



To: Dr. William Self, Faculty Senate
From: Dr. DeLaine Priest, Co-Chair
Academic Calendar Committee
Subject: 2017-18 Academic Calendar Committee Annual Report
Date: July 20, 2018

Committee Overview:

The Academic Calendar Committee is a joint committee of the University of Central Florida's Faculty Senate. Joint committees are established and dissolved by the President, the Senate and the faculty are represented by members nominated by the Committee on Committees.

Committee Composition:

The Academic Calendar Committee consist of one faculty member from each academic unit selected by the Committee on Committees and one student nominated by the President of the Student Government Association. No more than two of the faculty members of the committee shall hold rank of assistant dean or higher. The Vice President for Student Development and Enrollment Services (or designee; Dr. DeLaine Priest) will serve as co-chair and identify other ex officio members. The 2017-18 Academic Calendar Committee composition consisted of 12 voting members and two ex-officio representatives. Dr. Barbara Gannon served as chair of the 2017-18 Academic Calendar Committee. The 2018 Academic Calendar Committee met on January 11, 2018 to discuss and submit recommendations for the 2020-2021 academic calendar.

Duties and Responsibilities of the Committee:

- a. To recommend the academic calendar and to ensure compliance with the rules and regulations of the State of Florida and the University Board of Trustees.
- b. To consider the impact of changes in the academic calendar on students and faculty.

Process:

The approval process for the Academic Calendar includes recommendations from the committee which are forwarded to the Provost, Board of Trustee, and then submitted to the Board of Governors for final approval.

Two drafted versions of the 2020-21 Academic Calendar were proposed;

- Both proposals reflected a fall start date of August 24th



- Proposal A included a study day of December 4th
- Proposal B did not include a study day

Committee Actions:

Proposal B was voted on and approved by the committee. The recommended 2020-21 academic calendar aligns with the start date of the Downtown Campus and Valencia College. Spring break dates also are aligned.

Policy Recommendations:

The committee recommended a student opinion survey be conducted regarding study days. Kyler Gray, SGA Representative will follow up with SGA on this request.

Addendum:

The University of Central Florida in partnership with Valencia College will open the Downtown Campus fall 2019. It is critical that the institutions calendars align. Therefore, the UCF Academic Calendar Committee reassembled January 18, 2018 to further review the 2019-2020 academic calendar and the following changes were incorporated:

- The start date for the fall 2019 semester will be August 26, 2019. This change will enable UCF to start the fall semester at the same time as Valencia College.
- The Wednesday preceding Thanksgiving will be a student holiday. This is traditionally a holiday for Valencia College.

These dates are recommended to better facilitate administrative processes for transfer students, grade processing, commencements, satisfactory progress reviews, academic actions, and degree certifications. The 2019-20 and 2020-21 calendars were submitted to the Board of Trustees on March 22, 2018. Both calendars were approved.

The 2019-20 revised Academic Calendar and the 2020-21 Academic Calendar are attached. Both calendars are pending approval from the Board of Governors.

Respectfully submitted by: Committee Co-Chair, Dr. DeLaine Priest

DeLaine.Priest@ucf.edu (407) – 823 – 5122

CC: Christie Wolf
Dr. Maribeth Ehasz

2019-20 Academic Calendar
Revised Proposal

EVENT	Fall 2019	Spring 2020	SU A (6 wks) 2020	B (6 wks) 2020	C (12 wks) 2020	D (8 wks) 2020
Classes Begin	26-Aug	6-Jan	11-May	22-Jun	11-May	11-May
Drop Deadline	29-Aug	9-Jan	14-May	25-Jun	14-May	14-May
Add Deadline	30-Aug	10-Jan	15-May	26-Jun	15-May	15-May
Withdraw Date	4-Nov	18-Mar	4-Jun	16-Jul	29-Jun	17-Jun
Thanksgiving Wednesday - No Classes- Student Holiday Only	27-Nov					
Last Day of Class	4-Dec	20-Apr	19-Jun	31-Jul	31-Jul	10-Jul
Study Day	N/A	N/A	-	-	-	-
Final Exams	12/5-12/7. 12/9-12/11	4/21-4/27	-	-	-	-
Grades Due	16-Dec	30-Apr	24-Jun	5-Aug	5-Aug	15-Jul
Degree Conferral Date	13-Dec	30-Apr	1-Aug	1-Aug	1-Aug	1-Aug
Certifications	17-Dec	2-May	10-Aug	10-Aug	10-Aug	10-Aug
Commencement	12/13-12/14	4/30-5/2	1-Aug	1-Aug	1-Aug	1-Aug
Number of Class Days **	74.5	77	31	31	62	46
Number of Final Exam Days	6	6	-	-	-	-
Total Number of Instructional Days *	80.5	83	31	31	62	46
Grand Total Number of Instructional Days	225.5					
Total Instructional Days*	Fall 2019	Spring 2020	SU A (6 wks) 2020	B (6 wks) 2020	C (12 wks) 2020	D (8 wks) 2020
August	5.5	-	-	-	-	-
September	22	-	-	-	-	-
October	25	-	-	-	-	-
November	19	-	-	-	-	-
December	9	-	-	-	-	-
January	-	20.5	-	-	-	-
February	-	22.5	-	-	-	-
March	-	18.5	-	-	-	-
April	-	21.5	-	-	-	-
May	-	0	15	-	15	15
June	-	-	16	7.5	22	24
July	-	-	-	23.5	25	7
August	-	-	-	0	0	0
Totals *	80.5	83	31	31	62	46

* Does include final exam days

** Does not include final exams

Saturday is counted as one-half an instructional day

Holidays - University Closed		
Labor Day	Monday	9/2/2019
Veterans Day	Friday	11/11/2019
Thanksgiving	Thurs-Sat	11/28 - 11/30
MLK	Monday	1/20/2020
Spring Break	Mon-Sat	3/9 - 3/14
Memorial Day	Monday	5/25/2020
4th of July	Friday	7/3/2020

EVENT	Fall 2020	Spring 2021	SU A (6 wks) 2021	B (6 wks) 2021	C (12 wks) 2021	D (8 wks) 2021
Classes Begin	24-Aug	11-Jan	17-May	28-Jun	17-May	17-May
Drop Deadline	27-Aug	14-Jan	20-May	1-Jul	20-May	20-May
Add Deadline	28-Aug	15-Jan	21-May	2-Jul	21-May	21-May
Withdraw Date	30-Oct	26-Mar	11-Jun	23-Jul	7-Jul	25-Jun
Thanksgiving Wednesday - No Classes- Student Holiday Only	25-Nov					
Last Day of Class	4-Dec	26-Apr	26-Jun	7-Aug	7-Aug	17-Jul
Study Day		27-Apr	-	-	-	-
Final Exams	12/7-12/12	4/28-5/4	-	-	-	-
Grades Due	16-Dec	7-May	30-Jun	11-Aug	11-Aug	21-Jul
Degree Conferral Date	18-Dec	6-May	7-Aug	7-Aug	7-Aug	7-Aug
Certifications	18-Dec	10-May	13-Aug	13-Aug	13-Aug	13-Aug
Commencement	12/18-12/19	5/6-5/8	7-Aug	7-Aug	7-Aug	7-Aug
Number of Class Days	76.5	77	31.5	31.5	63	46.5
Number of Final Exam Days	6	6	-	-	-	-
Total Number of Instructional Days	82.5	83	31.5	31.5	63	46.5
Grand Total Number of Instructional Days	228.5					
Total Instructional Days*	Fall 2020	Spring 2021	SU A (6 wks) 2021	B (6 wks) 2021	C (12 wks) 2021	D (8 wks) 2021
August	6.5	-	-	-	-	-
September	23	-	-	-	-	-
October	24.5	-	-	-	-	-
November	18.5	-	-	-	-	-
December	10	-	-	-	-	-
January	-	15.5	-	-	-	-
February	-	22	-	-	-	-
March	-	19.5	-	-	-	-
April	-	23	-	-	-	-
May	-	3	10.5	-	10.5	10.5
June	-	-	21	3	24	24
July	-	-	-	23	23	12
August	-	-	-	5.5	5.5	0
Totals	82.5	83	31.5	31.5	63.0	46.5

* Does include final exam days

** Does not include final exam days

Saturday is counted as one-half an instructional day

Holidays - University Closed	
Labor Day	Monday 9/7/2020
Veterans Day	Wednesday 11/11/2020
Thanksgiving	Thurs-Sat 11/26-11/28
MLK	Monday 1/18/2021
Spring Break	Mon-Sat 3/7-3/14
Memorial Day	Monday 5/31/2021
4th of July	Monday 7/5/2021