



Faculty Senate

Faculty Senate
Committee Reports
November 4, 2021

Budget and Administrative Committee

Chair – Tina Buck; Vice Chair – Adam Wells

Request to Speak at Senate/Steering

November 3, 2021

Committee did not reach quorum, however, committee agreed not to adjourn and to discuss but not vote on agenda items. The committee discussed the need to request a presentation related to how budgets will be managed with the Workday ERP upgrade. Committee revisited the topic of library funding but agreed that discussion should be tabled pending input from the need Dean of Libraries. Committee discussed the topic of reserving on/near campus accommodations for mid-term visiting scholars on J1 visas. It was noted that the process of bringing J1 scholars varies between colleges, and more information was needed on potential issues facing J1 scholar accommodations. Committee discussed sending this topic back to steering for clarifications, but a vote was not held.

Information Technology Committee

Chair – Glenn Martin; Vice Chair – Lee Dotson; Steering/Senate Liaison – Joseph Harrington

Request to Speak at Senate/Steering

October 26, 2021

Committee met for about an hour. Discussion primarily focused on a presentation by Mike Sink from UCF IT regarding Knight Vision and the effects Workday will bring to faculty. Initially, the financial and other parts of UCF business will go online in 2022. Student modules will move at a later date, meaning PeopleSoft will continue to be used in the short term. Questions about the myUCF portal, security, and uptime were asked. Mike Sink also provided a brief demo of the mobile interface of Workday. Suggestion was made for UCF IT to provide “sneak peeks” so faculty can see what is coming. The meeting closed with agreement to start work on a process/policy product for evaluating what software is in the common good and how to determine charging.

Personnel Committee

Chair – Edwin Torres; Vice Chair – Adam Parrish

Request to Speak at Senate/Steering

October 13, 2021

The Personnel Committee discussed issues akin to its mission. During this meeting they reviewed the topics list assigned by the Steering Committee and determine the status of each item. The committee continues to discuss the role of UCF faculty in the process of hiring new faculty. They also discussed some of the processes used by different departments and the current guidelines established by the Office of Institutional Equity. They will resume this discussion during their November meeting. An invitation has been extended to the OIE to participate in the next Personnel Committee meeting to further discuss this issue. The



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committee will also continue discussion on the processes used for exit and stay interviews at UCF and any important information they might reveal. The next is scheduled for Wednesday November 10.

Research Council

Chair – Linda Walters; Vice Chair – Shawn Burke

Request to Speak at Senate/Steering

October 18, 2021

Policy Committee: This committee has met twice with UCF Global/OR to share suggestions and concerns about the draft Faculty International Travel policy

(<https://faculty senate.ucf.edu/document/2-903-3-international-travel-policy-draft/>). UCF Global was very responsive after the first meeting and made significant changes to the document based on faculty input. The revised document was shared with all faculty members through Faculty Senate and there were a significant number of faculty responses via email. Other interested faculty joined the zoom meeting on Monday, October 18 (<https://ucf.zoom.us/j/98557042574>).

The second meeting was attended by Global/OR. Faculty shared additional questions/concerns about the revised draft policy. Soon, the draft policy will go to the UCF Policy and Procedures Committee. Once posted by them, faculty will have an additional 2 weeks to comment on draft policy. The Policy Committee has now moved on to their second review of the OR DRAFT Research Misconduct Policy. This committee has met once to discuss the draft and a second meeting will be held this coming Monday (November 8) at 4 PM via zoom. All faculty are invited to read the draft policy and attend the meeting to share comments.

October 11 & 25, 2021

Compliance Committee: Committee is looking at EHS concerns and experiences since EHS moved out of OR in 2019. The committee is developing a survey that will be distributed to all Associate Deans for Research (ADRs) to understand positives and negatives of this move. Survey will be distributed on November 7 and announced at the ADR meeting on November 9. If any faculty have concerns with EHS, please share with your college ADR or directly with Shawn Burke on the Compliance Committee.

October 11, 2021

Internal Research Committee: Committee is focused on 2 issues. First is understanding how UCF does and should deal with technology and equipment not managed by facilities. Who is responsible for maintenance and upkeep? Second, Dr. Klonoff asked the group to formulate a transparent workflow process for when a faculty member asks OR to purchase software.

Graduate Council

Chair – Stacy Barber; Vice Chair – Valeriya Shapoval

Request to Speak at Senate/Steering

October 7 & 21, 2021 - Graduate Appeals Committee (Anthony Byrd, chair)

Committee met on 10/7 and 10/21. Their next meeting is scheduled for 11/4.

October 20 and November 3, 2021 - Graduate Curriculum Committee (Valeriya Shapoval, chair)

Committee met on 10/20 and 11/03. Their next meeting is scheduled for 11/17.

October 20 and November 3, 2021 - The Policy Committee (Sarah Barber, chair)



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Committee met on 10/20 and 11/3. The committee voted for new language concerning the ability of students to reapply for a graduate program, after they have been dismissed for low grades.

October 8, 2021 - Graduate Program Review and Awards Committee (Reid Oetjen, chair)

Committee met on 10/8 and reviewed the Cotutelle between UCF and University of Bordeaux and the Academic Dual Degree Agreement between UCF and Università IULM. Both items were approved. Committee will meet again in February 2022.

Undergraduate Council

Chair – Jeffrey Kauffman; Vice Chair – Tina Dow

Request to Speak at Senate/Steering

The UPCC did not meet this month. Since Kuali is being implemented in a staged process that prioritizes courses and then programs, we anticipate being able to consider course changes in the coming months. In the meantime, we will be addressing items from the topic tracker.

October 12, 2021 - UCRC

As we are still awaiting the complete implementation of Kuali, there were no courses available for approval at that time. During the meeting, Drs. Theodora Berry and Wayne Bowen gave a brief discussion on the General Undergraduate Requirement Committee (GURC) and its role in the approval of General Education Program (GEP) courses. Unlike Digarc, Kuali can recognize all designated GEP courses. As GURC has now been built into the workflow, they will receive GEP courses before the UCRC. In addition, Dr. Tim Letzring gave a Kuali update. Danielle Hutson, the UCRC Coordinator, walked the committee through Kuali, discussing the role of individual members in the course review process with the new operating system.

Ad Hoc Bylaws Committee

Chair – William Self

Request to Speak at Senate/Steering

[Date of meeting/meetings – summary]

Ad Hoc Committee on Civil Discourse

Chair – William Self

Request to Speak at Senate/Steering

[Date of meeting/meetings – summary]

Ad Hoc Health and Safety Crisis Response Committee

Chair – Stephen King; Vice Chair – Victoria Loerzel

Request to Speak at Senate/Steering

November 2, 2021

COVID cases: COVID cases remain low at UCF, following trends locally. The Delta variant and its sub-lineages are predominant.

Vaccinations: Student health is continuing to vaccinate between 150-200 people per week.

Booster shots: CDC has extended guidelines for eligibility, and many classes of people (including teachers and staff at UCF) are now able to get these boosters.



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Conditions on campus: Current guidance on masks and gatherings were discussed, with questions regarding whether some restrictions will remain (mask guidance) whereas others may be decreased (limits on gatherings).

Flu vaccinations: SGA has been encouraging this for students with cross-Florida competitions. Continued messaging for flu vaccines will help the COVID situation as well.

Messaging about COVID: There was discussion of having the administration send a ~monthly update on COVID condition even if no significant changes have occurred. This would ensure that all stakeholders felt they had up to date and accurate information, and can expect it into the future in case of a winter COVID spike. The recent email about booster availability was the first COVID specific messaging in about 2 months, which was considered too infrequent.

Ad Hoc Equity, Inclusion and Diversity Committee

Chair – Kristine Shrauger

Request to Speak at Senate/Steering

The committee has been put in hiatus for the fall semester. We are waiting to see what direction Andrea Guzman, VP for DEI, takes the Leadership Council and how Faculty Senate can interface with the Council.