

MEMORANDUM

Date: April 9, 2020
TO: All Faculty Senate Members
FROM: William Self
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on April 16, 2020

Meeting Date: Thursday, April 16, 2020
Meeting Time: 4:00 - 6:00 p.m.
Meeting Location: Zoom

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of March 19, 2020**
4. **Announcements and Recognition of Guests**
5. **Report of the Senate Chair**
6. **Report of the President**
7. **Report of the Provost**
8. **Old Business**
9. **New Business**
 - Faculty Senate Overview
 - Election of Senate Officers 2020-2021
 - Nominations by the Nomination Committee – Keith Koons
 - Chair:** Dr. Stephen King, College of Medicine; Dr. Joseph Harrington, College of Sciences
 - Vice Chair:** Dr. Blake Scott, College of Arts and Humanities
 - Secretary:** Ms. Kristine Shrauger, University Libraries; Dr. Kelly Semrad, Rosen College of Hospitality Management
 - Additional nominations may be made from the floor if the nominee is willing to serve and copies of a biography are provided.*
 - Advance notification of resolutions brought forward by Steering for the September 3 Senate meeting, allowing 30 days to review prior to discussion.
 - Resolution 2020-2021-1 Faculty Senate Bylaw Change – Resolutions
 - Resolution 2020-2021-2 Faculty Senate Bylaw Change – Undergraduate Common Program Oversight Committee
 - Resolution 2020-2021-3 Faculty Senate Bylaw Change – Faculty Center for Teaching and Learning Advisory Committee Duties
 - Resolution 2020-2021-4 Faculty Senate Bylaw Change – Student Committee Term on Graduate Council Committees

- Establishment of the Steering Committee for 2020-2021

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

- (2) members from the College of Arts & Humanities
- (1) member from the College of Business Administration
- (1) member from the College of Community Innovation & Education
- (2) members from the College of Engineering and Computer Science
- (1) member from the College of Graduate Studies
- (1) member from the College of Health Professions and Sciences
- (1) member from the College of Medicine
- (1) member from the College of Nursing
- (1) member from the College of Optics and Photonics
- (2) members from the College of Sciences
- (1) member from the Rosen College of Hospitality Management
- (1) member from the University Libraries

Steering Committee members are elected by the senators of their respective academic units.

- Establishment of the Committees on Committee for 2020-2021

The Committee on Committees is chaired by the Vice Chair of the Senate and is composed of one Steering Committee member from each academic unit.

- Call for Topics 2020-2021

10. Campus Climate Report

11. Other Business

12. Adjournment

Faculty Senate Meeting
Minutes of
March 19, 2020

William Self, chair, called the Zoom meeting to order at 5:05 p.m. Roll call was taken electronically via email.

MINUTES

Motion to approve the minutes of February 20, 2020 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Joe Adams, Office of the Provost
Jana Jasinski, Faculty Excellence
Joel Hartman, IT&R
Christine Dellert, Office of the President
Michael Johnson, Office of the Provost
Thad Seymour, Office of the President

ANNOUNCEMENTS

Resolution 2019-2020-22 Faculty Senate Bylaw Change slated for discussion at the March meeting, followed by a vote at the April meeting, since the Resolution crosses over the Senate years, being this senate and the next senate, the resolution will be numbered again for the 2020-2021 senate as the first resolution. We realized that we were not able to fulfill the constitution and bylaws to change a bylaw when it crossed over two different senates. Today is the last meeting of the 2019-2020 senate year.

Resolution 2019-2020-19 Supplemental Summer Appointments for Graduate Restricted Registration Classes was denied by the Provost and here are the comments: Discussions with representatives of the university regarding faculty compensation are the purview of the United Faculty of Florida, which has jurisdiction to bargain the terms and conditions of employment. Discussing compensation in other forms has the appearance of bargaining away from the table, which is prohibited. Consequently, I need to deny this resolution.

REPORT OF THE SENATE CHAIR

Chairman Self stated that he hoped that many of the senators were able to go online and view the open forums for the two candidates we have for the president position. He was actively involved in those meetings today. The Board of Trustees will be meeting tomorrow morning to review all the feedback that they get tonight from faculty, students, staff and community members to choose between the two candidates.

He thanked the senators for having the resilience to carry out a senate meeting online this afternoon, stating that we are fortunate that the senate has a Zoom account supported by the university for over a year and that he some experience running these meetings online.

REPORT OF THE PRESIDENT

Interim President Seymour echoed Bill's thanks to everyone as these are extraordinary times and the way the campus, led by the faculty, has risen to the occasion is truly remarkable.

He states that the President's office is doing its best to get timely communication out to everybody by email and UCF Alerts and will continue to do that. Earlier today it was announced that remote learning would be extended through summers A, C and D. This was done in conjunction with the Board of Governors and who directed us to move to remote instruction in anticipation we will not be all the way through this crisis until summer sessions start. He encouraged those who need help as they start to think about summer courses, as well as the ones going on now, to get that support from the college, from Distributed Learning and from the Provost's office. These teams are all available to help in any way, recognizing that none of this is easy.

Faculty and staff have been asked to work remotely and he has been so impressed with the resilience of people to make that adjustment. He knows that there are important jobs that cannot be done that way and is working with supervisors to make sure there is meaningful work for our employees. They understand the financial pressures that reduced hours will have quickly on many families and employees. He encourages everyone to be safe and practice social distancing.

He acknowledged that they have had to make some tough calls on events, Commencement being the hardest one. They are working on alternatives in the coming weeks. This is also true for Founders' Day.

Website ucf.edu/safety/coronavirus is the best location for information. There is a FAQ section and contact numbers available.

State session is wrapping up and he received a call that people are being moved out of the state capital today. He acknowledges that there are questions as to how COVID19 will affect the government and university budgets.

A special thank you is expressed to the faculty who have served on the senate this year and the support given to him as the interim president.

A member asked whether there are any updates about Provost Dooley. The president thanked Interim Provost Johnson. There is no update, but feel that it is getting closer to a resolution and will share it with the senate when available.

REPORT OF THE PROVOST

The need to move online moved rapidly. It went from a suggestion to a requirement in a matter of days. It went from two weeks to the spring semester to now into the summer semester. The provost is very grateful for the efforts of the faculty to make this happen. The goal is to help students succeed as well as possible in very challenging circumstances. This is particularly difficult in situations such as labs and clinical placements. Some programs are still working this out.

Also rather suddenly moving many faculty and staff needing to work off campus. This gives others who have to work on campus the opportunity to avoid crowds and practice social distancing. The Office of Research has given guidance as far as laboratory research. Still discussing whether to move toward Pass/Fail courses.

The goal is to keep the university operating as well as possible to support our students, and to fulfill our mission.

We all need to understand the stress that everyone is under. Everyone is working hard in unfamiliar circumstances. Fearful students need our help. Take care of one another.

A faculty member asked for clarification as to whether they will be directed to issue pass/fail grades rather than letter grades. Where is the line between academic rigor and compassion? Some universities have gone to pass/fail, others have gone to a combination of pass/fail for some classes, while others stick with letter grades. The interim provost is starting the conversation with the deans.

A senator noted that our students are under a lot of stress and to keep that in mind when instructing and giving out grades.

Another senator asked how the pandemic is going to affect annual evaluations and tenure clock because of the change in working environment.

The interim provost stated that the tenure clock issue is already on the list for their consideration. Some faculty are more able to keep their research going than others. He will add the annual evaluation issue to the list as well.

A senator raised the issue about pass/fail grades and allowing students to use the option of keeping internal grades, but using Pass/Fail for the transcripts. He stated that he didn't want honors or scholarship students to suffer because of the grading issue. He raised the question about whether work study students could be used to help teachers during this crisis.

The provost confirmed that the grades could affect the students' future and that anything done would need to be thought out carefully for any ramifications. It was just announced that work study students would be able to continue to be paid. Most people appear to be working full speed at home without any problems. Others who are public facing need to be assigned duties in order to work to get paid.

A senator brought up a point about grade forgiveness and not undermining efforts of students trying to increase their GPA.

Another senator asked about lab courses and how these will be done online. Will resources from CDL become available for helping with this? The provost agrees that this will need to be provided. Asking the faculty to put forward any creative ideas.

A senator brought up a concern that the tenure and evaluation processes are going to slow down. Colleagues are concerned about conferences being canceled.

OLD BUSINESS

None.

NEW BUSINESS

- Ad Hoc Committee on Faculty Governance and Subcommittee on Service
 - Resolution 2019-2020-23 UCF Statement of Shared Governance
 - Ida Cook and Richard Harrison helped draft original resolutions. Ad Hoc committee on Faculty Governance brought resolution to Steering who approved to bring to full Senate. Motion to approve motion, second, approved unanimously.
 - Resolution 2019-2020-24 Formation of the UCF Council
 - Ad Hoc Committee on Faculty Governance put forward this resolution. Motion to approve, second, discussion regarding resolution;
 - Motion to remove time requirement/entire section, second, discussion for and against motion, motion to remove references to time in lines 34-36 and replace with “time for” and striking line 49 sentence referring to length of meeting and line 50, more discussion regarding motion,
 - Motion to amend amendment to read “time for public comments, time for reports on action items from previous meetings, at least 45 minutes devoted to the leader, time for facilitated discussion of concerns brought by members” and striking lines 49 and 50 regarding the length of the meeting, motion to accept amendment to amendment, second, approved with three nos.
 - Vote on amendment as amended, motion, second, approved with one no
 - Vote on amended resolution, motion, second, approved with one no
 - Resolution 2019-2020-25 Faculty Representation on the University Budget Committee and the Facilities Budget Committee
 - Ad Hoc Committee on Faculty Governance put resolution forth. Motion to approve, second, discussion, approved unanimously
 - Resolution 2019-2020-27 UCF Downtown Handicap Accessible Parking

- Parking, Transportation and Safety is bringing this resolution forward. Motion to approve, second, no discussion, approved unanimously

COMMITTEE REPORTS

- Budget and Administrative Committee – *Shawn Putnam*
 - No update
- Information Technology Committee – *Melanie Guldi*
 - Committee met twice since the last Faculty Senate meeting. Meeting focused on Linux users and access to email. Heard discussion from Chris V. from the Information Security Office, regarding some possible plugins which seemed promising. Microsoft is deprecating POP and iMac protocol. We had a discussion on why this is happening, security concerns and what applications this might affect. Next we discussed information available from UCF IT and Service Now. It was brought to our attention by one of our committee members that the information on @knights email is focused on students, whereas retirees that use this email don't really have good information. JP Peters provided updated information on this in our first and second meetings. Another committee member opened up a question of how long it can take for relatively straightforward tasks like adding a network printer and these topics opened up a wider discussion of Service Now and that it needs more updating and streamlined answers to click for straightforward tasks and maybe even allowing some tasks to be handled by faculty. It was indicated that UCF IT is in the process of working on this and should have a pilot underway soon pending workflow changes due to the pandemic.
- Parking, Transportation and Safety Committee – *Ahmad Elshennawy*
 - No report – the committee has not met
- Personnel Committee – *Stephen King*
 - The committee canceled yesterday's meeting, so there is no report
- Research Council – *Nina Orlovskaya*
 - No report
- Graduate Council – *Jim Moharam*
 - Graduate Appeals met this afternoon by Zoom and were able to process 8-10 petitions
- Undergraduate Council – *Peder Hagglund*
 - Meeting was on Tuesday and there were 5 approved items on the consent agenda and 7 approved items on the action agenda.

CAMPUS CLIMATE REPORT – No report

OTHER BUSINESS

A senator stated that there is a petition circulating with approximately 160 signatures regarding the presidential search asking for more time. The concern is that there is a new candidate that just appeared yesterday and the committee making a decision tomorrow

seems unnecessarily rushed. In the interest of transparency, it appears this decision is being rushed. Would like a motion to slow the presidential search process down.

Chairman Self explained that he and several faculty members have been engaged in the search process over the past several months, so he does not feel the process was rushed.

Another senator questioned how there are only two candidates, when the HR requirement should be three candidates interviewed. Bill explained that they were given clarification in the last search committee meeting that they are allowed to move forward only two candidates. The presidential search is a different process than typical faculty searches. The BOT and BOG are the final decision makers in the process. He also stressed that there has been a lot of faculty input throughout the process.

A senator stated that he is concerned with the lack of transparency in this search.

Another senator noted that people applying and then pulling their names out of searches are because they are concerned for their jobs. Would like more time, but are concerned that a good candidate would pull their name out of consideration. Bill concurs with this concern.

After further discussion, a motion was put forth to make a resolution based on the petition that has been signed. The resolution is read to the senate members. A second to the motion is made. Request for last sentence to be struck regarding other candidates. No further discussion. Resolution is approved 33 yes and 16 no.

Steering Committee and next Faculty Senate meeting will likely be by Zoom.

Chairman Self thanked the Senate and let them know that he would not be seeking another year as chair, so the Nominating Committee will be researching names to put forth at the April senate meeting.

ADJOURNMENT

Motion to adjourn made and seconded. The committee adjourned at 6:27 p.m.

2020-2021 Faculty Senate Biographies of Officer Candidates

Chair – Joseph Harrington

Dr. Joseph Harrington earned his BS in Physics in 1988 and his PhD in Planetary Science in 1995, both from MIT. After a two-year postdoc at NASA Goddard Space Flight Center and nine years on soft money at Cornell University, he came to UCF in 2006 as one of five founding faculty in the planetary science program. The program established PhD and MS tracks in Physics and began accepting students in 2009. The department has awarded 17 PhD and 5 MS degrees to planetary students, split between the two tracks. Harrington advised three of the PhDs and advises three PhD candidates today. He leads the proposal to create a separate PhD program in Planetary Science. Harrington developed all four courses that he now teaches: PHZ 3150 Introduction to Numerical Computing, AST 4762 Astronomical Data Analysis, AST 5765 Advanced Astronomical Data Analysis, and AST 6165 Planetary Atmospheres. There are now eleven planetary teaching faculty, and the affiliated Florida Space Institute has eight senior researchers building cubesats and managing Arecibo Observatory, whose staff astronomers are now becoming eligible UCF PhD advisors.

Harrington's group measures the composition and thermal structure of exoplanet atmospheres. He led the Exoplanet Target of Opportunity Program for NASA's Spitzer Space Telescope, measuring several dozen exoplanets at multiple wavelengths each. Exoplanet firsts include the detection of an exoplanet's own emitted light, the first spectrum, the first separate measurements of day and night, the first detection of disequilibrium chemistry, and the first detection of an atmosphere with more carbon than oxygen, all published in Nature or Science. With prior work on Jovian impacts, Harrington has nine papers in these journals, including cover articles in both. He is also a leader in the open-source movement. He ran the documentation effort for the fundamental numerical packages of the Python language and sat on a National Academies committee that provided policy options now being implemented for NASA grant programs. He has led numerous open-source projects.

A Senator in 2011-2012 and since 2014, he is the Parliamentarian and serves on twelve UCF committees, including a lecturer search (chair) and the Senate's Steering, IT, ad-hoc Governance, and "Committee on" committees. Promoted to Associate Professor in 2009 and Professor in 2013, he has won two Research Incentive Awards and Excellence in Research for the College of Sciences. He is in the Scroll and Quill Society and is a Pegasus Professor.

Candidate Statement:

A strong Senate with pro-active committees advises the administration on important decisions and directs its actions significantly. A weak Senate is easily ignored. My top priority will be establishing strong ties between the Senate and our committees and the new President and Provost, so that they always consult the faculty before acting. I will also maintain our active engagement with the Board of Trustees. I will enable Senators to project on the screen and contribute amendment text in real time. I will improve our communication to and from all faculty, and with staff and students, to better inform our decisions.

Chair – Stephen King

Steve King currently serves as the Chair of the Faculty Senate Personnel Committee and is an Associate Professor in the Burnett School of Biomedical Sciences. Dr. King received his Bachelor of Science degree in Biology from Cornell University in 1990. He completed his PhD in 1996 at the University of Colorado, Boulder in which he studied the role of asymmetric protein structure and regulation in the flagella of *Chlamydomonas reinhardtii*. He then moved to The Johns Hopkins University as a postdoctoral fellow to study intracellular transport and protein biochemistry in mammalian systems.

Dr. King moved to the University of Missouri-Kansas City in 2001 for his initial independent faculty position, where he continued his studies of transport processes inside mammalian cells. His teaching at UMKC was to large classes (over 300 students) in mid level biology courses. In 2011 Dr. King moved to UCF to expand his research into a mouse model of a common human peripheral neuropathy disease (CMT). His teaching at UCF is in classes where he teaches how to perform cell biology research to upper level undergraduate students and critical thinking for PhD and MS students. Dr. King's research has been supported by the NIH and American Heart Association and been published in top journals in the cell biology field. He has served on multiple grant review panels including 18 NIH study sections.

Dr. King has also been highly involved in service to UCF, the College of Medicine, and the Burnett School of Biomedical Sciences. Steve has been a member of the UCF Personnel Committee from 2016, serving as Chair of that committee from 2017 to the present. He has served in the faculty Senate since 2017 and was a member of the Senate Steering committee (2018). Within the College of Medicine, he served as the Faculty Council Vice President in 2012, President in 2013, and Past-President in 2014. In the Burnett School of Biomedical Sciences he has served on numerous curriculum, admissions, and research committees at undergraduate, masters, and PhD levels throughout the years.

He and his wife of 28 years, Linda, also are raising their three college-age children. With their three dogs, the family likes to go on hikes and adventures around central Florida.

Candidate statement:

I am willing and excited to serve as the Faculty Senate chair for the upcoming year. I believe that my past experiences in leadership positions within the Faculty Council in COM and the Personnel committee in the Senate have been critically important in preparing me to help the Senate navigate the uncharted territory of the COVID-19 outbreak as well as a new University President. I have first-hand experience in working toward consensus while holding onto core values and I will continue that path into the future.

Vice Chair – Blake Scott

A professor in Writing & Rhetoric, I came to UCF in 2002, having previously taught at the University of Florida and Penn State University. When UCF created the Department of Writing & Rhetoric in 2011, I became its founding Associate Chair and Director of Degree Programs, leading the creation of three new undergraduate programs. I have served in the UCF Faculty Senate since 2007, including the following committees: Personnel, Executive, Committee-on-Committees, and three ad-hoc committees. In my time at UCF, I have served as chair of the CAH and University Promotion and Tenure Committees, United Faculty of Florida Grievance Chair, Provost Fellow (2012-2013), and Faculty Excellence Fellow (2017-2018). In this latter role, I helped Faculty Excellence create and advance a number of faculty development and success initiatives responding to our results from the [COACHE survey](#). I've also worked on (and, in some cases, helped lead parts of) other university initiatives, including those associated with the Foundations of Excellence Transfer Initiative, Quality Enhancement Program, SACS/COC Reaccreditation, and President's Ten-Year Enrollment Strategy Task Force. I am a member of UCF's Scroll & Quill Society, the recipient of a TIP Award and multiple RIA and SoTL Awards, and a three-time recipient of the University Award for Excellence in Professional Service.

In the field, I'm the founding co-editor of the scholarly journal [Rhetoric of Health & Medicine](#), published by the University Press of Florida Press, which won the Council of Editors of Learned Journals Best New Journal Award.

My scholarship in the rhetoric of health and medicine (RHM) includes the co-edited collection [Methodologies for the Rhetoric of Health & Medicine](#) and the scholarly monograph [Risky Rhetoric: AIDS and the Cultural Practices of HIV Testing](#), which won the National Communication Association Health Communication Division Distinguished Book Award. Much of this scholarship has been driven by the goal of advancing more just and effective public health policy arguments and efforts around HIV.

My scholarship in professional and technical communication includes the co-authored textbook [Service-Learning in Technical and Professional Communication](#) and the co-edited collection [Critical Power Tools: Technical Communication and Cultural Studies](#), which won the NCTE/CCCC Award for Best Collection of Essays in Technical or Scientific Communication. Much of this scholarship has focused on advancing cultural, community-based, and social justice-oriented approaches to professional and technical communication.

I teach a wide array of rhetoric and writing courses across our department's first-year writing, upper-division, and M.A. programs, and in the College of Arts and Humanities' Texts & Technology Ph.D. program.

Candidate Statement:

As the Senate vice chair, I would support the chair in representing the larger Senate (as needed) and work to ensure inclusive and active faculty representation on Senate committees and joint committees and councils. My UFF leadership background would position me to ensure that Senate and union efforts are aligned to the extent possible and desired. My leadership in faculty advancement initiatives would enable me to support the work of Personnel and relevant ad-hoc committees, as needed. My expertise in technical communication would enable me to help ensure that Senate resolutions and other written documents are clear and persuasive.

Secretary – Kelly Semrad

Dr. Kelly J. Semrad is an associate professor that currently serves as a faculty member in the UCF Rosen College of Hospitality Management.

Dr. Semrad possesses 15 years of professional experience in community event planning which includes having served on mega events' host committees such as the World Series and Super Bowl Games. Dr. Semrad has presented nearly 100 research presentations at international conferences, has published in renowned academic journals, and has served on research teams that have provided evaluations and technical reports to tourism and hospitality organizations worldwide. She is an active team member for numerous grants representing socio-economic needs in developing countries.

Dr. Semrad is the recipient of numerous research and teaching awards and has also served as an invited visiting professor at multiple universities abroad. Her teaching portfolio is extensive having taught more than 30 different hospitality, sport management, and event management courses (2001 – 2020). She is an active advocate for the continued development of degree programs that represent society's growing educational needs. Thus, she has served as a degree underwriter for both the University of Central Florida and the University of Florida.

She has served on many University, College, and Department committees including: CPOC, Faculty Senate, Senate Steering Committee, Search Committees, RCHM Faculty Development, RCHM Faculty Research, RCHM Faculty Resource Committee, Curriculum Development Committees, Dean's Transition Committee, among others. Aside from UCF, Dr. Semrad is an active resident in her community. She has served as the Vice Chair and Chair of the organization, Save Orange County, Inc. The organization is politically active to ensure residents of Orange County have a voice in local elections and policymaking. She is an advocate for sustainable development and the preservation of natural lands.

Candidate Statement:

UCF faculty work with limited resources while still delivering high quality levels of instruction and impactful research.

Throughout my employment at UCF, I have served on many committees. I believe my service on the UCF Faculty Senate is the most meaningful in terms of improving faculty work conditions. It is important that our Faculty Senate operates streamline in order to best represent the needs of our faculty. Thus, if I can help facilitate the Senate processes by serving in the position of Secretary, I am pleased to do so.

Secretary – Kristine Shrauger

Kristine Shrauger is an Associate Librarian/Associate Professor at the John C. Hitt Library. She holds a Master of Library and Information Sciences from the University of Wisconsin-Milwaukee and an undergraduate degree from the University of Nebraska-Lincoln. She has submitted her portfolio for promotion to University Librarian/University Professor.

Kristine has managed the Interlibrary Loan and Document Delivery Services (ILL/DDS) department since her arrival at the University of Central Florida in January 2004. She has had numerous accomplishments in the ILL/DDS field of librarianship. She has served as Chair of the Statewide Resource Sharing committee, which created UBorrow, standardized and extended loan periods. Nationally, Kristine has served on several American Library Association committees, such as Sharing and Transforming Access to Resources Section (STARS) and most recently on the Association for Library Collections and Technical Services, Continuing Education Committee. Kristine has presented statewide, nationally, and internationally on topics relating to ILL/DDS, such as the UCF Faculty and Graduate Delivery Service as well as on collaborations with the UCF Libraries Special Collections and Digital Initiatives Departments. She also co-initiated the digitization of UCF print theses and dissertations which are outside of copyright restrictions.

Over the past 6 years, Kristine has received 2 national grants and 3 campus-wide grants to create a database showcasing diversity within the family in picture books, graphic novels, and young adult books. There are currently 2,100 titles in the growing database which has become a highly valued tool among children's librarians and educators. Kristine oversees 9 students assistants who evaluate materials for the database. Most recently, Kristine and 2 collaborators presented at the Public Library Association Conference in Nashville, Tennessee about the Diverse Families database (www.diversefamilies.org). She is spearheading efforts to crowdsource this project with librarians across the state.

Candidate Statement:

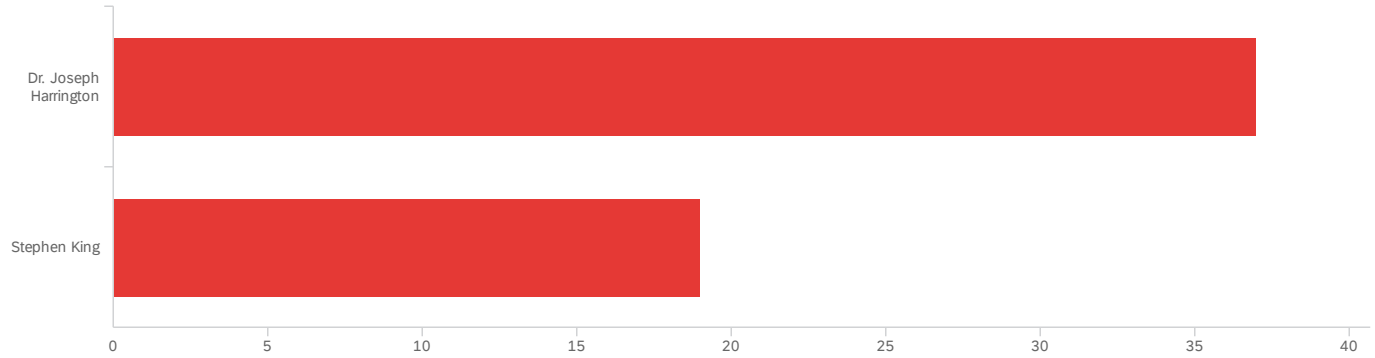
This is my 3rd term on Faculty Senate. During my first term, I worked hard to deepen my understanding of Faculty Senate and the committees on which I served. Now with a firm grasp of its responsibilities and of the role that Senators and committee members play in guiding UCF into the future, I would like to serve as Secretary of Faculty Senate to support this important work.

Default Report

2020-2021 Faculty Senate Officer Election

April 16, 2020 4:33 PM EDT

Q1 - Faculty Senate Chair - please choose one



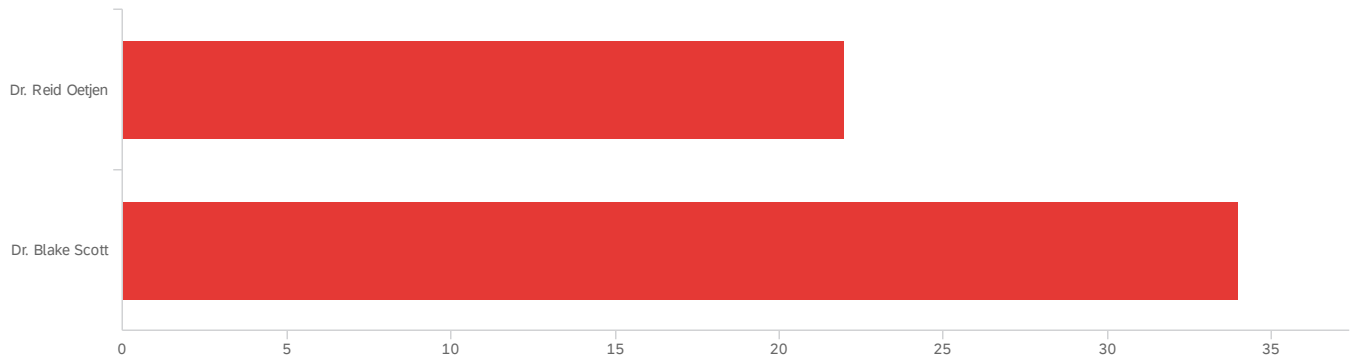
#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Faculty Senate Chair - please choose one	1.00	2.00	1.34	0.47	0.22	56

#	Field	Choice Count
1	Dr. Joseph Harrington	66.07% 37
2	Dr. Stephen King	33.93% 19

56

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Q2 - Faculty Senate Vice Chair



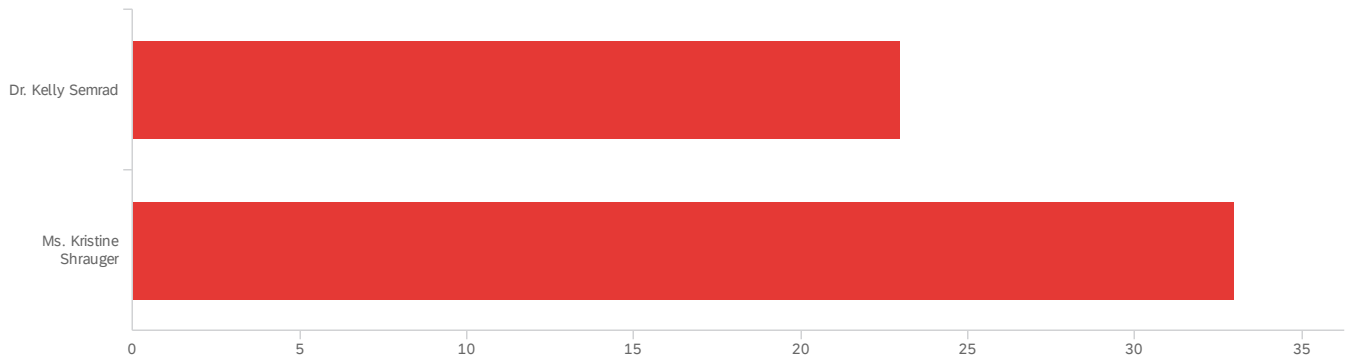
#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Faculty Senate Vice Chair	1.00	3.00	2.21	0.98	0.95	56

#	Field	Choice Count
1	Dr. Reid Oetjen	39.29% 22
3	Dr. Blake Scott	60.71% 34

56

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Q3 - Faculty Senate Secretary - please choose one



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Faculty Senate Secretary - please choose one	1.00	2.00	1.59	0.49	0.24	56

#	Field	Choice Count
1	Dr. Kelly Semrad	41.07% 23
2	Ms. Kristine Shrauger	58.93% 33

56

Showing rows 1 - 3 of 3

End of Report

1 **Resolution 2020-2021-1 Faculty Senate Bylaw Change - Resolutions**

2
3 **Whereas**, when the Faculty Constitution was separated into two separate documents, Faculty
4 Constitution and Bylaws, language regarding the process of adopting Senate resolutions was
5 inadvertently left out of the Bylaws; and

6
7 **Whereas**, Resolution 2016-2017-17 restored the majority of the resolution language except for
8 the right to a final appeal to the Board of Trustees; and

9
10 **Whereas**, the president of the university is accountable to the Board of Trustees in the
11 operation of the university; therefore

12
13 **BE IT RESOLVED** that the Bylaws of the Faculty Constitution be amended as follows:

14
15 **Bylaws, Section IV. Meetings of the Senate**

16
17 I. Resolutions

18 As the elected body of the general faculty, the Faculty Senate may formulate its opinion upon
19 any subject of interest to the university and adopt appropriate resolutions. Resolutions
20 addressing those areas of authority legally reserved to the president and Board of Trustees are
21 advisory. Each resolution adopted by the Faculty Senate is forwarded to the provost and vice
22 president for Academic Affairs who shall act upon the recommendation within 60 days.

23
24 The provost and vice president for Academic Affairs shall have veto power over any resolution
25 by the Senate. The veto with rationale shall be communicated in writing to the Faculty Senate
26 and the chair of the Faculty Senate.

27
28 The Senate, by a two-thirds majority vote, may appeal to the president any resolution vetoed. ~~A~~
29 ~~decision by the president is final.~~ A subsequent veto by the president shall be communicated in
30 writing to the Faculty Senate and to the chair of the Faculty Senate within 60 days.

31
32 The Senate, by a two-thirds majority vote, may appeal to the Board of Trustees any action so
33 vetoed. A decision by the Board of Trustees is final.

1 **Resolution 2020-2021-3 Faculty Senate Bylaw Change – Faculty Center for**
2 **Teaching and Learning Advisory Committee Duties**

3 **Whereas**, the Faculty Center for Teaching and Learning recommends the duties of the
4 committee be modified to represent the work of the committee better; therefore

5 **BE IT RESOLVED** that the name and duties specified in the Bylaws for the Faculty Center for
6 Teaching and Learning Advisory Committee be amended as follows with automatic updates to
7 the committee description in the Faculty Constitution:

8 **Faculty Center for Teaching and Learning Advisory Committee**

9 1. Duties and Responsibilities.

10 To advise the director of the Faculty Center for Teaching and Learning on matters related to
11 the following:

12 a. Supporting and developing faculty professional development in areas of teaching,
13 learning and the scholarship of teaching for all faculty, including full-time, adjunct and
14 graduate teaching assistants.

15 ~~b. Overseeing and administering professional teaching development activities.~~

16 c. Coordinating the nomination, review and selection of faculty fellowships and other
17 awards for ~~creative teaching and the innovative use of technology in~~ teaching and
18 learning.

19 ~~d. Administering and reviewing an annual assessment of the Faculty Center for Teaching~~
20 ~~and Learning activities.~~

21 e. Considering and recommending to the Faculty Senate and administration regarding the
22 needs and activities of the Faculty Center for Teaching and Learning.

1 **Resolution 2020-2021-4 Faculty Senate Bylaw Change – Student Committee**
2 **Term on Graduate Council Committees**

3 **Whereas**, the Graduate Appeals, Graduate Curriculum, and Graduate Policy committees specify
4 that the graduate student representative will be appointed by the chair of the Graduate Council
5 based on recommendations made by the President of the Graduate Student Association; and

6 **Whereas**, the graduate student is required to serve a three-year term; and

7 **Whereas**, it is impossible to know how long a graduate student will remain at UCF beyond the
8 current year; therefore

9 **BE IT RESOLVED** that the Bylaws for the Graduate Appeals, Graduate Curriculum, and
10 Graduate Policy committees be modified as follows:

11 **Graduate Appeals, Graduate Curriculum, and Graduate Policy Membership**

12 Terms of service shall be three years, staggered, with the exception of the student member, who shall
13 serve for one year.

Faculty Senate Meeting Schedule

2020-2021

Steering Committee 4:00 P.M. to 6:00 P.M.	Faculty Senate 4:00 P.M. to 6:00 P.M.
Thursday, April 2, 2020 <i>Millican Hall, room 395E</i> <i>(Last meeting, 2019-2020 Steering Committee)</i>	Thursday, April 16, 2020 <i>Student Union Key West, Room 218</i> <i>(First Meeting, 2020-2021 Faculty Senate)</i>
Thursday, August 20, 2020 <i>Millican Hall, room 395E</i>	Thursday, September 3, 2020 <i>Student Union, Cape Florida Ballroom</i>
Thursday, September 24, 2020 <i>Millican Hall, room 395E</i>	Thursday, October 1, 2020 <i>Student Union Key West, Room 218</i>
Thursday, October 15, 2020 <i>Millican Hall, room 395E</i>	Thursday, October 29, 2020 <i>Student Union Key West, Room 218</i>
Thursday, November 12, 2020 <i>Millican Hall, room 395E</i>	Thursday, November 19, 2020 <i>Student Union Key West, Room 218</i>
Thursday, January 14, 2021 <i>Millican Hall, room 395E</i>	Thursday, January 28, 2021 <i>Student Union Key West, Room 218</i>
Thursday, February 11, 2021 <i>Millican Hall, room 395E</i>	Thursday, February 25, 2021 <i>Student Union Key West, Room 218</i>
Thursday, March 18, 2021 <i>Millican Hall, room 395E</i>	Thursday, April 1, 2021 <i>Student Union Key West, Room 218</i>
Thursday, April 15, 2021 <i>Millican Hall, room 395E</i> <i>(Last meeting, 2020-2021 Steering Committee)</i>	Thursday, April 29, 2021 <i>Student Union Key West, Room 218</i> <i>(First Meeting, 2021-2022 Faculty Senate)</i>

Steering Committee Duties and Responsibilities

- a. To serve as the “executive committee” of the Faculty Senate.
- b. To act on behalf of the Senate on matters declared by the chair of the Faculty Senate to be of an emergency nature. Any action taken in this respect by the Steering Committee shall be reported by the chair of the Faculty Senate to the members of the Faculty Senate at or before the next regular meeting. The Senate shall then review such action. The chair of the Faculty Senate will give the members of the Senate advance notice of the emergency meeting of the Steering Committee, if feasible.
- c. To serve as an advisory body of the chair of the Faculty Senate on any matter which the chair of the Faculty Senate brings before it. Meetings of an advisory nature need not be announced or reported to the Faculty Senate either before or after they occur.
- d. To monitor Senate elections and maintain election records.
- e. To develop Faculty Senate agendas. Items may be added to the agenda at any meeting of the Senate under new business by majority vote. Final action on the resolutions not on the agenda cannot be taken prior to the next Senate meeting.
- f. To consider resolutions forwarded by Senate committees and to forward them to the full Senate or refer them back to the Senate committee.
- g. To appoint from its membership liaisons to each of the Senate committees who shall serve as non-voting members of these committees. Liaisons shall act as a resource to the committees and report on committee activities at Steering Committee meetings.
- h. To act as a committee on amendments to the constitution and the bylaws.
- i. To periodically review Senate operational, curricular, and joint committees and councils. Creation of new committees and changes in any committee's charter, membership, or duties and responsibilities shall be conveyed to the Faculty Senate for consideration as amendments to the bylaws.
- j. To serve as a faculty advisory body to the president of the university and to the provost and vice president for Academic Affairs when requested.
- k. To act in executive session when the Faculty Senate is not in session. In this capacity, a majority of the committee shall constitute a quorum. All recommendations made as the Senate's "executive committee" shall be reported to the Senate and be subject to review and approval by the Faculty Senate.
- l. To request information from any member of the faculty or administration and invite any such person to meet with it for consultation or advice on matters within its jurisdiction.
- m. To establish ad hoc committees to facilitate its work.

Committee on Committees (ConC) Responsibilities

The senators from each academic unit shall elect their representatives to the Committee on Committees from amongst the unit's Steering Committee members. Members of the Committee on Committees are elected at the first Senate meeting of the year to a one-year term. Should a vacancy occur on the Committee on Committees, the senators from the academic unit in which the vacancy occurs shall designate a replacement. This committee will be chaired by the Senate vice chair. The committee responsibilities are:

1. To solicit committee preferences from senators for membership on the committees of the Senate, review and recommend committee membership, and to appoint a Senate liaison to provide monthly committee reports to the Senate.
2. To consult with the faculty and deans of their academic units to identify nominees for university joint committees and councils and to review and recommend committee membership.
 - a. The identification of faculty for service on joint university committees and councils is the result of collaboration between the college Committee on Committees representative and a representative of the college dean. The Vice Chair of the Faculty Senate will notify both parties when a vacancy occurs, who will come to an agreement on the new appointee.
 - b. Based upon the criteria for the committee position, both parties may solicit nominations from the college's faculty or administrators. If the dean's representative and the college Committee on Committees representative cannot agree on the new appointee, both the nominations will be reviewed by the full Committee on Committees, which will make the final determination.
 - c. Once the new appointee has agreed to serve, the Committee on Committees representative shall inform the Office of the Faculty Senate of the appointment.
3. To provide the Steering Committee of the Faculty Senate with a list of nominees for all Senate operational and curricular committees and the responsible university administrator with nominations for joint committees and councils. The Committee on Committees shall take into consideration minority and female representation, and to the extent possible, take into consideration approximate proportionate representation of the academic units to serve on Senate and joint committees.
4. To determine the interest of faculty (by survey or other appropriate means) in serving on the various Senate and joint committees and to obtain names from department chairs, deans, and others of faculty members whom they believe have the requisite interest and experience to serve on specific committees.

Steering Assigned Topics for 2020-2021 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
1		Course Syllabus Database	In a joint initiative with the Executive Branch, the UCF Student Body Senate passed a resolution in support of the university taking the steps necessary for the creation of a syllabus database.	Self 4-1-20	
2019-2020-4	Personnel Committee	Faculty administrative action	Consistent investigation and consequences for faculty administrative action regarding sexual harassment or other issues of misconduct.	Deans Meeting 5-31-19	
2019-2020-5	Personnel Committee	Faculty facing administrator and vice president reviews.	The Senate was heavily involved in the review of administrators and vice presidents pre-BOT during the 90's. Previously approved administrative review resolutions were approved and placed in the Faculty Handbook (1971-1972-3, 1978-1979-5, 1983-1984-5, 1991-1992-13). With the evolution of the BOT and Faculty Excellence, faculty need more involvement in the review process.	Self and Steering 5-29-19	
2019-2020-6	Commencements, Convocations and Recognition	Honorary Degrees	According to BOG regulation 3.004, each BOT shall establish policies and procedures for recommending candidates for honorary degrees. The Faculty Senate last suggested procedures in 1994-1995 http://facultysenate.ucf.edu/resolutions/1994_1995/index.asp#res8 . Previous resolutions include 1991-1992-7 Honorary Degree Criteria and 1972-1973 Guideline Recommendations for Awarding Honorary Degrees. A BOT regulation needs to be developed for the criteria and rescinding on the honor for approval by the BOT.	Self 5-14-19	
2019-2020-7	Master Planning	Coordinate with Orange County to extend access to an eastern entrance to UCF to North Tanner Road.	The University experiences huge amounts of flow through traffic, particularly going to and from the Research Park. This flow through traffic contributes to the huge traffic backups on Orion and along Gemini as well as at Libra Dr and Gemini and long waits from 7 to 9:30 AM and 4 to 6 PM or later. The connection to North Tanner is NOT to be confused with any larger plans for another east/west route between route 50 and University. This is simply a limited route extension to North Tanner only. Plans and budgeting must be put in place to reroute traffic arising from the Research Park around the University to the east.	Proctor 4-19-19	
2019-2020-8	Master Planning	Plan and budget an east entrance from Percival Road.	The University has four west entrances, one south entrance, one north entrance, and no east entrance. Traffic arising or returning from the east of the University as well as the Research Park must circle around and come in through either the north or south entrance. The result is huge traffic backups on Orion and along Gemini as well as at Libra Dr and Gemini and long wait times occurring from 7 to 9:30 AM and 4 to 6 PM or later. Plans and budgeting must be put in place to enable traffic to enter the University from the east.	Proctor 4-19-19	

2019-2020-9	Ad Hoc Bylaws	Undergraduate Common Program Oversight Committee	Change bylaws to move committee from a Joint Committee to a subcommittee of the Undergraduate Council and change membership to include more constituents.	Steering 4-4-19	
2019-2020-10	Budget & Administrative	Library Funding	The University Library funding has been flat, as with other units. FY 18-19 resulted in \$200,000 less for acquisitions. Concerned that the Stars Digital Library is in jeopardy.	Steering 4-4-19	
2019-2020-11	Steering	Faculty Senate Budget	Obtain a budget from Academic Affairs to provide committees funding to conduct research or hire an outside firm.	Steering 4-4-19	
2019-2020-12	Personnel	Faculty Grievances	Grievances should be heard by a faculty panel instead of one administrator making the final decision. Obtain statistics on grievances from Contract Compliance & Administration Support on historical total number grievances by type, gender, etc. to identify a trend. Also research/benchmark other universities process.	Steering 4-4-19	
2019-2020-15	SPoI Task Force	Student Perception of Instruction (SPoI)	The surveys are prone to gender and minority bias and too much or too little emphasis is placed on SPoI for faculty evaluation.	Koons 3-27-19	
2019-2020-18	Personnel	Out-of-unit Faculty Benefits	Resolution 2017-2018-12 was denied. Work with the Faculty and Staff Benefits Committee in upcoming year to address issue.	Personnel 3-6-19	
2019-2020-19	Personnel	Emeritus Resolution 2017-2018-13	Policy update proceeding, examine to see if points raised in resolution are addressed in the policy.	Personnel 3-6-19	
2019-2020-20	Chair Talk to Provost	UCF Policy 4-401.2 Make-up Assignments for Authorized University Events or Co-curricular Activities	Review and update the policy to include the undergraduate research showcase.	Steering 3-7-19	
2019-2020-21	Ad Hoc Bylaws	Joint Committee Membership	Review the rationale for membership on Joint Committees in relation to the total number of faculty in units, faculty workload, and relevance.	Steering 8-22-19	
2018-2019-1	Personnel	Faculty Excluded from Awards.	Faculty with minor administrative roles (out-of-unit) are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award. Response: Pegasus Award now includes out-of-unit.	Steering 4-5-18	Committee monitoring.

2018-2019-2	Personnel	Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	Continuing Issues regarding TIP, RIA, SoTL, etc.
2018-2019-4	FCTL – reassign to Bookstore Advisory	Textbook Affordability.	Increase faculty involvement and additional training regarding textbook affordability through open educational resources (OER). Response: FCTL including materials in summer conference.	Steering 4-5-18	FCTL given a seat on campus-wide CDL & Library committee.
2018-2019-9	Postpone Indefinitely	GEP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't. Note: Keisha Hoerrner, Melody Bowdon, OEAS, and other faculty are trying working to improve the assessment.	Steering 4-5-18	
2018-2019-10	Parking, Transportation, & Safety	Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision. Response: Transitioning from EHS to Compliance & Ethics. A new UCF policy needs to be created regarding speed limits. Committee recommended 10mph on sidewalks.	Coffey 4-9-18	Committee Monitoring
2018-2019-12	Personnel	Faculty Salary Compression Study	Update to study for all faculty. Comment: Request both equity AND compression studies in upcoming year. Steering 4-4-19: Identify the annual pay raises around the State.	Self 8-8-18	Not addressed
2018-2019-14	Personnel	Faculty Retention	Colleges are struggling with faculty retention.	Dean meetings 8-8-18	Faculty Excellence is examining via COACHE response.
2018-2019-15	UPCC	Transfer Credit Evaluation Issues	No formal process or guidelines to evaluate transfer credit evaluation for out-of-state or courses at other institutions. Response: Draft documents complete. UPCC may vote on them in April. Changes to SACSCOC regulations & UCF's timeline for launching OCR software has made this more complex.	Hoerrner 8-8-18	In Progress – better suited for program coordinators, chairs/directors, or Assoc. Deans.
2017-2018-6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	Still Discussing

2017-2018-7a	Information Technology – reassign to Parking, Transportation & Safety	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone. Response: Based on information received (2-11-19 minutes), the issue should be re-assigned to the Parking committee.	Steering 8-7-17	Issue should be assigned to the PTS Committee.
2016-2017-35	Personnel to Steering	Committee chairs, reward and accountability for service (including service during the summer).	Modest number of faculty that do a very high amount of service (30-40%). They get credit for 10 – 15% assignment of service. Anything over that amount doesn't count. Give appropriate benefit or payment.	Harrington 8-11-16	Steering AD Hoc Committee 3-7-19
2017-2018-18	Postpone Indefinitely to monitor	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	Monitor

2017-2018-5	FCTL	Lack of Study Abroad policy. (UCF policy 2-902; CBA Article 8.8)	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	FCTL gave to Division of Teaching & Learning and UCF Global to handle task.
2017-2018-16	Personnel	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue. Policy didn't resolve specific issues. Response: Current policy didn't resolve specific issues. UCF Research Col committee supposed to address. Issue may need input from Compliance & Ethics.	Personnel Committee	Keep Open – Other input to occur
2017-2018-28	Strategic Planning Council	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan. What is the role of this advisory committee to the president?	Self 7-25-17	Pending