was not in favor of the chain link fence with slats and that he suggested a simple aluminum fence similar to the one around the soccer field by the IOA plaza. This would provide the security needed for the generator and would be more aesthetically pleasing.
- Christy Collier moved to approve the request if the aluminum fencing is install instead of the chain link.
- Paul seconded the motion. Agenda Item # 2 passed with unanimous vote.

Minutes - UMPC Meeting February 13, 2016

OTHER ITEMS

Kris Singh (Parking and Transportation)

- The temporary contractor parking lot will be turned over to student parking.
- Park and Ride from the Softball field has been very successful and will continue.
- Although 185 spaces were initially lost to the Garage C expansion, the gain will be 275 spaces (20 - 25 spaces will be dedicated to Faculty Staff).

MEETING WAS ADJOURNED AT 3:45 P.M.



University Master Planning Committee

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen, Chair UMPC Committee
Date: 7/28/2017

RE: **UMPC Recommendations from -8/14/2017 UMPC Meeting**

Attached is an agenda item sent to the UMPC committee for an e-vote in lieu of the August 14, 2017 UMPC meeting. Please review, noting your approval or disapproval, for the UMPC agenda item and sign.


Minutes were not recorded for this e-vote; comments are recorded on submitted e-mails.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

Agenda Item #1 Protective Vehicle Barrier Systems

Thank you,



Patrick Bohlen
Director of Landscape and Natural Resources
Facilities and Safety



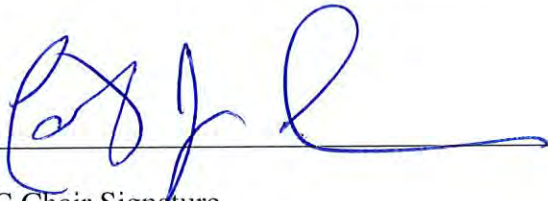
University Master Planning Committee

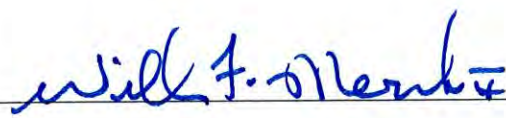
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations for 08/14/2017 UMPC Meeting.

Agenda Item #1 Protective Vehicle Barrier Systems

Description – The eventual goal of this project is to provide protective vehicle barrier systems around campus areas where mass gatherings occur. The immediate goal is to emplace these barrier systems along the South side of Gemini Boulevard between East and West Plaza Drive in order to prevent vehicles from entering Memory Mall. On game days these barriers would be relocated across Gemini Boulevard at the East Plaza and West Plaza intersections.

Vote Tabulation – 21 ^{pros} 0 cons

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7/28/17
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	8.2-17
President Hitt or <u>Designee</u>	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



UNIVERSITY MASTER PLANNING COMMITTEE

Request for Review

*ok
will Amunha
7-24-17*

[Handwritten signature]

TO: Mr. William F. Merck, II, Vice President Administration and Finance

THROUGH: Ms. Lee Kernek, Associate Vice President Facilities and Safety

FROM: Mr. Richard Beary, Associate Vice President and Chief of Police

DATE: 20 July 2017

SUBJECT: University Master Planning Commission (UMPC) Review for:
Protective Vehicle Barrier Systems

The eventual goal of this project is to provide protective vehicle barrier systems around campus areas where mass gatherings occur, including (but not limited to) Memory Mall, the Plaza in front of CFE Arena, and the area around Spectrum Stadium. The immediate goal is to emplace these barrier systems along the South side Gemini Boulevard between East and West Plaza Drive in order to prevent vehicles from entering Memory Mall. On Game Days these barriers would be relocated across Gemini Boulevard at the East Plaza and West Plaza intersections.

IMPACT	COMMENTS
Project	Protective Vehicle Barrier Systems
Site	Gemini Boulevard between East and West Plaza
Environmental	N/A
Utilities	N/A
Master Plan	N/A
Standards	Will coordinate with Facilities to address any standards issues
Security	Increased protection against vehicle ramming attacks

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

Barbara Brown

From: Patrick Bohlen
Sent: Wednesday, July 26, 2017 1:36 PM
To: Barbara Brown; Bill Martin; Neida Mora-Maus; Andrew Randall; Rick Falco; Gene Kruckemyer; Jose Vazquez Perez; Rudy McDaniel; SGA Outreach; Gordon Taub; Tracy Slavik; Chris Kennedy; Jeffery Morgan; Curtis Sawyer; Cheryl Colvin; Christy Collier; Lee Kernek; Fidelia Nnadi; Brian Wormwood; Aravinda Kar; SGA Health; Alan Fyall; Duane Siemen; Graham Worthy; Jennifer Steele; Joel Hartman; Joellen Edwards; John Weaver; Lindsey Ritzert; Maggie Leclair; Michael Johnson; Montel Watson; Paul Lartonoix; Renee Michel; Richard Harrison; Roberta Fennessy; Shalu Gillum; Tarek Buhagiar; Jeff Biddle; Tarek Buhagiar; Angeline Bushy; Rickard Ewetz; Shalu Gillum; Kyu Young Han
Cc: Judith De Jesus
Subject: UMPC Item for Vote

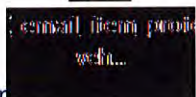
Dear UMPC members,

Please find attached a UMPC request for a protective vehicle barrier that UCF PD has proposed at the crossing between Memory Mall and the Arena. This proposal is for a set of removable security bollards that would be placed across Gemini Blvd. on both sides of the Arena Plaza/Memory Mall during public events to prevent vehicle entry into these areas. The bollards would be moved to a location along the Memory Mall side of Gemini Blvd. when not in use for events, to provide some pedestrian protection along the roadway. There is some time urgency to this request, which is why I have decided to put it up for an email vote. Please vote to "approve" or "disapprove" of this proposal via email by COB tomorrow, Thursday, July 27. Please contact me if you have any questions or need further clarification.

Thanks you,

Patrick

Dr. Patrick J. Bohlen



UMPC Chair

Director Landscape and Natural Resources and Arboretum
Professor of Biology
University of Central Florida
p. (407) 823-1940
c. (407) 221-2755
www.green.ucf.edu
www.arboretum.ucf.edu
www.facebook.com/UCFARBORETUM/

Please note: Florida has a very broad open records law (F. S. 119). E-mails may be subject to public disclosure.

E-VOTE RESULTS

Last name	First Name	College and Department	yes	no	No pref
Biddle	Jeffery	Exercise Science	1		
Bohlen	Patrick	College of Sciences (Biology) UMPC Chair	1		
Buhagiar	Tarek	Business Administration (Economics)	1		
Clemente	Christopher	Student Government Association			
Ewitz	Rickard		1		
Falco	Rick	Student Developmnet and Enrollment Services (Maintenance and Operations)	1		
Fyall	Alan	Rosen College of Hospitality Management (Hospitality Services)	1		
Gillum	Shalu	College of Medicine (Medical Education)	1		
Harrison	Richard	Faculty Senate	1		
Hartman Collier	Joel Christy	Academic Affairs (Academic Program Quality)	1		
Hollinger	Hannah	Student Government Association Health			
Johnson	Michael	College of Sciences (Dean's Office)			
Kar	Aravinda	College of Optics and Photonics (Optics and Photonics)	1		
Kernek	Lee	Adminstration and Finance (Facilities and Safety)	1		
Kruckermyer	Gene	Strategy, Marketing, Communications and Admissions (News and Information)	1		
Lartonoix	Paul	Academic Affairs (Administration)	1		
Martin	Bill	Facilities and Safety (Facilities Planning and Construction)			
McDaniel	Rudy	College of Arts and Humanities (Scholl of Visual Arts and Design)	1		
Morgan	Jeffery	Facilities and Safety (Emergency Management)	1		
Nnadi	Fidelia	College of Engineering and Computer Science (Civil Environmental and Construction Engineering)	1		
Randall	Andrew	College of Engineering and Computer Science (Civil Environmental and Construction Engineering)	1		
Ritzert	Lindsey	University Libraries (Circulation services)	1		
Sawyer	Curt	Adminstration and Finance (University Services)	1		
Steele	Jennifer	EHS			
Siemen	Duane	Facilities and Safety (Facilities Operations)	1		
Smith	Jo Ann	Colletge of Health and Public Affairs (Public Administration)			
Taub	Gordon	College of Education and Human Performance(Child, Family and Community Sciences)	1		
Worthy	Graham	College of Sciences (Biology Faculty Representative)	1		

21 0 0



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
September 18, 2017
Harris Engineering Building, Room 356
3:00 p.m. – 4:00 p.m

AGENDA ITEMS

1. Approve minutes from July 10, 2017 UMPC meeting.
2. UMPC Chair Election, William Self, Faculty Senate Chair.
3. UMPC Request #1: Biological Science Emergency Generator Utility yard expansion.
4. Other business.



University Master Planning Committee

To: Dr. John Hitt, President
Through: William Merck, Vice President
From: Patrick Bohlen, Chair UMPC Committee
Date: 9/19/2017

RE: **UMPC Recommendations from 09/18/2017 UMPC Meeting**

Attached is the agenda item sent to the UMPC committee for the September 18, 2017 UMPC meeting. Please review, noting your approval or disapproval, for the UMPC agenda item and sign.

The UMPC meeting minutes for September 18, 2017 are also attached.

When signed please call extension 3-4760 or 3-1940 for pick-up and action.

Agenda Item Attached:

UMPC Request #1 Biological Science Emergency Generator Installation and Utility Yard
Expansion

Thank you,

Patrick Bohlen
Director of Landscape and Natural Resources
Facilities and Safety





University Master Planning Committee

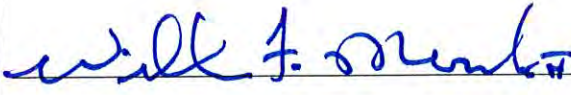
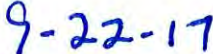
To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 9/18/2017 UMPC Meeting.

Agenda Item #3 – BIOLOGICAL SCIENCE EMERGENCY GENERATOR UTILITY YARD EXPANSION.

Description –Biological Science emergency generator for laboratory specific equipment will be located on the east side of building 20 on the south end and landscape will be modified accordingly.

Vote Tabulation – Pros 12 Cons 0

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	
President Hitt Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



UNIVERSITY MASTER PLANNING COMMITTEE

Request for Review

TO: Mr. William F. Merck, II,
Vice President Administration and Finance

THROUGH: Ms. Lee Kernek, Associate
Vice President Facilities and Safety

FROM: *George Hayner Jr.
Project Manager, Facilities Planning and Construction

DATE:* 8/16/2017

SUBJECT: University Master Planning Commission (UMPC) Review for:

Biological Sciences Building 20 Emergency Generator for
Laboratory Specific Equipment.

Biological Science Bldg. 20 is in need of an emergency generator (in addition to the existing) for many important reasons, including the following:

- The existing emergency generator is beyond capacity due to the connected loads. The original intent of the generator was to support building life safety loads. Life safety mechanisms will not function in an event of a power failure.
- The lack of additional capacity impacts the ability to have any future modifications to the building that have a need for emergency power.
- The quantity of research currently preserved in laminar hoods, incubators, refrigerators and freezers is in the range of millions of dollars. These assets would be jeopardized in the event of a line-side power outage.

*This project is planned to implement over the fall 2017 semester. Local (not building wide) shut downs will be scheduled to occur at low occupancy to minimize disruption to the faculty and students.

UCF Utilities and Energy Services is mandating that buildings and equipment not be located above any existing infrastructure. This requirement limits the options of locating the estimated new 600 kVA generator and

therefore only one option is provided in this request. The generator was originally thought to be located in the gravel area between the existing equipment yards however, ground penetrating radar revealed that the area is heavily congested with utilities, specifically electrical primaries. Relocating the utilities would require shutdowns to multiple buildings and carry a heavy cost. Please see the attachment that illustrates the proposed location. A new brick screen wall and landscape will help conceal the generator near existing equipment.

The three palms will be relocated or replaced depending on the time of year construction of the new yard commences

IMPACT	COMMENTS
Project	*Biological Science Emergency Generator for Laboratory Specific Equipment
Site	*East Side of Building 20 on the South End (See Illustration)
Environmental	*Modified Landscape
Utilities	*Necessary for Lab Specific Equipment Used to Preserve Faculty Research Projects.
Master Plan	*No Impact
Standards	* No Impact
Security	* No Impact

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

Attachments

cc: Patrick Bohlen
George Hayner



University Master Planning Committee

**MEETING MINUTES
UMPC meeting
September 18, 3:00 p.m.
Harris Engineering Building Room 356**

Attendees: Patrick Bohlen, Jeffery Biddle, Christy Collier, Tarek Buhagiar, Paul Lartonoix, Rickard Ewetz, Mary Ann Burg, Jennifer Steele, Andrew Randall, Kyu Young Han, Christy Collier, Graham Worthy, and Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:00 pm

- Patrick Bohlen welcomed new UMPC members and gave a brief description of the UMPC's charter. He also stated that the committee developed some new guidelines for the UMPC that needed to be further developed in the coming year, and that he would e-mail these to the new members.

AGENDA ITEM #1 - APPROVE MINUTES FROM JULY 10, 2017 UMPC MEETING

- Paul Lartonoix motioned to approve the minutes from the July 10, 2017 and Jeffery Biddle seconded the motion. Motion carried by unanimous vote.

AGENDA ITEM #2 - UMPC CHAIR ELECTION, WILLIAM SELF, FACULTY SENATE CHAIR

- Patrick introduced William Self, Faculty Senate Chair, to the committee. Bill stated the Faculty Senate reviewed their bylaws last year, and revised the bylaws to require the UMPC chair to be a faculty member elected by voting members of the committee. Bill said that Patrick had been nominated for the position and asked the committee if there were any more nominations from the floor. Nominations were closed by Jeff Biddle a vote was then taken. Patrick was voted in as the new chair of the UMPC committee by a unanimous vote.
- Patrick informed the committee that there were plans to revise the current Campus Master Plan, so that the reference to the UMPC were in sync with the new Faculty Senate bylaws.

AGENDA ITEM # 3 - UMPC REQUEST #1: BIOLOGICAL SCIENCE EMERGENCY GENERATOR UTILITY YARD EXPANSION

- Graham Worthy mentioned that about a year ago, President Hitt approved the installation of a new generator at Biological Sciences to support critical operations and research. He also stated there was extensive wiring completed to support the generator in a certain location. However, the location had to be changed because of infrastructure issues per Utilities and Energy Services (UES). The new location east of building 20 will be enclosed

by a new brick wall that will conceal the existing and newly installed equipment.

- Graham moved to accept the new location and Paul Lartonoix seconded the motion. The motion carried by unanimous vote.

OTHER ITEMS

- Patrick reiterated that he would send out guidelines to the new committee members with more detail.
- Patrick stated that if there are any reoccurring power problems due to the hurricane Irma, that the issues should be reported to Curt Wade, director of UES.

MEETING WAS ADJOURNED AT 3:45 P.M.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
October 9, 2017
Harris Engineering Building, Room 450
3:00 p.m. – 4:00 p.m.

AGENDA ITEMS

1. Approve minutes from September 18, 2017, UMPC meeting.
2. UMPC Request #1: Student Union community garden.
3. Other business.



University Master Planning Committee

To: Dr. John C. Hitt, President
Through: William Merck, Vice President, Administration and Finance
From: Patrick Bohlen, Chair UMPC Committee
Date: 10/9/2017
RE: UMPC Request: Student Union Community Garden.

Attached please find an agenda item sent to the UMPC for review at the committee's October 9, 2018 meeting. Please review, and note your approval or disapproval with a signature on the attached recommendation form.

Thank you on behalf of the UMPC for considering the committee's recommendation on this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "P. Bohlen", is written over the typed name.

Patrick J. Bohlen
Director Landscape and Natural Resources and Arboretum




University Master Planning Committee

To: Dr. John Hitt, President
 Through: William Merck, Vice President
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 10/9/2017 UMPC Meeting.

Agenda Item Request #1 - Student Union Community Garden

Description –Add community gardens at the west side of the Student Union along Aquarius Agora Drive.

Vote Tabulation – Pros 13 Cons 0

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
	7/9/18
UMPC Chair Signature	Date

___ Approve ___ Disapprove	
President Hitt or Designee	Date

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.

MEMORANDUM

TO: Mr. William F. Merck, II, Vice President
Administration and Finance

[Handwritten signature]
THROUGH: Ms. Lee Kernek, Associate Vice President
Facilities and Safety *see notes*

FROM: Rick Falco, Director Student Union

DATE: 10/2/17

SUBJECT: University Master Planning Commission (UMPC) Review
Student Union Community Gardens

IMPACT	COMMENTS
Project	Add community gardens at the Student Union
Site	West side of Student Union along Aquarius Agora Drive
Environmental	N/A
Utilities	Cap reclaimed irrigation and use nearby hose bib for potable water irrigation
Master Plan	N/A
Standards	N/A
Security	N/A

The Student Union is requesting approval for the installation of community gardens on the west side of the facility along Aquarius Agora Drive. This is a partnership with Fleet Farming (www.fleetfarming.org) and a supplement to the existing community garden program in the UCF Arboretum. The Student Union and Student Government Association will cover all costs associated with this installation and will also coordinate the upkeep of the community gardens. If, for any reason, the gardens need to be removed at a later date, the Student Union will also cover all costs to replace irrigation and sod in the area.

This request is in response to the Student Government Senate Resolution 49-11 which passed Senate unanimously and requested more healthy food options on campus. The availability of fresh, hyper-local produce from the community gardens will give students another healthy choice and will also promote long-term interest in gardening and sustainability. The produce will be distributed to volunteers that cultivate the gardens as well as through Knights Pantry to students in need and tabling at the Student Union.



University Master Planning Committee

**MEETING MINUTES
UMPC meeting
October 9, 2017, 3:00 p.m.
Harris Engineering Building Room 450**

Attendees: Patrick Bohlen, Tarek Buhagiar, Rosa Citron Delgado, Rickard Ewetz, Rick Falco, Kyu Young Han, Gene Kruckemyer, Brad Kuehler, Andrew Randall, Lindsey Ritzert, , Neida Mora-Maus, Jennifer Steele and Barbara Brown as recorder. Rudy McDaniel, Shalu Gillam and Angeline Bushy attended via Skype

Meeting was called to order by Patrick Bohlen at 3:05 pm

AGENDA ITEM #1 – Approval of the September UMPC Meeting Minutes

- Angeline Bushy moved to accept the UMPC minutes for September as written and Rickard Ewetz seconded the motion. Minutes were approved by unanimous vote.

AGENDA #2 – REQUEST 1: STUDENT UNION COMMUNITY GARDEN

- Patrick Bohlen asked Rick Falco to explain the project to the committee. Rick stated that the Student Union was partnering with Fleet Farming to create a garden on the west side of the Student Union along Aquarius Agora Drive. The reason for the garden is to encourage students to eat fresh produce and be mindful of nutrition. The garden concept would involve a group of (4' X 8') wooden planter boxes to contain the plants.
- The UMPC members had the following questions and Rick answered accordingly:
 - I. Who will manage the garden? The garden will be managed by Fleet Farms overseeing student volunteers.
 - II. Who will receive the produce? The produce will most likely go to the Knight's Pantry
 - III. What costs are going to be involved and who will assume the cost? The Student Union will absorb the cost of the garden and, if adopted, the Student Union will pay for future irrigation costs.
 - IV. Who will decide what vegetables will be planted? Fleet Farms will present a garden plan.
 - V. Will the garden be away from reclaimed water and how will it be irrigated? The garden will be next to a hose bib dispensing potable water and will be located away from reclaimed water. The plants would be hand watered by volunteers.
 - VI. Will the garden plan fit in with the Landscaping Master Plan? Once the garden plan is submitted by Fleet Farms, Landscape and Natural Resources (LNR) will compare the two for consistency.

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- Rick also told the committee that Fleet Farms is interested in expanding this program campus wide if it proves feasible. Patrick stated this may not be feasible because the majority of the campus has now gone to reclaimed water. Rick suggested the gardens be placed in the housing developments.
- The members of the committee are also concerned about food safety (e.g. road pollution, vandalism and FDA regulations).
- The committee decided more details were needed before an approval could be granted.

Rosa Citron Delgado moved to vote to accept the concept of the garden and to vote on the actual project after further details are presented. Neida Mora-Maus seconded the motion. The concept of the garden was approved by unanimous vote.

MEETING WAS ADJOURNED AT 3:45 P.M.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
Monday February 12, 2018
Harris Engineering Building, Room 356
3:00 p.m. – 4:00 p.m.

AGENDA ITEMS

1. Approve minutes from October 9, 2017, UMPC meeting.
2. UMPC Request Update: Location of Reflection Pond Utilities.
3. Campus Construction/Planning Update.
4. 2020-2030 Campus Master Plan Update.
 - a. Discussion of UMPC involvement with upcoming UCF Campus Master Plan Update. Please see attached recommendations from last year, which detail possible role for UMPC in the Campus Master Plan Update
 - b. If you would interested in reviewing the 2015-2025 Campus Master Plan, the 3-page Executive Summary and full plan elements are located online at <http://fp.ucf.edu/mp2015>.
5. Other business.



UNIVERSITY MASTER PLANNING COMMITTEE

Request for Review

*OK for review
will forward*

TO: Mr. William F. Merck, II, Vice President Administration and Finance *1-19-18*

pkh THROUGH: Ms. Lee Kernek, Associate Vice President Facilities and Safety

FROM: Christopher Harris

DATE: January 16, 2018

SUBJECT: University Master Planning Commission (UMPC) Review for:
18ZN3001 Reflecting Pond Upgrade

This plan has been reviewed by the staff of Facilities and Safety.

This request is to add an outdoor yard for elements that will run the upgraded Reflecting Pond's fountain and treatment systems. Location will be either on the east side of Library (Option 2), on backside of Topper's Creamery (Option 4) or combination of the two. Both will be totally concealed behind masonry walls that will match surrounding structures. See attached documents for dimensions of each location, in scenario each location is used exclusively.

IMPACT	COMMENTS
Project	Saves time and potentially cost based off final option chosen
Site	Opt. 2: east side of Library; Opt. 4: backside of Topper's Creamery
Environmental	May have to replace vegetation
Utilities	Will be extended to locations
Master Plan	No impact
Standards	No impact
Security	No impact

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.

Attachments

cc: Bill Martin
Renwick Daelo
Cheryl Colvin

note: underground vault was explored, but would be too expensive and would have confined space implications.



University Master Planning Committee

MEETING MINUTES

UMPC meeting

February 12, 2018 3:00 p.m.

Harris Engineering Building Room 356

Attendees: Patrick Bohlen, Christy Collier, , Paul Lartonoix, Rick Falco, Neida Mora-Maus, Andrew Randall, Susan Hutson, Renwick Daelo, Michael Johnson(Skype), Angeline Bushy (Skype), Mary Ann Burg (Skype), Shalu Gillum (Skype) Tarek Buhagiar (Skype) Barbara Brown as recorder

Meeting was called to order by Patrick Bohlen at 3:05 pm

AGENDA ITEM #1 – Approval of October Minutes

- Patrick called for a vote on the UMPC meeting minutes for October 9th, 2017. Angeline Bushy moved to accept the minutes as written and Tarek Buhagiar seconded the motion. Minutes for October 9th, 2017 were accepted by unanimous vote.
- Patrick gave an update on the garden planter boxes located at the Student Union. He stated that the project had gone forward and did meet the comments of the UMPC committee concerning design, location and potable water sourcing.

AGENDA ITEM #2- UMPC REQUEST UPDATE- Location of Reflection Pond Utilities

- Patrick thanked the committee for their efforts and input on the proposed locations utilities for the reflection pond, and stated that an alternate location had been decided on. The new location is east of Millican Hall and would be located where an old transformer was located. This location has an existing underground vault that will be incorporated along with a newly constructed underground vault to accommodate the necessary reflection pond utilities.

AGENDA ITEM #3 FACILITIES PLANNING AND CONSTRUCTION UPDATE – RENWICK DAELO

- Ren updated the UMPC committee on the following projects:
 - Facility Support Building (Located by the Print Shop) ready by April
 - South Cell Tower - under design.
 - Reflection Pond - ready by the end of April.
 - New Trevor Colbourn Hall - ready by the end of July.
 - Library Arc - ready by March fence will be moved to house Phase 1 – Entry of the Library facing the Student Union.
 - Baseball Stadium – done by the UF game.
 - Bus Loop between Research 1 and Parking Garage C - - ready by August.

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- CREOL Annex 2 Expansion - (adding 10-12 labs) site work starting ready by January.
- Student Union interior expansion - ongoing.
- Original Trevor Colbourn Hall razing - goal is October
- Parking spaces will increase upon the completion of District Energy Plant.
- Wayne Densch expansion - design phase.
- Patrick also mentioned the new wayfinding signs are almost complete to include vehicular signs; new building signs; twenty-six (26) pedestrian signs and new kiosk signs to help visitors - ready by the end of April.

AGENDA ITEM # 4 2020-2030 CAMPUS MASTER PLAN (CMP) UPDATE

- Patrick stated that Susan Hutson will lead the 2018-19 revision of the CMP. He also said that the UMPC will have a more instrumental role in providing input for the needs of the Campus.
- Susan stated that there are many elements to the CMP and all feedback will be crucial in order for people's visions to be heard and suggested that UMPC members choose elements of interest and become familiar with their content.
- Susan said she is working with Maria Yebra-Teimouri on a summary of the elements.
- The CMP contains three (3) primary sections: Academic Program, Facilities and Mission. Paul Lartonoix offered to review the mission section and may be able to provide some information.
- Patrick proposed that the authors of each element individually meet with the UMPC members for discussion. Several suggestions were made on how this could be done to include:
 - Have longer UMPC meeting (2 hrs).and meet with 2 or 3 authors each meeting.
 - Volunteers could work with each author.
 - Have a retreat to go over key issues in the CMP.
 - Reach out to all existing authors to obtain any rewrites of the CMP.
- Patrick encouraged all members to read the Executive Summary and full plan elements located online @ <http://fp.ucf.edu/mp2015>, in order to review the CMP.

MEETING WAS ADJOURNED AT 4:20 P.M.



UNIVERSITY MASTER PLANNING COMMITTEE

UMPC Meeting
Monday May 14, 2018
Harris Engineering Building, Room 356
3:00 p.m. – 4:00 p.m.

AGENDA ITEMS

1. Approve minutes from February 18, 2018, UMPC meeting.
2. Overview of Campus Master Plan process and requirements (Lee Kernek, Assoc. Vice President, Facilities and Safety)
3. 2020 Campus Master Plan (Suzy Hutson, Assistant Director, Facilities Planning and Construction)
4. Annual Status of Projects update (Bill Martin, Director of Facilities Planning and Construction)
5. UMPC request for review: Nicholson school signage update
6. UMPC request update: location of Reflection Pond utilities.
7. UMPC request update: natural land and storm water signage.
8. Information on campus natural lands trails and new trail kiosk locations.
9. Other business.



University Master Planning Committee

To: Dr. John C. Hitt, President
Through: William Merck, Vice President, Administration and Finance
From: Patrick Bohlen, Chair UMPC Committee
Date: 05/17/18
RE: UMPC Request: Nicholson School signage update

Attached please find an agenda item sent to the UMPC for review at the committee's May 14, 2018 meeting. Please review, and note your approval or disapproval with a signature on the attached form.

Thank you on behalf of the UMPC for considering the committee's recommendation on this request.

Sincerely,

Patrick J. Bohlen
Director Landscape and Natural Resources and Arboretum

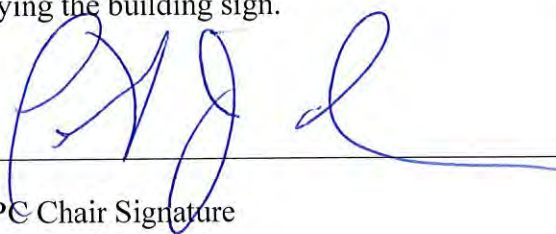


University Master Planning Committee

To: Dr. John Hitt, President
 Through: William Merck, Vice President, Administration and Finance
 From: Patrick Bohlen, Chair UMPC Committee
 Re: UMPC Recommendations from 05/14/2018 UMPC Meeting.

Agenda Item #1: Nicholson School signage update

Vote Tabulation – Pros 15 Cons 0

Recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
The committee was favorable to changing the building signage per the request, with the understanding that the university needs to change the official name of the building prior to modifying the building sign.	
	5/17/18
UMPC Chair Signature	Date

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove

President Hitt or Designee
Date 5.22.18

Action Requested:

- Review; approval or disapproval of each UMPC agenda item; and signature.
- Notice - when signed call extension 3-4760 for pick-up and action.



UNIVERSITY MASTER PLANNING COMMITTEE

Request for Review

*OK
Will F. Merck II
5-7-18*

TO: Mr. William F. Merck, II, Vice President Administration and Finance

WFM
THROUGH: Ms. Lee Kernek, Associate Vice President Facilities and Safety

FROM: Bill Martin, Facilities Planning and Construction

DATE: 4/24/18

SUBJECT: University Master Planning Commission (UMPC) Review for:
Nicholson signage update

* Please provide a brief narrative about the proposed project here.

IMPACT	COMMENTS
Project	Nicholson signage update
Site	Nicholson Building
Environmental	None
Utilities	Power for lighting on added signage
Master Plan	None
Standards	None
Security	None

This project is to add the words “and Media” to the existing “Nicholson School of Communication” building sign. See image on the following page.

This project needs to be reviewed and approved by you and the UMPC. After your review and approval of the project, please forward it to the UMPC for their review and approval.



UNIVERSITY MASTER PLANNING COMMITTEE

Meeting Minutes
UMPC Meeting
May 14, 2018 3:00 p.m.
Harris Engineering Building Room 356

Attendees: Patrick Bohlen, Jeffrey Biddle, Angeline Bushy (Phone), Rickard Ewetz, Alan Ryall, Rick Falco, Shalu Gillum (Skype call in), Kyu Young Han, Michael Johnson, Lee Kernek, Paul Lartonoix, Bill Martin, Rudy McDaniel, Andrew Randall, Lindsey Ritzert, Duane Siemen, Graham Worthy, Renee Michel, Neida Mora-Maus (Phone), Susan Hutson, Roy Johnson, Jacquelin Arndt as recorder.

Meeting was called to order by Patrick Bohlen at 3:02 pm.

Agenda Item #1 – Approval of February Minutes

- Patrick called for a vote on the UMPC meeting minutes for February 18, 2018. Mike Johnson moved to accept the minutes as written and Jeffrey Biddle seconded the motion. Minutes for the February 18, 2018, were accepted by unanimous vote.

Agenda Item #2 – Overview of Campus Landscape Master Plan process and requirements

Lee Kernek presented the Master Plan that was given to the public. Listed below are some of the items she reviewed with the committee:

- Getting information out as per statute
- Master plan components
- Required elements
- Reviewing agencies
- Schedule

Lee also summarized the changes, the received agency comments, and public comments. She said that it should be approved November, 2019.

Agenda Item #3 – 2020-2030 Campus Master Plan

Susan Hutson handed out Elements of Update. She stated that the committee should look at the plan as if they were compiling it from scratch, thereby reducing redundancies and introducing items into the plan. The committee needs to be more engaged in the Master plan, and discussion ensued regarding information that will be added and/or blended into the next plan update (i.e. intro, process, history, vision statement, etc.).

Agenda Item #4 – Annual Status of Projects Update

Tabled due to time.

Agenda Item #5 - UMPC request update: Nicholson School signage update

Patrick stated that the change would add “and Media” to the signage. Michael Johnson moved to accept the request for update; Paul Lartonoix seconded the motion. The motion passed unanimously.

Agenda Item #6 - UMPC request update: Location of Reflection Pond Utilities

Patrick stated that the green cover for the utilities box would be out of sight; however landscape is needed to hide it.

Agenda Item #7 - UMPC request update: Natural Land and Stormwater signage

Patrick stated that the signs needed updates. He showed the map where the new signs would be located. He stated that the signs have been made and marketing is adding their information to them.

Agenda Item #8 – Campus Natural Lands Trails and New Trail Kiosk Locations

Patrick stated that the trail system has expanded and kiosks have been put up to show locations of trailheads. There is no standard for the signs, so there was a suggestion that one be developed.

Meeting was adjourned at 4:10.