



Admissions and Standards Committee Annual Report

To: Dr. Stephen King, Chair, Faculty Senate
Dr. Paul Dosal, Senior Vice President, Student Success and Well-Being

From: Mark Gumble, Chair
Admissions and Standards Committee

Subject: Committee Action Report for Academic Year 2022 - 2023

Date: September 1, 2023

The following report is submitted in accordance with the Faculty Senate rules.

The Admissions and Standards Committee is a Joint Committee of UCF's Faculty Senate. Its membership includes faculty, non-faculty and student representatives from several academic colleges, the Division of Student Success and Well-Being, Undergraduate Studies, Student Government Association, and Graduate Student Association.

The committee consists of six faculty members, three of whom are graduate faculty, selected by the Committee on Committees (in consultation with the senior vice president for Student Success and Well-Being), one undergraduate student nominated by the president of the Student Government, one graduate student nominated by the president of the Graduate Student Association (in consultation with the vice provost and dean of the College of Graduate Studies), and six members from the professional staff selected by the senior vice president for Student Success and Well-Being.

Voting committee members for this academic year include:

Faculty Representatives: Kelly Jennings-Towle, Kimberly Dever (Fall) Michelle Tall (Spring, Summer), Hans Hagglund, Chereeka Garner, Kurt Stresau, Scot French

Student Representatives: Ryan Regan and Caitlyn Moore (Fall, Spring), Madison Moore (Summer)

Professional Staff: Germaine Graham (Vice-Chair), Meena Turner (Fall, Spring) Layla Archer (Summer), Ana Mack, Angelia Smith, Peter Wallace, and Matthew Lowe.

Committee Chair: Mark Gumble

Duties and Responsibilities:

1. To consider all undergraduate student admissions that do not meet the minimum university admissions standards and that are referred to it by the Office of Undergraduate Admissions.
2. To consider all undergraduate student appeals of readmission decisions or academic standing.
3. To consider undergraduate student appeals of decisions that have been made by the College of Undergraduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.
4. To consider graduate student appeals of decisions that have been made by the College of Graduate Studies concerning late withdrawals, late drops, late adds, and medical withdrawals.



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Trainings:

- Admissions and Standards Orientation for new members
- Admissions and Standards Training for all members:
 - Family Educational Rights and Privacy Act (FERPA)
 - Update on enrollment trends from Undergraduate Admissions
 - Update on petition process and guidelines for evaluating if students completed courses for medical withdrawal and late drop appeals.
 - Discussion and guidelines for evaluating selective medical withdrawals and selective late drop appeals.

Report of Activity:

In compliance with Resolution 2019-2020-18 Faculty Senate Bylaw Change, the annual reporting cycle for the A&S Committee was changed. This committee report includes fall 2022, spring 2023, and summer 2023 semesters.

For the Annual Year 2022-2023, starting on August 22, 2022, and ending on August 15, 2023, the Admissions and Standards committee heard **320 cases**. This represents a 4.6% increase from 2021-22 (N=306) and a 49.5% increase from 2020-21 (N=214).

Admission Appeals

264 cases (Approved 0; 0%). This represents a 13.8% increase from 2021-2022 (N=232) and an 82% increase from 2020-21 (N=145)

Admission Appeals			
Admission Type	Total Appeals	Approved	Denied
First Time in College	218	0	218
Second Degree	1	0	1
Transfer	45	0	45

Readmission Appeals –

9 cases (Approved 4; 44.4%). This represents an increase of 50% from appeals in 2021-2022 (N=6) and decrease of 33.3% decrease from appeals in 2020-21.

Readmission Appeals			
Type of Readmission	Total Appeals	Approved	Denied
Academic Amnesty	3	3	0
Early Readmit	0	0	0
Immediate Readmit	0	0	0
Served Full Academic Suspension	6	1	5



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Administrative Record Changes –

47 Cases (Graduate 9, Undergraduate 38; Approved 21 = 44.7%). This represents decrease of 30.9% in 2021-2022 (N=68) and an 11.0% increase from 2020-21 (N=42).

Administrative Appeals				
Student Type	Action	Total Appeals	Approved	Denied
Graduate	Late Drop	5	0	5
Graduate	Late Add	2	1	1
Graduate	Grade Forgiveness	0	0	0
Graduate	Late Swap	2	1	1
Graduate	Late Withdrawal	0	0	0
Graduate	Medical Withdrawal	0	0	0
Undergraduate	Late Add	0	0	0
Undergraduate	Late Drop	12	6	6
Undergraduate	Grade Forgiveness	0	0	0
Undergraduate	Late Swap	0	0	0
Undergraduate	Late Withdrawal	2	0	2
Undergraduate	Medical Withdrawal	24	13	11

Policy and Procedure Recommendations:

A&S committee has continued to advance recommendation for various policy and procedural changes to the College of Undergraduate Studies, the College of Graduate Studies and the Division of Student Success and Well-Being the 2022-23 academic year.

In the past year, the following were accomplished:

- Undergraduate students who have been academically disqualified from UCF cannot appeal to the A&S committee for readmission prior to completing a full year suspension (spring, summer, and fall) and without petitioning to the Registrar’s Office first.
- Registrars’ petition paperwork, that students are required to fill out for readmissions is updated to be reflective of information needed to make a sound decision, and to reduce barriers to petition or appeal readmission.
- The Reconnect Policy and Procedure option contained within the Admissions and Standards Guidelines has been eliminated as a means for students to seek readmission to the university. It impacts very few students and the successful UCF Direct Connect program serves as a means readily available for students to gain admissions to UCF who were previously academically disqualified from UCF.
- Continue to recommend annual training for the UCF academic advising community about the academic record change and appeal process.

Please contact Mark Gumble at (407) 823-5897 or mark.gumble@ucf.edu if you have any questions.

CC: Admissions and Standards Committee