

# MEMORANDUM

**Date:** April 11, 2013  
**TO:** All Faculty Senate Members  
**FROM:** Ida Cook  
Chair, Faculty Senate  
**SUBJECT:** Faculty Senate Meeting on April 18, 2013

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Meeting Date: Thursday, April 18, 2012  
Meeting Time: 4:00-6:00 p.m.  
Meeting Location: Student Union Key West, Room 218

## A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of** *March 28, 2013*
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
7. **New Business**

- Introduction of Members
- Election of Officers for the 2013-2014 Senate

Nominations by the Steering Committee:

**Chair:** Dr. Reid Oetjen, College of Health and Public Affairs  
**Vice Chair:** Dr. Kelly Allred, College of Nursing  
**Secretary:** Dr. Keith Koons, College of Arts and Humanities

Additional nominations may be made from the floor.

- Establishment of the Steering Committee for 2013-2014

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

- (2) members from the College of Arts & Humanities
- (1) member from the College of Business Administration
- (1) member from the College of Education
- (2) members from the College of Engineering and Computer Science
- (2) member from the College of Health and Public Affairs
- (1) member from the College of Medicine
- (1) member from the College of Nursing

- (1) member from the College of Optics and Photonics
- (2) members from the College of Sciences
- (1) member from the Rosen College of Hospitality Management
- (1) member from the University Libraries

Steering Committee members are elected by the senators of their respective academic units.

- Establishment of the Committee on Committees for 2013-2014

The Committee on Committees is chaired by the Vice Chair of the Senate and is comprised of one Steering Committee member from each academic unit.

**8. Other Business**

**9. Adjournment**

## **2013-2014 Faculty Senate**

### **Biographies of Officer Candidates**

#### **Chair**

**Reid Oetjen** is an Associate Professor and the Interim Chair of the Department of Health Management and Informatics at the University of Central Florida. He teaches courses at both the undergraduate and graduate levels. Dr. Oetjen focuses his teaching on long-term care administration, healthcare quality management, human resources management, and the aging of the population.

Dr. Oetjen has numerous peer-reviewed publications and regularly presents his research at academic and practitioner conferences. His research foci are on the long-term care quality, developing tools for healthcare practitioners, and the scholarship of teaching and learning. In addition to his academic experience, Dr. Oetjen served as an Assistant Administrator for a national Skilled Nursing Facility chain and spent 10 years as an operations manager for a major international airline.

He has served on the Faculty Senate since 2009 and currently serves as the Vice Chair and Parliamentarian. In addition to his University service, he is very active within the College of Health and Public Affairs and the Department of Health Management & Informatics. Reid is also active in several national professional organizations, including the Association of University Programs in Health Administration and the Academy of Management.

#### **Vice Chair**

**Kelly Allred, Ph.D. RN-BC, CNE**, Assistant Clinical Professor in the Undergraduate Department in the College of Nursing at the University of Central Florida, received her Bachelor of Science in Nursing from Florida State University in 1987, her Master of Science in Nursing from the University of Florida in 1992, and her Ph.D. in nursing in 2007 from the University of Central Florida (*The Effect of Music on Postoperative Pain and Anxiety*). Dr. Allred's research focuses on the development and testing of innovative technologies to educate and prepare the nursing workforce to manage pain and other symptoms in the acute care

setting. Dr. Allred is very interested in the use of simulation technology for education and recently applied for a patent with colleagues from the College of Nursing and the Institute for Simulation and Training for an innovative simulation product currently in development. She has presented her research at numerous conferences, including international, national, and regional. Dr. Allred has published several articles related to her research and research experiences. She is certified in Pain Management Nursing by the American Nurses Credentialing Center. Additionally, Dr. Allred recently obtained her Certified Nurse Educator distinction, granted by the National League for Nursing. Dr. Allred has served in the Faculty Senate since 2010 and has been an active member of the Undergraduate Council and Undergraduate Policy and Curriculum Committee since 2008, and for the past two academic years has served as the chair of those two committees. She has also been involved in many aspects of faculty governance within the College of Nursing, including current Vice Chair of the Faculty Association, past Chair of the Undergraduate Admissions, Progression, and Graduation Committee and Simulation Committee. In 2011 Dr. Allred received the Excellence in Teaching award, and in 2012 received the Teaching Incentive Program award.

### **Secretary**

**Keith Koons** has been a member of the UCF Music Department faculty since 1990. His teaching areas include clarinet, woodwind techniques, and chamber music. A native of Maryland, he received his training at the University of North Carolina, Chapel Hill (BME), the Manhattan School of Music (MM in clarinet performance), and the University of Southern California (DMA in clarinet performance).

He has served for many years in the UCF Faculty Senate, and previously served as Secretary for 1993 to 1995.

Dr. Koons has served in leadership positions in the Southern Chapter of the College Music Society, including Secretary/Treasurer and President.

Dr. Koons is an experienced performer in orchestra, opera, band, and chamber music, as well as a veteran clinician and recitalist. He has performed as a member of the Arkansas Symphony

Orchestra, the opera companies of Orlando, Arkansas, Annapolis, the Aspen Festival Orchestra, and many others. He has performed and lectured at clarinet festivals and academic conferences throughout the United States and Europe, including ICA ClarinetFests in Chicago, Ohio, Utah, Belgium, Portugal, Texas, Los Angeles and Nebraska. He has performed as Principal Clarinet in the Brevard Symphony Orchestra in Melbourne, FL since 1992, and also performs with the Orlando Philharmonic Orchestra.

Dr. Koons was the founding Chair of the International Clarinet Association Research Presentation Committee, and also served the Association as Research Coordinator and Library Liaison. He currently serves as Past President of the ICA.

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