

## MEMORANDUM

**Date:** April 14, 2008  
**TO:** Members of the Steering Committee  
**FROM:** Manoj Chopra  
Chair, Faculty Senate

**SUBJECT: STEERING COMMITTEE MEETING on April 15, 2008**

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Meeting Date: Tuesday, April 15, 2008  
Meeting Time: 4:00-6:00 p.m.  
Meeting Location: Business Administration, Room 230A

## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of** *March 6, 2008*
4. **Announcements and Recognition of Guests**
5. **Old Business**
6. **New Business**
  - Provost's update
  - Bookstore Follow-up
  - Election results
  - Nomination of Officers
7. **Standing Committee Reports**
  - Budget and Administrative Committee – Dr. Jewett
  - Graduate Council Committee – Dr. Liberman
  - Personnel Committee – Dr. Orooji
  - UPCC – Dr. Pennington
8. **Other**