

**University of Central Florida Faculty Senate**  
**Joint Committee Annual Report 2019-2020**  
**Library Advisory Committee**  
Dr. Lori C. Walters, Chair

The Library Advisory Committee met twice:

October 25, 2019 - Face to Face - Library Room 511

March 24, 2020 - Skype (Due to university campus closure)

**October 25, 2019 @ 1:30:**

In Attendance: Shaurya Agarwal, Frank Allen, Barry Baker, Lin Boldt, Diego Bufquin, Missy Murphey, Eunji Nam, Trey Philpotts, Michael Riley, Amanda Walden, Lori Walters, Deedra Walton (Conferenced in), Scott Warfield, Sandra Wheeler, Xiaoming Yu

Absent: Pamela "Sissi" Carroll, Jean Davis, Diego J. Troncoso

Note taker: Kelly Young

Items addressed at the meeting:

- 1) Update on the library materials budget. The committee was notified a budget cut was anticipated, and additional information would be forthcoming.
- 2) The Downtown Campus Library officially opened on October 16, 2019. The facility is located on the second floor of the East Wing, room 265. The facility has the capacity for 10,000 items with its current capacity of 4,200. The committee was informed there were ten staff members, including one librarian employed by Valencia.  
Committee members asked several questions:
  - a) The possibility of expanding the current hours during Finals Week.
  - b) Increasing marketing to make the UCF community aware of the opening.
  - c) Discussion of the small number of computers currently at the facility - six of the thirty requested were operational.
  - d) How many seats were in the facility - 200.
- 3) STARS (Showcase of Text, Archives, Research & Scholarship) Update.  
Associate Librarian Lee Dotson provided the update and explained the breadth of materials available within STARS.
- 4) Textbook affordability was addressed. It was noted that a dedicated library position for textbook affordability and that Katy Miller is the Student Success/ Textbook Affordability Librarian. It was stated a grant with the UCF Office of Student Services, and UCF Cares enabled the purchase of textbooks for student use. Additionally, another grant provided funds for Complete Florida to create textbooks.
- 5) The Committee was provided a hard hat tour of the new 21st Century Library Project. The project stands at one-third complete, with the ARC (Automated Retrieval Center) building now operational. It was noted there would be a plaza connection to the John T.

Washington Center, the John Hitt Library, and the Student Union. It was explained that 90% of the library book holdings would ultimately be housed with the ARC and that once transferred to the ARC, the areas now occupied by the book stacks would provide for more student study space - increasing from a current 1900 seats to 3600. It would also enable an additional 70 study rooms as well as additional space for SARC and the Writing Center.

### **March 24, 2020 @ 2:00**

This meeting was held via Skype due to the COVID-19 UCF Campus Closure.

In Skype Attendance, Aimee deNoyelles, Amanda Walden, Cynthia Kisby, Deedra Walton, Frank Allen, Jean Davis, Joel Lavoie, Lin Boldt, Lori Walters (Chair), Missy Murphy, Penny Beile, Sandra Wheeler, Scott Warfield, Trey Philpotts, Xiaoming Yu, Ying Zhang UC

Note taker - Kelly Young

Items addressed at the meeting:

- 1) Notification that former Library Director Barry Baker had retired in February with Frank Allen now serving as Interim Director. Associate Director for Technology Services and Resource Management Selma Jaskowski had retired in March, and Ying Zhang is serving as Interim Associate Director for Technology Services and Resource Management.
- 2) The majority of the meeting addressed the UCF Libraries' response to remote learning due to COVID-19. All UCF library campuses were closed and had switched to remote service delivery. A 'Continuity Guide' had been created by the library to assist students, faculty, and staff in navigating the library services. It was noted that hundreds of thousands of eBooks were now available in addition to books held by UCF. There would also be additional textbooks available through the Spring semester at no cost to UCF students and faculty via Cengage, VitalSource, and RedShelf. Kanopy, Alexander Street Press, and Films on Demand were also providing free access to selected streaming videos. It was noted that Books by mail would be available only through the COVID crisis while the university was shut down. (However, Books by mail was suspended on 3/26 due to the Orange County Stay at Home Order.)
- 3) Discussion of the library renovation/expansion revealed the new library entrance and 57,000 sq.ft of space were almost complete. Work was slowly progressing on furniture installation, and other internal items were progressing slowly, with an anticipated opening in spring/summer.
- 4) Questions session: It was asked if there were plans to fill the current interim Libraries Director position - at the time of the meeting, there was no announcement. There was a suggestion to share additional library information during the COVID crisis via the library's homepage or a newsletter.

On June 11, 2020 a Return-to-Study Commons Task Force meeting was held with Dr. Walters in attendance to discuss the ultimate reopening of the library and what services were available during the summer semester.

I would like to thank Kelly Young from the UCF Library for taking notes during the two meetings.

Dr. Lori C. Walters  
9/4/2020