



# Student Success and Advising

UNIVERSITY OF CENTRAL FLORIDA

Office of the Associate Vice Provost

To: Dr. Joseph Harrington, Faculty Senate  
From: Dr. Robin Back, Assistant Professor  
Rosen College of Hospitality  
Chair, Academic Calendar Committee

Dr. DeLaine Priest, Associate Vice Provost  
Student Success and Advising  
Academic Calendar Committee Administrator

Subject: 2022-2023 Academic Calendar Committee Annual Report  
Date: August 17, 2020

## **Committee Overview:**

The Academic Calendar Committee is a joint committee of the University of Central Florida's Faculty Senate. Joint committees are established and dissolved by the President, the Senate and the faculty are represented by members nominated by the Committee on Committees.

## **Committee Composition:**

The Academic Calendar Committee consists of one faculty member from each academic unit selected by the Committee on Committees and one student nominated by the president of the Student Government. No more than two of the faculty members of the committee shall hold rank of Assistant Dean or higher. The Vice Provost for Student Learning and Academic Success (or designee) will serve as committee administrator and identify other ex officio members. The 2022/2023 Academic Calendar Committee composition consisted of 12 voting members and two ex-officio representatives.

## **Duties and Responsibilities of the Committee:**

- a. Recommend the academic calendar and ensure compliance with the rules and regulations of the State of Florida and the University Board of Trustees.
- b. Consider the impact of changes in the academic calendar on students and faculty.

## **Process:**

The approval process for the Academic Calendar changed effective May 2019 and the new process is as follows: recommendations from the committee are forwarded to the Vice Provost, Student Learning and Academic Success, Provost, and President for final approval. The calendar is shared with the Board of Trustees as an INFO item. Exceptions are forwarded to Lynda Page, Associate Director Student Affairs, Board of Governors for final approval. Dr. Robin Back, served as Chair, Dr. Daniel Murphree served as Vice Chair, and Dr. DeLaine Priest as Committee Administrator.



## Committee Actions:

Two drafted versions of the 2022/2023 Academic Calendar were proposed:

- Proposal A recommended a Fall start date of August 29<sup>th</sup>
- Proposal B recommended the Fall start date would commence August 22<sup>rd</sup>
- Proposal B does include a study day and the last day of classes is December 2<sup>nd</sup>
- **Proposal B was voted on and approved by the committee (see attached)**

## Committee Discussion:

Dr. Back discussed the importance of the academic calendar alignment with Valencia College (VC) and the Downtown Campus. Dr. Ross Wolf provided feedback and shared concerns that VC faculty development activities take place the week of 8/22 followed by the start of the fall term on August 29<sup>th</sup>.

## Concerns from UCF:

1. Later fall term start, and end dates impact the certification process and have the potential to interfere with traveling arrangements for UCF Faculty, students, and staff.
2. Representatives from Housing, First Year Experience, and the College Council shared their concerns with a later state start and the impact on their operations.
3. The committee recommended that VC adapt to the dates of Proposal B with a start date of August 22<sup>nd</sup> for the Fall 2022 semester. The last day of class will be December 2<sup>nd</sup>, 2022. Final exams are scheduled December 5<sup>th</sup> through December 11<sup>th</sup> with grades due on December 14<sup>th</sup>, 2022.
4. The committee further discussed a compromise of a Fall 2022 start date, Wednesday, August 24<sup>th</sup>, with the last day of classes on December 6<sup>th</sup> and Final Exams through December 7-13, with no study day. For this compromise, designated Proposal C, Grades would be due on December 16<sup>th</sup> and commencement would fall on December 16<sup>th</sup> and 17<sup>th</sup>. This recommendation would address VC's faculty training by starting on a Wednesday so that VC could proceed with an abbreviated faculty training. This would be a tremendous change for UCF given that the term generally begins on a Monday.

A motion was made to approve Proposal B. The motion was seconded and was carried unanimously. \*\*

*\*\*The committee further approved an alternative Proposal C (bullet 4) pending VC's adoption of this recommendation.*

On May 11<sup>th</sup> a meeting was held with VC's Executive Vice President and Provost, Dr. Kathleen Plinske, and VC's Assistant Vice President Admissions/Records, Mr. Edwin Sanchez, to further



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discuss these recommendations. The following represented UCF at the meeting: Dr. Robin Back, Dr. Daniel Murphree, Mr. Brian Boyd, Dr. Ross Wolf, and Dr. DeLaine Priest. Subsequently, VC has confirmed that their 2022/2023 academic calendar, including spring break (week of March 13<sup>th</sup>), will align with UCF's proposal B (bullet 3 above, as approved by the committee). Orange County Public Schools (OCPS) has confirmed that the most likely dates for their 2022/2023 Spring Break will also be the week of March 13<sup>th</sup> (Seminole County Public Schools calendar usually aligns with OCPS). The School District of Osceola County had not started working on their 2022/2023 schedule, but agreed that the week of March 13<sup>th</sup> looks like the most likely week for their spring break as well.

The calendar meets the minimum number of classroom instruction days of 220 (regulation 8.001 rule 6A-10.019). The proposed calendar includes 229.5 days. One Exception is requested of the BOG: The proposed summer term begins on Monday, May 15<sup>th</sup> 2023, which is 6 workdays after May 5 rather than within 3 days of May 5 as required by BOG 8.001(2)(c) unless an exception is granted.

Respectfully submitted by:

Chair, Dr. Robin M. Back

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Dr. Theodorea Berry

Attachment: 2022/2023 academic calendar (proposal B, approved by the committee)