



Admissions and Standards Committee Annual Report Memorandum

To: Dr. Joseph Harrington, Chair, Faculty Senate
Dr. Adrienne Frame, Interim Vice President, Student Development and Enrollment Services

From: Mark Gumble, Chair
Admissions and Standards Committee Designee

Subject: Committee Action Report for Academic Year 2020 - 2021

Date: August 13, 2021

The following report is submitted in accordance with the Faculty Senate rules.

The Admissions and Standards Committee is a Joint Committee of Faculty Senate. Its membership includes faculty, non-faculty and student representatives from several academic colleges, the Division of Student Development and Enrollment Services, Undergraduate Studies, Student Government Association and Graduate Student Association.

The committee consists of six faculty members, three of whom are graduate faculty, selected by the Committee on Committees (in consultation with the vice president for Student Development and Enrollment Services), one undergraduate student nominated by the president of the Student Government, one graduate student nominated by the president of the Graduate Student Association (in consultation with vice provost and dean of the College of Graduate Studies), and six members from the professional staff selected by the vice president for Student Development and Enrollment Services.

Voting committee members for this academic year include:

Faculty Representatives: Patricia Farless, Kelly Jennings, Shellene Mazany, Karisa Workman, Tingting Zhang (Fall and Summer)/Robert Macy (Spring), and Kimberly Dever.

Student Representatives: Rija Akbar and Erving Rodriguez

Professional Staff: Meena Datta, Kimberly Aslin, Germaine Graham, Ana Mack, Angelia Smith, and Peter Wallace.

Committee Chair: Mark Gumble

Duties and Responsibilities:

1. To consider all undergraduate student admissions that do not meet the minimum university admissions standards and that are referred to it by the Office of Undergraduate Admissions.
2. To consider all undergraduate student appeals of readmission decisions or academic standing.
3. To consider undergraduate student appeals of decisions that have been made by the College of Undergraduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.
4. To consider graduate student appeals of decisions that have been made by the College of Graduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.

Trainings:

- Admissions and Standards Orientation for new members:
- Admissions and Standards Training for members:
 - Family Educational Rights and Privacy Act (FERPA)
 - Provided updates on enrollment trends from Undergraduate Admissions
 - Review of BOG Regulations 7.002.10 (c) and 7.002.11



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- Overview of the enrollment tracker
- Update on Medical Withdrawal language and Academic Amnesty

Report of Activity:

With notification in February 2020 of the passage of Resolution 2019-2020-18 Faculty Senate Bylaw Change – Joint Committees and Councils Annual Report, the annual reporting cycle for the A&S Committee has changed. This committee will now operate on the annual year encompassing fall, spring, and summer semesters. This is the second-year reporting on this new timetable.

For the Annual Year 2020-2021, starting on August 18, 2020 and ending on August 3, 2021, the Admissions and Standards committee heard **214 cases** (22.5% decrease, 276 cases in Annual Year 2019-2020)

Admission Appeals

145 cases (Admitted 0) / (30% decrease; 206 cases in 2019-2020)

Admission Appeals			
Admission Type	Total Appeals	Approved	Denied
First Time In College	110	0	110
Transfer	35	0	35

Readmission Appeals –

27 (Approved 4; 15%) / (170% increase; 10 cases in 2019-2020)

Readmission Appeals			
Type of Readmission	Total Appeals	Approved	Denied
Academic Amnesty	4	4	0
Early Readmit	2	0	2
Immediate Readmit	7	0	7
Served Full Academic Suspension	11	0	11
Grade Forgiveness	3	0	3

Administrative Record Changes –

42 Cases (Graduate 1, Undergraduate 41, Approved 19 = 45%) / (29% decrease; 59 cases in 2019-2020)

Administrative Appeals				
Student Type	Action	Total Appeals	Approved	Denied
Graduate	Medical Withdrawal	1	1	0
Undergraduate	Late Drop	14	4	10
Undergraduate	Late Withdrawal	1	0	1
Undergraduate	Medical Withdrawal	26	14	12



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Policy and Procedure Recommendations:

A&S committee has continued to advance recommendation for various policy and procedural changes to the Registrar's Office and the Division of Student Learning and Academic Success during the 2020-21 academic year. The following are still under review:

- Undergraduate students who have been academically disqualified from UCF cannot appeal to the A&S committee for readmission prior to completing a full year suspension (spring, summer, and fall) and without prior approval from their respective college;
- To clarify the language in the UCF catalog that undergraduate students who are academically disqualified with a grade point deficiency of thirty (30) grade points or greater, or who have been excluded are not eligible for readmission to the university and cannot appeal to the Admissions and Standards Committee for readmission;
- Academic Services and Registrars' petition paperwork, that students are required to fill out for medical withdrawals and readmissions is updated to be reflective of information needed to make a sound decision, and to reduce barriers of petitioning and or appeals by the student;
- The Reconnect Policy and Procedure option contained within the Admissions and Standards Guidelines is excluded as a means for students to seek readmission to the university. It impacts very few students and the successful UCF Direct Connect program serves as a means readily available for students to gain admissions to UCF who were previously academically disqualified from UCF;
- Students seeking a late add to a course at UCF are not eligible for appeal to the Admissions and Standards committee if not approved by the respective college offering the course. There is no reference to a late add policy in the UCF catalog.
- Recommend annual training for the UCF academic advising community about the academic record change and appeal process.

Please contact Mark Gumble at (407) 823-5897 or mark.gumble@ucf.edu if you have any questions.

CC: Admissions and Standards Committee